

CAPITAL IMPROVEMENTS PROGRAM MINUTES  
C/SAC -- 3<sup>RD</sup> FLOOR, WEST CONFERENCE ROOM

DECEMBER 16, 2005

Finance Officer Jim Preston called the meeting to order at 10:00 A.M. with the following Committee members present: Aldermen Karen Olson and Deb Hadcock; Planning Commission member Doug Andrews; and City staff members Growth Management Director Marcia Elkins, Assistant Public Works Director Ted Vore; and Parks & Recreation Proxy Jeri Lynn, Administrative Assistant. Others present included: Mayor Jim Shaw, Engineering Project Manager Dan Coon, Operations Management Engineer Rod Johnson, Accounting Coordinator Tracy Davis and Administrative Assistant Jackie Gerry.

Andrews moved, second by Hadcock and carried to approve the **Capital Improvements Committee** minutes of November 18, 2005.

Finance Officer Preston presented the **Financial Reports** covering the expenditures through November, 2005 noting the category of 2005 Streets, Drainage, and MIP Projects indicates the dollar amount spent exceeds the total. He explained Finance Office and Engineering staff will meet and make adjustments to this category. He reminded the Committee members that this report is a cash basis. He also noted the Contingency Fund is committed with no remaining balance.

Engineering Project Manager Coon reviewed the **2005 Capital Plan for Streets, Drainage, MIP Projects** for December, 2005 explaining the 5<sup>th</sup> Street Panel Repair projects was reduced to reflect the final project cost, as was the Milwaukee Street Sewer Reconstruction project. The Nugget Gulch street extension was reduced to reflect the bid award; and \$27,000 was moved from the Sedivy Lane project to 2006 for construction. The Fairgrounds East Drainage Improvements project was increased to reflect the final project cost. Coon noted the Summary and 5-Year Plan are being updated. Andrews moved, second by Hadcock and carried to approve the 2005 Capital Plan for Streets, Drainage and MIP Projects for December, 2005.

P&R Administrative Assistant Lynn addressed the **Mt. View and Mt. Calvary Cemeteries Irrigation Systems Project PR05-1531 / CIP #50090**; and the carry-over of \$105,000 to FY2006 and indicated they also need the 2006 identified funding for irrigation to accomplish the first phase of this project, which is estimated at \$140,000. Elkins moved second by Hadcock and carried to carry-over \$105,000 to FY 2006 for Project PR05-1531.

Operations Management Engineer Johnson addressed the **Canyon Lake Drive / Sheridan Lake Road Irrigation project** reporting the Parks & Recreation Committee recommended \$24,000 for this project. He explained that the design costs were paid from the \$72,500 appropriated for this project. He suggested that the 2006 allocation for irrigation was needed for this project. Elkins moved, second by Andrews and carried to carry-over the remaining balance of \$70,300 to FY 2006 for the Canyon Lake Drive / Sheridan Lake Road irrigation project.

Elkins moved, second by Olson and carried to request staff to bring forward at the January 2006 meeting, a prioritized list of irrigation needs for discussion.

P&R Administrative Assistant Lynn distributed copies of the **request to carry-over FY 2005 funding in the amount of \$551,978 to the FY 2006 budget year**, in the identified project line items for Parks and Recreation. She noted a reduction of \$165,959 in the playground improvements and indicated there are contingency funds available in case 2012 program funds do not cover the costs of the playground improvements. Lynn explained that the \$165,959 was reallocated to other parks and recreation projects. The following 2006 funded / approved projects for parks and recreation were reviewed: park land acquisition; Sports Facility Partnership fund; park signage is an attempt to make all park signs uniform throughout the parks system; ice rink matting between the ice area and the concessions area; Halley Park improvements addresses sidewalk and irrigation issues; Memorial Park irrigation north of the pond; locating a skateboard park in west Rapid City near Stevens High School; Memorial Park 6<sup>th</sup> Street bridge renovation; locating a skateboard park in east Rapid City; and the Canyon Lake Drive irrigation project. Hadcock moved, second by Olson and carried to approve the \$551,978 carry-over to FY 2006 for Parks & Recreation program.

P&R Administrative Assistant Lynn submitted the **Parks and Recreation Five Year Plan** for 2006-2010 and indicated the projects are prioritized. She reported that the 2006 projects total \$1,036,114. She pointed out the report contains a list of additional projects, but no dollar amount is associated with the projects. Andrews moved, second by Hadcock and carried to approve the budget amount of \$1,036,114 for FY 2006 projects.

Elkins moved, second by Olson and carried to continue the discussion of **City-owned land** that could be sold to the January 2006 Committee meeting.

There being no further business, the meeting adjourned at 11:05 A.M.; and it was noted the next scheduled meeting is set for January 20, 2006 at 10:00 A.M.