

REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

Date: September 6, 2005
CIP #: 50617

Project Name & Number: Utility System Master Plan – Phase I
Project Number PW05-1447

Project Description: Phase I development of the Utility System Master Plan. This initial phase includes, among other things, assessment and analysis of available data and information, education and input for City Departments and the public, and development of a plan for Phase II of the project.

Consultant: Burns & McDonnell Engineering Co, Inc.

Original Contract Amount: \$153,355	Original Contract Date: 8/29/05	Original Completion Date: 180 days from Notice to Proceed
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Amendment Number:


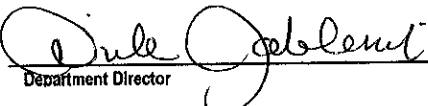
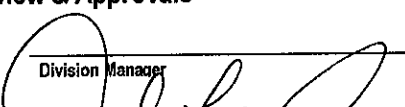
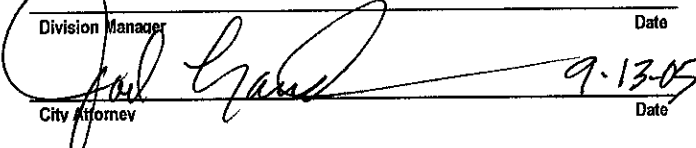
Amendment Description:

Current Contract Amount: _____	Current Completion Date: _____
Change Requested: _____	
New Contract Amount: _____ \$0.00	New Completion Date: _____

Funding Source This Request:

Amount	Dept.	Line Item	Comments
\$38,338.75	833	4223	
\$38,338.75	834	4223	
\$38,338.75	933	4223	
\$38,338.75	934	4223	
\$153,355.00	Total		

Agreement Review & Approvals

<p> _____ Project Manager Date 9/6/05</p> <p> _____ Department Director Date 9/6/05</p>	<p> _____ Division Manager Date</p> <p> _____ City Attorney Date 9-13-05</p>
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ROUTING INSTRUCTIONS

Route two originals of the Agreement for review and signatures.
 Finance Office - Retain one original
 Project Manager - Retain second original for delivery to Consultant
 cc: Public Works
 Engineering
 Project Manager

FINANCE OFFICE USE ONLY

(Note to Finance Please write date of Agreement in appropriate space in the Agreement document)

Date	Initials	Approved
9/13/05	U	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N
Cash Flow		<input type="checkbox"/> Y <input checked="" type="checkbox"/> N