

CITY OF RAPID CITY
TRAVEL REQUEST

Person requesting travel Lt. David Walker Department Police

I hereby request permission to travel for the following purpose: (Give specific nature of business and interest of the City to justify cost involved.)

TO attend seminar in Las Vegas, Nev, focusing on "Managing Police Discipline"

List all other City employees, if any, making the trip for the same purpose: Lt. David Stratter

Place of meeting or destination: Las Vegas, Nev. Golden Nugget Hotel

Date of meeting 04/03-05/2006

Date trip to begin 04/02/2006 Date trip will end 04/05/2006

Method of transportation requested Airline

Estimated transportation cost \$ 850.00

Meals 288.00

Lodging 3 days 534.00

Other costs - description Seminar Fees 730.00

Total estimated cost of trip \$ 2400.00

Signed [Signature] Date 04/02/06 (person requesting travel)
[Signature] (Department Head) Date 04/02/06

When the cost of the trip will exceed \$500, per employee, this section must be signed.

In accordance with the provisions of Rapid City ordinances and travel regulations, consent is hereby given for travel as requested in the foregoing application. Maximum cost of trip authorized is \$ _____

Approved: _____ Date _____
Mayor

When the cost of the trip will exceed \$1,500, per event, Council approval is required.

Approved by Common Council on _____ (Date)

White copy - Mayor Yellow copy - Finance Gold copy - Department copy

**RAPID CITY POLICE DEPARTMENT
MEMORANDUM**

February 24, 2006

MEMO TO: Chief of Police Craig Tieszen
FROM: Lt. David Walton and Lt. David Stratton
SUBJECT: Request to attend training

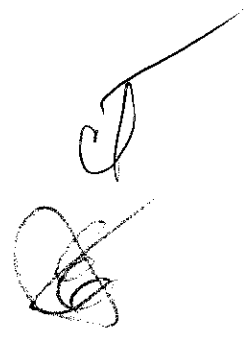


We are respectfully requesting to attend a "Managing Police Discipline" Thomas and Means law enforcement seminar scheduled for April 3 – 5, 2006 in Las Vegas Nevada.

The registration fee is \$425 per person, but due to the Fraternal Order of Police sponsoring two other officers from our department, we have been granted an additional \$60 per person discount. The seminar is to be held at the Golden Nugget Hotel and Casino at \$89.00 per night rooms. See attached travel request for total estimated expenses.

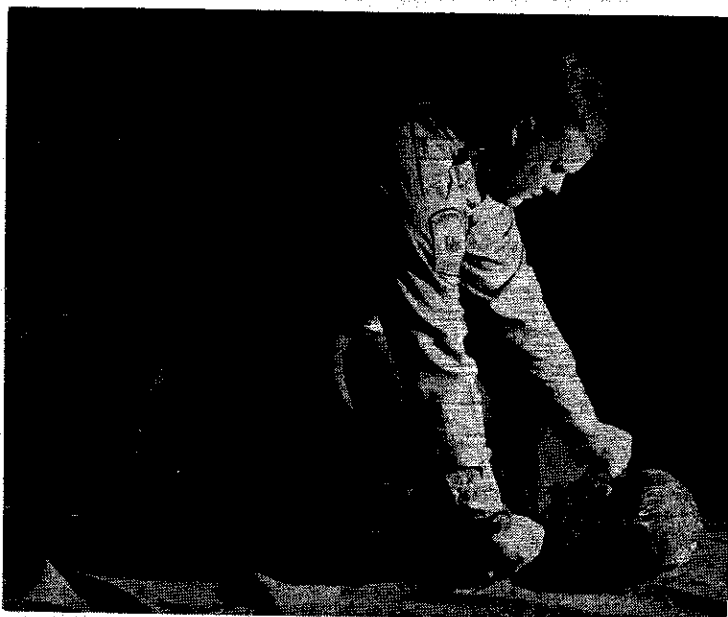
The objective of the seminar is to train administrators to deal with the most controversial and highest liability issues involving discipline. The emphasis is to provide straightforward, practical, positive, and proactive solutions that work.

Your consideration to this request is appreciated.



Announcing two and 1/2-day seminars...

Managing Police Discipline



A 2 1/2 day seminar focusing on...

- ★ Conducting an IA Investigation
- ★ Critical *Brady* Rule Developments
- ★ Investigating Deadly & Excessive Force
- ★ Early Recognition/Early Warning
- ★ Records Disclosure Requirements
- ★ Recent *Garrity* Developments
- ★ Outlook on Civilian Review

Seminar registration includes course book and articles, case summaries and sample forms on CD-Rom.

Seminar Locations

Myrtle Beach, SC

March 27– 29, 2006

Las Vegas, NV

April 3– 5, 2006

Atlantic City, NJ

May 3– 5, 2006

St. Louis, MO

May 22– 24, 2006



Who Should Attend?

Police Chiefs & Sheriffs

Supervisors

Internal Affairs Commanders &

Investigators

Personnel Commanders

Training Supervisors

Planning & Research Directors

City & County Attorneys

City & County Personnel Directors

Law Enforcement Seminars/Thomas & Means, LLP

Managing Police Discipline

One of the most pressing administrative problems for many law enforcement agencies today is dealing effectively with discipline. This interactive seminar deals with the most controversial and highest liability issues facing administrators in a straightforward manner, emphasizing practical, positive, and proactive solutions that work.

Program Overview:

- ★ Compulsory disclosure of *Brady* material in IA files and personnel files
- ★ Accepting and documenting complaints
- ★ When to investigate
- ★ Records disclosure: surprises, myths, and realities
- ★ Delaying internal investigations: pros & cons
- ★ Records purging: pros and cons
- ★ Criminal vs. administrative: timing & other issues
- ★ *Garrity* and *Weingarten*: Emerging Issues
- ★ Straight talk about rules and standards
- ★ Polygraph and detection of deception
- ★ Searches of employee work areas
- ★ Early warning/recognition
- ★ Outlook for civilian review
- ★ The latest in investigating excessive force
- ★ Trends in use of force reporting
- ★ The role(s) of peer pressure
- ★ The impact of agency disciplinary history
- ★ Recommendations about hearings
- ★ What to expect when sued
- ★ Integrity and credibility issues
 - Officer truthfulness, bias and criminal activity
 - DOJ policy on *Giglio* disclosures
- ★ High profile complaints/officer involved shootings
 - Responding to media and public scrutiny
 - Managing the investigation
 - Meeting demands of the media, politicians, citizens, and administration
- ★ Court trends and liability considerations
- ★ **Hosted hospitality hour following first day of seminar**
- ★ **Attendees receive a course book, articles, case summaries and sample forms on CD-ROM.**

Instructor(s): will be one or more of the following

Robert F. Thomas, Jr.

Sheriff's Attorney for Mecklenburg County, NC and partner in the law firm of Thomas and Means. Mr. Thomas has more than thirty-one years of experience representing law enforcement. He has decades of direct involvement in sensitive personnel issues, in claims evaluation, and in litigation management, and he has served as an expert witness for departments in lawsuits. He is a lecturer and consultant for law enforcement agencies and organizations nationwide, and is former Senior Police Attorney in Charlotte. He has provided instruction for the Southern Police Institute; IACP; IPTM; the FBI NAA; and hundreds of departments, colleges, and academies. Mr. Thomas is a Phi Beta Kappa graduate of the University of North Carolina, and he received his Juris Doctor Degree from the UNC School of Law.

Randolph B. Means

Partner in the law firm of Thomas and Means, and co-founder of the Southeastern Center for Police Law, he served as Police Attorney for the City of Charlotte, North Carolina, from 1982 to 1990 and was co-editor of the Police Law Journal. Mr. Means is a former Chairman of the Legal Department at North Carolina's State Law Enforcement Training Center and former Coordinator of Legal Training for the North Carolina State Bureau of Investigation. Mr. Means was featured on the Law Enforcement Television Network of Dallas, Texas, and has been a featured speaker at conferences of the California Public Agency Risk Managers Association, STRIMA, IPMA, National Academy of Corrections, and the National Conference of State Personnel Executives. He received his Juris Doctor Degree from the University of North Carolina School of Law.

Curt Spears

Curt Spears is a retired Chief of Field Operations for the Los Angeles County Sheriff's Department, managing 2,800 employees and a 100+ million annual budget. He has also served as a Captain of Professional Standards and Training Division-Recruit Training Bureau, Captain of the Custody Division North-North County Correctional Facility (managed a maximum security facility with an average inmate count of 3,500 and an employee complement of 375 personnel), and was also formerly a Lieutenant of Professional Standards and Training Division-Internal Affairs Bureau. Curt earned a B.S. in Public Administration from the University of Southern California and is a graduate of the FBI National Academy.

To enroll, visit thomasandmeans.com, or call (704) 895-5694 ...

Seminar Locations, Lodging, and Registration Information

Myrtle Beach, SC Mar. 27– 29, 2006

Seminar Location and Lodging:

Hilton Myrtle Beach Resort
10000 Beach Club Drive
Myrtle Beach, SC 29572
(800) 876-0010

\$99.00 per night, ocean view, single or double

Las Vegas, NV Apr. 3– 5, 2006

Seminar Location and Lodging:

Golden Nugget Hotel and Casino
129 East Fremont Street
Las Vegas, NV 89101
(800) 634-3454

\$89.00 per night, single or double

Atlantic City, NJ May 3– 5, 2006

Seminar Location and Lodging:

Trump Taj Mahal
1000 Boardwalk at Virginia Avenue
Atlantic City, NJ 08401
(800) 825-8888

\$110.00 per night, single or double

Request Group Code BTM06

St. Louis, MO May 22– 24, 2006

Seminar Location:

St. Louis County & Municipal Police Academy
1266 Sutter Avenue
Wellston, MO 63133

Suggested Lodging:

Radisson Clayton Hotel
7750 Carondelet Avenue
St. Louis, MO 63105
(888) 870-6556

Seminar Fee

Registration is \$495.00 per person if payment is received prior to start of seminar (\$425.00 per person if payment is received at least 15 days prior to seminar). For groups of three or more, deduct \$60.00 per person. Call for groups of five or more. Seminar fee includes all instructional costs, seminar materials, hospitality room, and refreshment breaks. Registration will not be guaranteed without payment or purchase order received in advance of seminar. Make checks payable to Thomas & Means.

How To Register

Register online at www.thomasandmeans.com; call 704-895-5694, ext. 11; or fax registration to 704-895-9034. To register by mail, send completed form to Thomas & Means, PO Box 2039, Huntersville, NC 28070. A written confirmation of registration will be mailed to contact name listed on registration form.

Seminar Hours

On-site registration and materials pick-up begins at 8:00 am on the first day of seminar. Seminar will begin at 8:30 am and conclude by 4:30 pm on first and second day. Seminar will begin at 8:30 am and conclude by noon on day three.

Refund and Substitution Policy

A refund, less an administrative fee of \$75.00 per person, will be issued upon the receipt of a written request at least 10 business days prior to seminar. No refund will be made for a cancellation received less than 10 days in advance. We will gladly apply a registration fee to any of our future seminars or products. Substitutions can be made at any time.

Cancellation Policy

In the unlikely event of seminar cancellation by Thomas & Means, we will refund or credit your registration fee(s). We will reimburse any non-refundable, non-changeable airline ticket.

For information about other Thomas & Means seminars, law enforcement consulting services, training programs/products, and much more...

Visit us at:

www.thomasandmeans.com

or

Call (704) 895-5694 today!

When making reservations, ask for the Thomas & Means Seminar group rate. Lodging reservations should be made at least 30 days in advance of seminar to guarantee rates and availability.

or fax registration to (704) 895-9034!