

PW013106-34

ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the Common Council and/or Committees of the Common Council. This covers all items, which require formal bids, currently anything over \$15,000 (except emergency and repair costs).

I. PROJECT ID NO.: _____

II. PROJECT NAME: Utility Vehicle

Project/Item(s) Description: Utility Vehicle for Cemetery

IV. BID LETTING DATE: _____

V. (IF APPLICABLE) Grant No.: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

VI. ESTIMATED COST OF PROJECT/ITEM(S) \$ 20,000

VII. BASIS OF PAYMENT Assessed Non-Assessed
 Single Payment Partial Payment

VIII. DISBURSEMENT SCHEDULE

Date	Amount	Amount	Amount	Amount	Amount
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
Total	\$	\$	\$	\$	\$

IX. APPROPRIATION DATA

Fund	0726				
Department	0907				
Line Item	4360				

X. DEPARTMENT/DIVISION: PARKS DIVISION

PROJECT MANAGER

Lon Van Deusen

Date: 12/2/05

DEPARTMENT/DIVISION MANAGER

Lon Van Deusen

Date: 12/2/05

PARKS AND RECREATION DIRECTOR

[Signature]

Date: 1-13-06

FINANCE OFFICE/USE ONLY		Approved		Carbon Copy
	Date	Initial	Yes	No
Appropriation Cash Flow	<u>1/16/06</u>	<u>[Initials]</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>

Investment Desk
 Public Works
 Engineering
 Project Manager