



CITY OF RAPID CITY

Growth Management Department

300 Sixth Street

Rapid City, South Dakota 57701-2724

Marcia Elkins, Director
Growth Management Division
city web: www.rcgov.org

Phone: 605-394-4120
Fax: 605-394-6636
e-mail: marcia.elkins@rcgov.org

MEMORANDUM

TO: Mayor Shaw and City Council

FROM: Marcia Elkins, Director
Growth Management Department

DATE: November 2, 2005

RE: Authorization to Purchase Vehicles from State of South Dakota Contract List

The Growth Management Department requests authorization to purchase the following two vehicles from the State of South Dakota Contract list. The Advertising Authority and specification sheets for the requested vehicles are attached for your review. These vehicles will replace existing vehicles in the Development Services Division and will be utilized by Building Inspections and Development Services for field inspections.

One (1) Dodge Durango 4x4

Commodity Code #070-42ABK4; Contract #14671

\$22,035	Base Cost
\$N/C	Brakes ABS - Option 3032
\$N/C	Rear Window Defroster - Option S5050
\$670	Seat Bench Type, 3 rd - Option S5198
\$375	Tires, Mud & Snow Mfg. Std. - Option T5522
\$N/C	Wiper, Rear Window - Option W5320
\$190	Delivery Charge - Wagner-Chrysler, Pierre, SD
\$23,270	Total Cost

One (1) Chevrolet Colorado Crew Cab 4x4 pickup

Commodity Code #070-42ACD2; Contract #14664

\$19,361	Base Cost
\$N/C	Brakes ABS - Option 3032
\$STD	Power Windows/Locks - Option 3047
\$N/C	Bumper, Rear Step - Option B5320
\$STD	Cruise Control, Tilt - Option C5310
\$N/C	Door, 3 rd and 4 th Rear - D5350
\$N/C	Floor covering, Carpet - Option F5115
\$500	Spray on Bed Liner - Option S5300
\$289	Tires, Mud & Snow Mfg. Std. - Option T5522



EQUAL OPPORTUNITY EMPLOYER

\$95	Tire, Full Size Spare - Option T5596
<u>\$130</u>	Delivery Charge – Beck Motors, Pierre, SD
\$20,375	Total Cost

Total funding for the purchase of the above two vehicles will be provided as follows:

\$23,270	Budget #204 Development Services Line Item 4360
\$16,730	Budget #204 Development Services Line Item 4360
<u>\$3,645</u>	Budget #204 Development Services Line Item #4350
\$43,645	Total Purchase

Funding available in the above noted line items is as follows:

\$40,000	Line Item 4360- Machinery
<u>\$7,000</u>	Line Item 4350 – Furniture/Minor Equipment
\$47,000	Total Available funding

STAFF RECOMMENDATION: Staff recommends that the Growth Management Department be authorized to purchase one (1) Dodge Durango 4x4 from Wegner-Chrysler, Pierre, South Dakota from the State of South Dakota Contract #14671 in an amount not to exceed \$23,270.00. and (1) Chevrolet Colorado Compact 4x4 Crew Cab Pickup Trucks from Beck Motors, Pierre, South Dakota from the State of South Dakota Contract #14664 in an amount not to exceed \$20,375.00.

ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the Common Council and/or Committees of the Common Council. This covers all items, which require formal bids, currently anything over \$15,000 (except emergency and repair costs).

- I. PROJECT ID NO.: Commodity Code #070-42ABK4
- II. PROJECT NAME: Vehicle Purchase
- III. Project/Item(s) Description: Dodge Durango 4x4
- IV. BID LETTING DATE: Equipment purchase from State Contract #14671
- V. (IF APPLICABLE) Grant No.:
 Funding Source: Development Services Budget #204
 Estimated Completion Date:
 Estimated Grant Receipt Date:

VI. ESTIMATED COST OF PROJECT/ITEM(S)

\$23,270.00

VII. BASIS OF PAYMENT

Assessed

Single Payment

X

Non-Assessed

Partial Payment

VIII. DISBURSEMENT SCHEDULE

Date	Amount	Amount	Amount	Amount	Amount
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
Total	\$	\$	\$	\$	\$

IX. APPROPRIATION DATA

Fund	204			
Department	Growth Management			
Line Item	4360	\$23,270.00		

X. DEPARTMENT/DIVISION: Growth Management Department – Development Services Division

Project Manager:

Date

Date

DEPARTMENT/DIVISION MANAGER Signature

Manuel E.

10/24/05
Date

GROWTH MANAGEMENT DIRECTOR Signature

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
	Date	Initial	Yes	No	
Appropriation	10/24/05	ce	✓		Investment Desk
Cash Flow					Public Works
					Engineering
					Project Manager

2006 STATE OF SOUTH DAKOTA VEHICLE SPECIFICATION

13. CLASS BK TRUCK UTILITY 4 X 4: 4 DOOR. 116 INCH WB MIN

SPLIT AWARD

COMMODITY CODE: 070-42ABK4

WEGNER AUTO
CONTRACT 14671

Bidder specify MFG. Dodge Model: Durango

1047 Engine, 4.7 Liter V8
2045 Transmission, Automatic, OD
3025 Power Door Locks
3047 Power Windows
4025 Radio, AM/FM Cassette or CD
A5100 Air Conditioning
B5320 Bumper, Rear Step
C5310 Cruise Control/Tilt
F5115 Floor Covering, Carpet
F5123 Floor Mats Front And Rear
H5110 Heater, Engine, Manufacturers Standard
H5520 Hubs, Automatic locking
M5340 Mirrors, 5" X 7" Right & Left Outside
S5120 Seats, Cloth Bench/Bucket
S5196 Seat, Bench Type Second
W5310 Wipers, Multiple Speed
Factory Freight

Delivery Date 90-120 days Total Cost \$22,035

1057 Engine, 5.7 Liter V8 Hemi (SLT Pkg) \$3265
3032 Brakes ABS \$N/C
AH5120 Dual Air/Heat \$1320
G5332 Guard, Skid Plate Package \$190
H5220 Hitch,Trailer 400 lb. Class 3 Trailer Tow Pkg. \$525
C5270 Cooler, Engine Oil Cooler
C5275 Cooler, Transmission
L5160 Light, Spot Light, Post Mounted 6" \$420
L5165 Light, Spot Light, Roof Mounted 6" \$420
S5050 Rear Window Defroster \$N/C
S5198 Seat Bench Type, 3rd \$670
T5522 Tires, Mud & Snow Mfg. Std. \$375
W5320 Wiper, Rear Window \$N/C

AWARDED CITIES: 2006

Pierre	Brookings	Huron
Custer	Sioux Falls	Mobridge
Rapid City	Mitchell	Spearfish
Aberdeen	Vermillion	Redfield
Watertown	Chamberlain	Yankton

ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the Common Council and/or Committees of the Common Council. This covers all items, which require formal bids, currently anything over \$15,000 (except emergency and repair costs).

I. PROJECT ID NO.: Commodity Code #070-42ACD2

II. PROJECT NAME: Vehicle Purchase

III. Project/Item(s) Description: Chevrolet Colorado 4x4 Crew Cab Pickup

IV. BID LETTING DATE: Equipment purchase from State Contract #14664

V. (IF APPLICABLE) Grant No.:

Funding Source: Development Services Budget #204

Estimated Completion Date:

Estimated Grant Receipt Date:

VI. ESTIMATED COST OF PROJECT/ITEM(S)

\$20,375.00

VII. BASIS OF PAYMENT

Assessed

Non-Assessed

Single Payment

X

Partial Payment

VIII. DISBURSEMENT SCHEDULE

Date	Amount	Amount	Amount	Amount	Amount
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
Total	\$	\$	\$	\$	\$

IX. APPROPRIATION DATA

Fund	204		204	
Department	Growth Management		Growth Management	
Line Item	4360	\$16,730.00	4350	\$3,645.00

X. DEPARTMENT/DIVISION: Growth Management Department – Development Services Division

Project Manager:

Date

Date

DEPARTMENT/DIVISION MANAGER Signature

Manuel E.

10/24/05
Date

GROWTH MANAGEMENT DIRECTOR Signature

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
	Date	Initial	Yes	No	
Appropriation Cash Flow	10/24/05	<i>ae</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Investment Desk
					Public Works
					Engineering
					Project Manager

2006 STATE OF SOUTH DAKOTA VEHICLE SPECIFICATION

34. CLASS CD TRUCK COMPACT 4 X 4 CREW CAB 126 INCH WB MIN

COMMODITY CODE: 070-42ACD2

BECK MOTORS

CONTRACT 14664

Bidder Specify MFG. Chevrolet

MODEL: Colorado

1035 Engine, 3.5 Liter 5 Cyl
 2040 Transmission, Automatic
 4025 Radio, AM/FM Cassette or CD
 A5100 Air Conditioning
 B5310 Bumpers Std. Front & Rear
 F5115 Floor Covering, Carpet w/Mats
 H5110 Heater, Engine Manufacturers Standard
 H5520 Hubs, Automatic Locking
 L5235.2 Load Capacity, 1200 LB
 M5246 Measurement, Wheel Base 126" Minimum
 M5340 Mirrors, 5" X 7" Right & Left Outside
 S5120 Seats, Cloth, Split Bench
 T5595 Tire, Spare
 W5310 Wipers, Multiple Speed
 Factory Freight

Delivery Date 90-120 days	Total Cost	<u>\$19361</u>
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1028 Engine, 2.8 4 Cyl.	<u>\$(-664)</u>
3032 Brakes ABS	<u>\$N/C</u>
3047 Power Windows/Locks	<u>\$STD</u>
B5320 Bumper, Rear Step	<u>\$N/C</u>
C5310 Cruise Control, Tilt	<u>\$STD</u>
D5350 Door, 3 rd Rear	<u>\$N/C</u>
D5350 Door, 4th Rear	<u>\$N/C</u>
F5115 Floor covering, Carpet	<u>\$N/C</u>
S5300 Spray on Bed Liner	<u>\$500</u>
T5522 Tires, Mud & Snow Mfg. Std	<u>\$289</u>
T5596 Tire, Full Size Spare	<u>\$95</u>

STATE OF SOUTH DAKOTA
PROCUREMENT MANAGEMENT
523 EAST CAPITOL AVENUE
PIERRE, SOUTH DAKOTA 57501-3182

2006 CAR - VAN - UTILITY VEHICLE & PICKUP ANNUAL

NOTICE OF AWARDS

DATE: October 3, 2005
BUYER: Paul Schreiner (006)
PHONE: 605-773-4275

VENDORS:

BECK MOTORS

PO Box 729
Pierre, SD 57501-0729
Contact: Trace K. Beck
Phone: 605-224-5912
Fax: 605-224-5925
trace.beck@beckmtr.com
Vendor #460308248
CONTRACT #14664

BILLION SOUTHTOWN

PO BOX 308
Worthing, SD 57077
Contact: Dave Niebuhr
Phone: 605-362-3493
Fax: 605-362-3493
dave.nieburh@billionauto.com
Vendor #202048280
CONTRACT #14665

BILLION AUTO CENTER

PO BOX 459
Salem, SD 57058
Contact: Dave Niebuhr
Phone: 605-361-1919
Fax: 605-362-3493
dave.nieburh@billionauto.com
Vendor #202048280-02
CONTRACT #14666

LAMB CHEVROLET, INC.

100 S. Highway 83 PO Box 27
Onida, SD 57564-0027
Contact: Dan Lamb
Phone: 605-258-2661
Fax: 605-258-2322
lambchev@sbtc.net
Vendor #460364799
CONTRACT #14667

LAMB MOTORS, INC.

PO Box 48
Onida, SD 57564-0048
Contact: Joey Lamb
Phone: 605-258-2627
Fax: 605-258-2279
lambmotor@venturecomm.net
Vendor #460457556
CONTRACT #14668

MURDO FORD

PO BO 186
Murdo, SD 57559
Contact: Gary Chase Cell: 605-280-6331
Phone: 605-669-2391
Fax: 605-669-2784
murdoford@gwtc.net
Vendor #460349583
CONTRACT #14669

SIOUX FALLS FORD

PO BOX 89120
Sioux Falls, SD 57109
Contact: Dave Engebretson
Phone: 605-965-3634
Fax: 605-361-0470
enge@siouxfallsford.com
Vendor #460438595
CONTRACT #14670

WEGNER AUTO CO. INC.

330 E. Sioux
Pierre, SD 57501-0339
Contact: Don Gordon/Rich Shangreaux
Phone: 605-224-9900 800-658-2277
Fax: 605-224-1659
dong@wegnerauto.com
rich@wegnerauto.com
Vendor #460282728
CHRYSLER CONTRACT #14671
GMC CONTRACT #14672

I. This notice establishes a contract resulting from Proposal #22367, to furnish the articles or commodities specified therein, as required by various State agencies for the term of from October 3, 2005 through 2006 model year production.

II. All prices quoted in the referenced proposal are firm for the term of this contract.

Price decreases are acceptable on invoice(s) presented for payment.

III. All deliveries are F.O.B. vendor destination and shall be made within specified days of the date of purchase order.

IV. STATE AGENCIES: ITEM NUMBERS AND A BRIEF DESCRIPTION MUST BE USED WHEN ORDERING FROM THIS CONTRACT.

V. All delivery tickets, invoices and statements shall show the purchase order number, brand or trade name and State Item Number when applicable as shown in this contract. Invoices must be submitted in duplicate to the State Agency ordering the merchandise. DO NOT SUBMIT STATEMENT OR INVOICES TO THE OFFICE OF PROCUREMENT MANAGEMENT AS IT ONLY DELAYS PAYMENT.

MOTOR VEHICLES

GENERAL SPECIFICATIONS:

SELLING DEALER – Prior to delivery, the selling dealer will notify the pre-delivery dealer and the ordering agency of the date the vehicle(s) will arrive at the shipping destination. The dealer will also furnish to the ordering agency the statement of origin and application for title. Invoices must be prepared in duplicate and furnished in accordance with the information shown on the purchase order. The dealer must furnish a paper plate license for each new car. Vehicle being bid must be new and the latest production model with all standard equipment and as specified below and all safety equipment required by Federal and State laws or advertised as standard equipment.

Dealer decals will not be allowed on vehicles purchased by the State of South Dakota.

The selling dealer will notify and make arrangements with the pre-delivery dealer for all equipment that is not of standard manufacture (spot-lights and trailer hitches) to be installed by the pre-delivery dealer.

All vehicles in above referenced classes will be delivered via transport truck to the dealership. The selling dealer or pre-delivery dealer will be responsible for delivery of units to the receiving agency. The selling dealer may pre-deliver the units without the use of a pre-delivery dealer.

The pre-delivery dealer or selling dealer will perform a pre-delivery inspection check list and an odometer certificate for each vehicle. Pre-delivery does not include front-end alignment except as provided on the check list.

The pre-delivery dealer or selling dealer will be required to provide a minimum of 5 gallons of fuel for each vehicle at the time of delivery at the specified delivery location. All fuel costs are to be allowed under the terms of the contract. The pre-delivery dealer or selling dealer will notify the ordering agency and deliver the vehicle to the agency destination.

Arrangements for any pre-delivery charges will be made between the selling dealer and the pre-delivery dealer. Any such charges will be included in the bid price of the vehicle. No additional charges will be authorized.

Warranty documents must be completed by the pre-delivery dealer. The pre-delivery dealer must notify the State Agency, and location on manufacturer's warranty record, to assure that defect or "call back" notices will be mailed to the agency where vehicles are domiciled.

Manufacturer authorized warranty repair stations must be available within seventy-five (75) miles of every city listed in the delivery schedule of this proposal. Warranty repair stations must have the proper facilities, special tools, and properly trained personnel to perform the maintenance. The South Dakota Office of Procurement Management has determined that the following motor vehicle manufacturers currently meet this requirement: Daimler Chrysler; Plymouth; Dodge; Buick; Cadillac; Chevrolet; GMC; Oldsmobile; Pontiac; Ford; Lincoln; and Mercury. By signing this document, the bidder verifies that it meets this requirement.

The bidder may be required to provide a list of locations within South Dakota from which warranty work will be administered.

A purchase order(s) will be issued to the selling dealer for vehicles delivered to their location. Invoices in duplicate for pre-delivery service will be furnished in accordance with information shown on the purchase order.

1. All units on this formal solicitation are to be bid and delivered in accordance with specifications and procedures outlined for 2005 model year vehicles.
2. All units in classes are F.O.B. destination. All other specifications are hereby made a part of this formal solicitation.
3. Please list the MAKE, MODEL AND DELIVERY DATE offered for each item. Unless otherwise specified, all equipment and accessories are to be factory engineered and installed.
4. All wheel rims shall be standard to permit use of tubeless or tube type tires unless specified otherwise.
5. All interiors shall be in harmonizing colors with black not acceptable.
6. All air-conditioned units must have tinted glass in all windows.
7. All interior floor areas manufacturers standard or as specified. Trunk areas will be covered.
8. All Highway Patrol cars shall be bid F.O.B. destination Pierre, SD. The selling dealer may option to pre-deliver vehicles.
9. Dealer decals will not be allowed on State purchased vehicles. If the dealer does install a decal, the dealer shall assume the responsibility of removing the decal, filling the holes and repainting the damaged area.
10. No deliveries to Fleet and Travel, Pierre, SD, will be accepted after 3:00 PM Central Time. Color and Vin Number are to be provided on all vehicles delivered to Fleet and Travel, Pierre SD at least 7 – 10 days prior to actual delivery.
11. PAYMENT: The State of South Dakota will issue a warrant for payment of the vehicle(s) within 45 days from the date of delivery and acceptance of the vehicle by a State Agency. If the vehicle has a deficiency and does not meet specifications, payment will be held up until the deficiency is corrected.
12. Standards
All vehicles to have the following unless otherwise specified:
Battery: MFG. Standard
Paint: MFG. Standard Color
Upholstery: MFG. Standard
Air Bag: Driver Side or Passive Restraints

AGENCY RESPONSIBILITIES

Three (3) State of South Dakota check lists will be provided to the ordering agency for each unit.

One completed copy will be retained by the pre-delivery dealer to attach to the invoice as proof of inspection.

One copy (pink copy) will remain with the vehicle in the glove box. This copy will be sent to John DeLoache, Fleet Management, Motor Pool.

One copy will be forwarded to ordering agency for their files.

RE-CHECK OF PRE-DELIVERY INSPECTION:

Agencies will be allowed to return the vehicle to the pre-delivery dealer for a re-check according to the pre-delivery check list.

Agency personnel will note all deficiencies that require correction on the check list. Deficiencies not checked WILL NOT be corrected.

Agencies must have the unit in service for 500 miles, or 10 days, before returning the unit for deficiency correction. No charges will be made by the pre-delivery dealer for any check list corrections, however, do not expect this service to continue beyond the number of days specified. Any correction of check list deficiencies after 20 days will be at agency expense.

DELIVERY	BECK MOTOR	BILLION S.TOWN	BILLION AUTO	LAMB CHEV	LAMB MOTOR	MURDO MOTOR	S F FORD	WEGNER AUTO
PIERRE	0	340	175	20	30	25	125	0
CUSTER	150	575	425	150	180	140	270	220
RAPID CITY	130	517	380	120	130	120	235	190
ABERDEEN	130	310	175	120	130	120	150	190
WATERTOWN	140	169	135	140	130	150	75	210
BROOKINGS	140	102	128	140	110	120	50	205
SIOUX FALLS	130	25	50	125	120	100	0	210
MITCHELL	130	125	50	110	90	70	50	190
VERMILLION	150	67	135	140	140	150	50	220
CHAMBERLAIN	80	222	135	85	80	50	95	140
HURON	80	198	127	110	85	75	75	140
MOBRIDGE	100	455	380	110	100	120	200	190
SPEARFISH	120	580	455	130	150	150	235	200
REDFIELD	110	267	150	100	115	150	100	180
YANKTON	140	90	90	140	140	150	75	210

NOTES:

AWARDS ARE BASED ON FINAL DESTINATION OF VEHICLES. IF A CITY IS NOT LISTED THE DELIVERY CHARGE WILL BE THE SAME AS THE CLOSEST CITY LISTED.

SPLIT AWARDS HAVE A LIST OF WHICH CITIES ARE AWARDED ON THE PAGE OF THE SPECIFICATIONS FOR THAT VEHICLE. IF THE FINAL DESTINATION IS NOT LISTED THE CLOSEST CITY WILL DETERMINE WHICH VENDOR TO PLACE THE ORDER WITH