

REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

Date:

Project Name & Number: Selador, West Selador and Terricita North Service Areas,
Project No.: W05-953.M1

CIP #: 50318

Project Description: Provide water system modeling and master planning for the above water service zones.

Consultant: CETEC Engineering Services, Inc.

Original Contract Amount: \$

Original Contract Date:

Original Completion Date:

Amendment Number:

Amendment Description:

Current Contract Amount: \$9,980.00

Current Completion Date: February 17, 2006

Change Requested:


New Contract Amount: \$9,980.00

New Completion Date: February 17, 2006

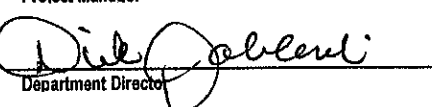
Funding Source This Request:

Amount	Dept.	Line Item	Comments
\$4,990.00	933	4223	
\$4,990.00	934	4223	
\$9,980.00	Total		

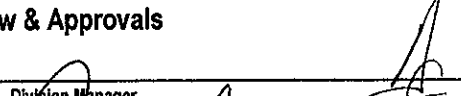
Agreement Review & Approvals




 Project Manager Date: 12/20/05



 Department Director Date: 12/20/05



 Division Manager Date: 12-20-05



 City Attorney Date: 12-20-05

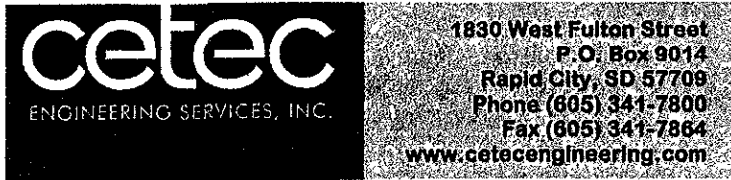
ROUTING INSTRUCTIONS

Route two originals of the Agreement for review and signatures.
 Finance Office - Retain one original
 Project Manager - Retain second original for delivery to Consultant
 cc: Public Works
 Engineering
 Project Manager

FINANCE OFFICE USE ONLY

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

	Date	Initials	Approved
Appropriation	12/20/05	W	(Y) N
Cash Flow			(Y) N



AUTHORIZATION AND AGREEMENT FOR SERVICES

Date: December 20, 2005

CLIENT - OWNER - INFORMATION

Name: City of Rapid City

Billing Address: 300 6th Street City/State/Zip Code: Rapid City, South Dakota, 57701-2724

Contact Person/Title: Stacey Titus, PE

Phone: 605-394-4154 Fax: 605-394-6636

Project Title: Selador, West Selador and Terracita North Service Areas, City Project No. W03-953.M1

Scope of Services: Engineering services for water system planning per 12/20/05 letter.

Job Location - City: Rapid City, SD County: Pennington

Estimated Completion Date: 45 days from Notice to Proceed date of January 3, 2006

Contract Amount: \$9,980.00 (maximum limiting fee)

CLIENT AGREES TO THE GENERAL TERMS AND CONDITIONS ATTACHED WHICH ARE A PART OF THIS AGREEMENT. PLEASE READ, SIGN AND RETURN ONE COPY TO CETEC ENGINEERING AT THE ADDRESS BELOW. WORK WILL NOT COMMENCE OR BE SCHEDULED UNTIL SIGNED AND COPIES RETURNED. THIS INSTRUMENT SHALL NOT CONSTITUTE AN AGREEMENT OR CONTRACT BETWEEN THE PARTIES UNTIL EXECUTED BY CETEC ENGINEERING SERVICES, INC.

I HEREBY APPROVE AND ACCEPT THIS AGREEMENT AND HAVE RECEIVED COPY OF SAME.

Accepted: City of Rapid City, South Dakota

By: _____ Date: _____
Mayor

Attested: _____ Date: _____
City Finance Officer

Accepted: Engineering Division
By: Stacey Titus Date: 12/20/05
Project Manager

Accepted by CETEC: Theodore Schultz Date: 12/20/05
Theodore Schultz, P.E., Principal

December 20, 2005

City of Rapid City
Public Works Department
Attn: Stacey Titus, P.E.
300 6th Street
Rapid City, SD 57701

RE: Contract for Engineering Services
Selador, West Selador and Terricita North Service Areas
City of Rapid City, Project No. W05-953.M1

Dear Stacey:

I am forwarding a proposed agreement for services for the above referenced project. The work includes water system planning and modeling in southwest Rapid City. The proposed maximum limiting fee for the project is \$9,980.00. The scope of work for the project is listed below:

Selador, West Selador and Terricita North Service Zone Analysis

CETEC proposes to perform water system modeling and master planning for water service zones in southwest Rapid City, including: Selador, West Selador and Terracita North Service Zones. The project includes work to delineate service areas, land use, water demands and allocations, analysis and interpretation, plan development and reporting. The work will be completed within 45 days of the notice to proceed (assumed to be January 3rd, 2006) and receipt of City review comments on related water system modeling and reporting in southwest Rapid City.

The work will be summarized in a written report for review by City staff and will be presented to the City Public Works Committee upon completion.

Please review the contract and contact me with any questions.

Sincerely,

CETEC Engineering Services, Inc.



Theodore F. Schultz, P.E.
Principal

1830 West Fulton St.
PO Box 9014
Rapid City, SD
57709-9014

www.cetecengineering.com

cetec
ENGINEERING SERVICES, INC.

© 605.341.7800
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Fee Estimate

Project: Selador, West Selador and Terracita North Service Zones
 Prepared For: City of Rapid City
 Prepared By: CETEC Engineering Services, Inc.
 Date: December 20, 2005

T A S K	<i>Project Manager</i>	<i>Project Technician</i>	<i>Clerical</i>	<i>Survey Chief</i>	<i>Survey Assistant</i>	<i>Fee</i>
	<i>Hours</i>	<i>Hours</i>	<i>Hours</i>	<i>Hours</i>	<i>Hours</i>	
Selador, West Selador and Terracita North Service Zones						
Service Area Delineation	16	16	-	-	-	
Land Uses, Growth	16	8	-	-	-	
Water Demands and Allocations	8	8	-	-	-	
Analysis and Interpretation	24	-	-	-	-	
Plan Development and Reporting	14	8	15	-	-	
Presentation to Public Works	2	1				
Labor Hours	80	41	15	-	-	
Labor Rate (\$/hr.)	\$ 90.00	\$ 55.00	\$ 35.00	\$ 60.00	\$ 30.00	
Labor Fee	\$ 7,200.00	\$ 2,255.00	\$ 525.00	\$ -	\$ -	\$ 9,980.00

Total \$ 9,980.00