



CITY OF RAPID CITY

300 SIXTH STREET
RAPID CITY, SOUTH DAKOTA 57701

LF030106-18

PARKS AND RECREATION DEPARTMENT

Jerry W. Cole,
Director
(605) 394-5225

Jeri Taton
Administrative
Assistant
(605) 394-5225

Lon Van Deusen,
Parks & Cemetery
Manager
(605) 394-4175

Doug Lowe,
Recreation Manager
(605) 394-4168

James (JJ) Walraven
Golf Superintendent
(605) 394-4199

Duncan Olney
Aquatics Manager
(605) 394-4168

Parks and Recreation Memo

Date: February 16, 2006

To: Mayor Shaw and City Council Members

From: Jerry Cole, Parks and Recreation Director

Subject: NRPA Midwest Regional Conference

Please approve this travel request for six individuals to attend the National Recreation and Parks Association Midwest Regional Conference to be held in Dickinson, North Dakota, April 23 through April 26, 2006.

This Conference will provide our staff with targeted learning opportunities for recreation programmers, community center directors, supervisors and managers. This Conference is nationally recognized for the quality of its sessions. Attendees will have the opportunity to gain in-depth knowledge from national and local experts in the park and recreation profession.

There will also be an Exhibit Hall which will give our staff an opportunity to meet with exhibitors who offer the latest in supplies, services and equipment for park maintenance, programming, community centers, and playgrounds.

If you have any questions, please call me anytime.

**CITY OF RAPID CITY
TRAVEL REQUEST**

Person requesting travel Jerry Cole Department Parks and Recreation

I hereby request permission to travel for the following purpose: (Give specific nature of business and interest of the City to justify cost involved.)

NRPA Midwest Regional Conference

List all other City employees, if any, making the trip for the same purpose: _____
Lon Van Deusen, Doug Lowe, Jeff Richardt, Kristy Allgier, Duncan Olney

Place of meeting or destination: Dickinson, ND

Date of meeting April 23-26, 2006

Date trip to begin April 23, 2006 Date trip will end April 26, 2006

Method of transportation requested car

Estimated transportation cost	\$ <u>202</u>
Meals	<u>750</u>
Lodging <u>x 4</u> days	<u>765 1340</u>
Other costs - description <u>registration fees - 5 people</u>	<u>1010</u>

Total estimated cost of trip \$ ~~2727~~ 3302

Signed Jerry Cole Date Jerry Cole Date 2-15-06
(person requesting travel) (Department Head)

When the cost of the trip will exceed \$500, per employee, this section must be signed.

In accordance with the provisions of Rapid City ordinances and travel regulations, consent is hereby given for travel as requested in the foregoing application. Maximum cost of trip authorized is \$ _____

Approved: _____ Date _____
Mayor

When the cost of the trip will exceed \$1,500, per event, Council approval is required.

Approved by Common Council on _____ (Date)

White copy - Mayor

Yellow copy - Finance

Gold copy - Department copy

About the Conference

WELCOME TO DICKINSON, NORTH DAKOTA

Dickinson, North Dakota and NRPA invite you to explore the Western Edge and the many educational and networking opportunities the Midwest Regional Conference (MWRC) has to offer.

NRPA gratefully acknowledges the cooperation and support of the Dickinson Parks and Recreation Department

Why Attend the Midwest Regional Conference

- **Education.** The MWRC offers some of the best national and local educational speakers and resources, all in the proximity of your own region
- **Customized.** Attend an intimate professional development experience tailored to the policies and learning issues of your region.
- **Exhibits.** The Exhibit Hall places new and exciting products within your reach
- **Networking.** Each day of the conference includes a number of organized events designed so that attendees can comfortably and effectively network with professionals from around the Midwest region.
- **Variety.** With a wide variety of education sessions, special events and tours, you have plenty of opportunity to gain new skills and techniques.

Value

Professionals from all disciplines within parks and recreation attend to participate in education sessions, keep up-to-date on industry trends and issues, see new products and developments, network with colleagues and evaluate products. The value MWRC delivers consistently exceeds the industry's expectations — and 2006 will be no exception.

WHO SHOULD ATTEND

The MW Regional Conference provides targeted learning opportunities specifically for those in all areas of park and recreation including:

- Parks and Recreation Directors
- Supervisors and Managers
- Community Center Directors
- Recreation Programmers
- Natural Resources Personnel
- Citizens
- Students

GENERAL SESSION SPEAKER

Dennis W. Johnson, Mayor, City of Dickinson

Dennis W. Johnson is Chairman, Chief Executive Officer and majority stockholder of TMI Corporation, and has been mayor of Dickinson since June 2000. Dennis will be speaking on the importance of the quality of place and how Dickinson is fighting out-migration by constructing a state of the art community center.

Mr. Johnson is a graduate of North Dakota State University with a Bachelor of Science Degree in Electrical and Electronic Engineering and a Master of Science Degree in Industrial Engineering with a Business Finance minor.



EXHIBIT HALL

Tuesday, April 25
12 p.m. – 3 p.m.

This year's Exhibit Hall offers an excellent opportunity to meet with exhibitors who offer the latest in supplies, services and equipment for park maintenance, programming, community centers, health facilities and playgrounds. You will have the opportunity to meet with current suppliers and make new contacts for the future.

Interested in Exhibiting?
Contact Matt Danzig
Phone: 703-858-2197
E-mail: mdanzig@nrpa.org

MW EDUCATION SESSIONS

The MWRC is nationally recognized for the quality of its sessions. Each session is peer reviewed and selected from the many proposals that were submitted. Attendees will be able to gain in-depth knowledge from national and local experts in the park and recreation profession.

NEW! - NRPA's Aquatic Facility Operator (AFO) Certification Course

Wednesday, April 27 – Thursday, April 28
8:30 a.m. – 5:30 p.m.

The AFO Certification Course is the latest in training for those who are responsible for operating clean, safe and efficient aquatic facilities. In-depth instructions on filtration, disinfection, water testing and treatment, design considerations, facility management, risk management, facility troubleshooting and much more will be addressed during these two full days. Upon successful completion of the AFO course and 50-question exam, participants will be officially certified by the National Recreation and Park Association. All certified individuals receive a certificate suitable for framing and registry in the National AFO Certification Database. Certification is valid for three years and is renewable. CEUs available. 1.5

Schedule at a Glance

Sunday, April 23

3 p.m. – 6:30 p.m. Registration Open
7 p.m. – 8:30 p.m. Welcome Reception

Monday, April 24

7 a.m. – 12 p.m. Registration Open
8 a.m. – 9:15 a.m. General Session
9:30 a.m. – 12:15 p.m. Concurrent Sessions
12:30 p.m. – 5:30 p.m. Fun Tour/Golf Tournament (lunch included)
6:30 p.m. – 8:30 p.m. Army's West Social

Tuesday, April 25

8 a.m. – 4 p.m. Registration Open
9 a.m. – 11:45 a.m. Concurrent Sessions
12 p.m. – 3 p.m. Exhibit Hall Open (lunch included)
3 p.m. – 4:15 p.m. Concurrent Sessions
4:30 p.m. – 6 p.m. MW Regional Council Meeting
6 p.m. – 8 p.m. West River Community Center Open House

Wednesday, April 26

8:30 a.m. – 1 p.m. Registration Open
9 a.m. – 11:45 a.m. Concurrent Sessions and CEU Tour 1
12 p.m. – 1 p.m. Lunch on own
1 p.m. – 3:45 p.m. Concurrent Sessions and CEU Tour 2
4:30 p.m. – 7 p.m. Awards Dinner

Thursday, April 27

8:30 a.m. – 5:30 p.m. Aquatic Facility Operator Course

Friday, April 28

8:30 a.m. – 5:30 p.m. Aquatic Facility Operator Course

For a listing of full session descriptions visit the
MWRC Web site www.nrpa.org/mwrc

Tours and Events

General Information

Sunday, April 23

Welcome Reception

7 p.m. – 8:30 p.m.

Say hello to old friends and meet new ones at the Welcome Reception held at the hotel. Light hoer d' oeuvres will be served.

Monday, April 24

Golf Tournament

12:30 p.m. – 5:30 p.m.

Fee: \$25.00

Join other golf enthusiasts for a golf tournament at the Heart River Golf Course. Registration includes lunch, green fee and cart. The tournament will begin with a tee off at 1:15 p.m.

Fun Tour

12:30 p.m. – 5:30 p.m.

Assumption Abbey / Wine Taste Tour / Enchanted Highway

Fee: \$10.00 (box lunch provided)

Attendees will tour one of North Dakota's best kept secrets, the Assumption Abbey, home to 60 Benedictine Monks. Your journey will take you through the Abbey Church, a Bavarian Romanesque structure completed in 1909, the library, Abbey grounds, gift shop and a wine taste. The tour will then drive the Enchanted Highway as it journeys home. The Enchanted Highway consists of 30 miles of hand made metal sculptures representing western North Dakota.

Army's West Social

6:30 p.m. – 8:30 p.m.

Join your colleagues at Army's West, a sports bar with western flavor. The evening will include a night of poker, black jack, gambling, games and karaoke. Good old fashioned barbeque, the fixin's and drinks to your hearts content.

Tuesday, April 25

Lunch with Exhibitors

12 p.m. – 1 p.m.

Enjoy a complimentary lunch while viewing the latest developments in industry products and services.

West River Community Center Open House

6 p.m. – 8 p.m.

The West River Community Center opened in May 2004 and is the pride and joy of Dickinson and southwest North Dakota. Come enjoy a tour, a swim, a pick up game of basketball, a climb on the rock wall or just visit with friends. We will have staff on hand for questions, along with hors' devours, snacks and drinks.

Comedy Club

Grand Dakota Lodge

8:30 p.m. – 10:30 p.m.

Return back to the hotel in time to take in the famous Comedy Club featuring regional entertainment. Come early and get a front row seat to some of the funniest comedians around.

Wednesday, April 26

Dickinson Parks & Recreation Facilities Tour

9:15 a.m. – 11:15 a.m. – Trip 1

1:15 p.m. – 3:15 p.m. – Trip 2

Attendees will visit various parks and facilities within the Dickinson area. Included in the tour will be Patterson Lake Recreational Area, Leisure Park, softball diamonds, baseball fields, Memorial Park and many others.

MW Awards Dinner

4:30 p.m. – 7 p.m.

Join us in honoring the 2006 Midwest Region Award winners.

Hotel Information

Days Inn Grand Dakota Lodge

532 15th Street West

Dickinson, ND 58601

Phone 701.483 5600 or 800 422.0949

A block of sleeping rooms has been reserved for the convenience of MW Regional Conference attendees at the Grand Lodge. The conference rate is \$50 for single and \$55 double occupancy, plus current state and local tax. Room rates include breakfast. Please refer to "NRPA" to receive the group rate. All reservations must be accompanied by a first night room deposit, or guaranteed with a major credit card. **Reservations must be received by April 10, 2006.**

Airline Information

The Dickinson Theodore Roosevelt Regional Airport is approximately seven miles from the Days Inn Grand Dakota Lodge. Please refer to the NRPA ID code listed below to receive a special discount with United Airlines.

United Airlines: 800.521.4041

ID Code: 515SM

Shuttle Service Information

The Grand Dakota Lodge offers shuttle service for guests with 24 hour advance notice. For other transportation options and for a city map please visit the Dickinson Convention & Visitor's Bureau Web site, www.dickinsoncvb.com.

Continuing Education Units

Attendees can earn up to 1.0 CEUs at the MWRC. Attendees interested in receiving CEU credit can pick-up CEU tickets at the registration desk. There are no additional fees for CEUs.

Registration

NRPA will accept forms submitted by mail, fax or online.

Mail

NRPA, P.O. Box 7600, Merrifield, VA 22116-7600

Fax

703.858.0183

New! Online Registration: Visit www.nrpa.org/mwrc to register.

Payment MUST accompany registration forms. Forms received without payment information will not be processed! All checks must be in U.S. dollars and made payable to NRPA. Please indicate the check number on the registration form.

Full registration includes: Admission to all education sessions, refreshment breaks, lunch with exhibitors, Welcome Reception, Army's West Social, West River Community Center Open House, Awards Dinner and CEUs.

Student registration includes: Admission to all education sessions, refreshment breaks, lunch with exhibitors, Welcome Reception, Army's West Social, West River Community Center Open House, Awards Dinner and CEUs. In order to take advantage of these rates, attendees must be a fulltime student (12 hours of undergraduate classes and or eight hours of graduate classes) at an accredited college or university. Please fax a bill or letter from your bursar's office at the time of registration as proof of student status. Registrations will not be processed without proof of enrollment.

One-day registration includes: Admission to education sessions, refreshment breaks, and conference functions for the day. Admission to any additional function is available by purchasing tickets.

Inclusion Surcharge

A \$2 surcharge has been added to your registration fee to build an inclusion fund. These monies will be used to ensure NRPA can provide equal access to its programs for those with disabilities or in need of special assistance. Your contribution is appreciated.

Interested in Exhibiting?

Contact Matt Danzig, Exhibits Coordinator

Phone 703 858 2197

E-mail mdanzig@nrpa.org