

Rehab & Preservation
\$ 570,202 (b)(8)

City of Rapid City
Community Development Block Grant (CDBG) Program
Application for Funding

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General Information:

Agency Name: Consumer Credit Counseling Services of the Black Hills

Address: 111 St. Joseph Street, Rapid City, SD 57701

Address of Project: 1844 Lombardy Dr, Rapid City, SD 57701
(if different from above)

Contact Information:

Agency Director: Bonnie Spain Phone: 348-4550 x109

Fax Number: 348-0107 Email: spain@cccsoftheblackhills.com

Board President: Dave Mortimer
(attach list of board members)

PROGRAM INFORMATION

A. Amount Requested (Round numbers only): \$ 7200.00

Funds will be used for: Public Services Public Facilities or Improvements Housing

B. This funding will:

fund an existing program at the same level substantially increase an existing program
 fund a new program be used on a Public Facility or Improvements

C. Provide detailed description of project (1-2 Sentences): CDBG funds will be used to
fund a "Tool Warehouse" program. Tools will be purchased and
available for low income persons to "check-out" for use in
maintaining their homes/yards.

D. Project Service Area: Rapid City Metro area

E. This project meets the following HUD National Objective(s) because it:

Serves low income Households Creates jobs for low income individuals
 Serves a low income Neighborhood Eliminates blighted conditions
 Creates housing for low income households

City of Rapid City CDBG Application
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F. This project is consistent with the following Rapid City priority need(s) identified in the Five Year Consolidated Plan for FY2003-FY2007: Low income, Owner Occupied housing rehabilitation is a high priority item per the Five Year Consolidated Plan.

G. Why is this project needed in this community? This program will enable low income people to complete home rehab projects that require certain tools, some of which are quite expensive. The "Tool Warehouse" would enable lower income families to complete these projects and add to the beautification of their area/ our community.

H. Who will be served by the program for which CDBG funds are being requested?
 Please check any of the following specific groups of clientele and indicate the projected number of persons or households you expect to help.

- | | | | |
|--|---|-------------------------------------|------------|
| <input type="checkbox"/> Abused and/or neglected children | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input type="checkbox"/> Homeless persons | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input type="checkbox"/> Elderly persons | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input type="checkbox"/> Disabled persons | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input type="checkbox"/> Battered spouse | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input type="checkbox"/> Illiterate persons | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input checked="" type="checkbox"/> Very low income (income below 30% of area median income) | Number of <input checked="" type="checkbox"/> persons | <input type="checkbox"/> households | <u>250</u> |
| <input checked="" type="checkbox"/> Low income (income between 31% - 50% of area median income) | Number of <input checked="" type="checkbox"/> persons | <input type="checkbox"/> households | <u>50</u> |
| <input type="checkbox"/> Above 80% of median income | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input type="checkbox"/> Other: _____ | | | |

I. If this is a housing program, it will be used to provide:

- | | | |
|--|---|---------------------------------|
| <input type="checkbox"/> New Single family housing | <input type="checkbox"/> Owner occupied | <input type="checkbox"/> Rental |
| <input type="checkbox"/> New multi-family housing | <input type="checkbox"/> Owner occupied | <input type="checkbox"/> Rental |
| <input type="checkbox"/> Housing Purchase rehabilitation | | |
| <input checked="" type="checkbox"/> Housing Rehabilitation for existing homeowners | | |
| <input type="checkbox"/> Down payment or closing cost assistance | | |

Will the program beneficiaries or participants be limited to low-and-moderate income households? Yes No

If not, explain the criteria for qualifying for the program: _____

City of Rapid City CDBG Application
Continued, page 3 of 6

J. If the project or activity for which CDBG funds are requested will create new housing , or improve permanent residential housing structures that will be occupied by low and moderate income households upon completion, please state how many will be:

New homes/units N/A Rehabilitation units N/A Completed in program year N/A

For rentals, will the rental amounts remain affordable as per HUD guidelines? Yes No

If not, explain rental structure: _____

K. Fee schedule for services, if applicable, please attach: N/A

L. Describe specifically how funds will be used: Funds will be used to purchase tools that are needed in order to complete much needed home maintenance and home rehabilitation. These tools will be "checked - out" to low income families for their temporary use. A small amount of the funds will also be used for administration of the program.

M. Budget Breakdown for Program/Project
Please provide a breakdown for the total program/project budget:

Funding Sources for the Program/Project:

List total cost for the program/project and all expected funding sources and date funds expected to be available/received:

| | | Estimated Date funds available |
|--|--------------------------|-----------------------------------|
| Total Project Cost | \$ <u>7200.00</u> | _____ |
| Other funding sources: | | |
| <u>Western SD Community Acton Inc.</u> | <u>\$ In kind</u> | _____ |
| _____ | \$ _____ | _____ |
| _____ | \$ _____ | _____ |
| _____ | \$ _____ | _____ |
| _____ | \$ _____ | _____ |
| Total CDBG Funds Requested | \$ <u>7200.00</u> | |

City of Rapid City CDBG Application
Continued, page 4 of 6

N. Breakdown of how CDBG funds will be used:

| | | |
|--|------------------|-------------------|
| Program or Program Administration Costs: | | \$ <u>900.00</u> |
| Salaries | \$ <u>750.00</u> | |
| Fair Housing Activities | \$ _____ | |
| Fringe | \$ _____ | |
| Office Space (Program Only) | \$ _____ | |
| Utilities | \$ <u>50.00</u> | |
| Communications | \$ _____ | |
| Reproduction/Printing | \$ _____ | |
| Supplies and Materials | \$ <u>100.00</u> | |
| Mileage | \$ _____ | |
| Audit | \$ _____ | |
| Other: _____ | \$ _____ | |
| Other: _____ | \$ _____ | |
| Other: _____ | \$ _____ | |
| Indirect Costs*: _____ | \$ _____ | |
| Indirect Costs*: _____ | \$ _____ | |
| Indirect Costs*: _____ | \$ _____ | |
| Construction <input type="checkbox"/> Equipment <input type="checkbox"/> _____ cost of tools | | \$ <u>6300.00</u> |
| Engineering Costs | | \$ _____ |
| Land Acquisition | | \$ _____ |
| Housing Rehabilitation | | \$ _____ |
| Housing Down Payment/Closing Cost Assistance | | \$ _____ |
| Other _____ | | \$ _____ |
| Other _____ | | \$ _____ |
| Total CDBG Grant | | \$ <u>7200.00</u> |

**Any indirect costs charged must be consistent with the conditions of Paragraph VIII (c)(2) of this Agreement. In addition the Grantee may require a more detailed budget breakdown than the one contained herein, and the Subrecipient shall provide such supplementary budget information in a timely fashion in the form and content prescribed by the Grantee. Any amendments to this budget must be approved in writing by the Grantee and the Subrecipient.*

O. If funds requested are for building expansion, renovation or a new facility, please complete the following information:

| | |
|--|---------------|
| Existing Liabilities Against the Property: | \$ <u>N/A</u> |
| Appraised Value: | \$ _____ |
| Property Insurance Agent: _____ | \$ _____ |
| Amount of Insurance Coverage: | \$ _____ |
| Project Cost Breakdown: | \$ _____ |
| _____ | \$ _____ |
| _____ | \$ _____ |
| _____ | \$ _____ |

Cost Estimate Prepared By: _____
 Architect (if applicable): _____

INFORMATION REGARDING YOUR ORGANIZATION

Brief Narratives describing your organization:

- A. **Mission or goals of the organization:** The mission of Consumer Credit Counseling is : To offer education, guidance, support and options to individuals and families helping them overcome their personal financial obstacles, obtain and maintain safe and affordable housing, make sound financial decisions, and achieve financial goals improving the quality of their lives.
- B. **History of the organization:** Consumer Credit Counseling is a HUD certified housing counseling agency. CCCS has been in existence since 1974. CCCS is a United Way agency in Rapid City, Sturgis and Pierre, South Dakota. CCCS is a non-profit 501 (c)(3) agency with offices in Rapid City, Pierre, Spearfish and Sturgis, South Dakota and also serves all of western South Dakota, northeastern Wyoming, and northwestern Nebraska via counseling by mail and telephone.
- C. **Agency/Organization Goals:** 1. Provide ongoing programs to help current homeowners gain skills they need to maintain their homes. 2. Combine counseling and education programs to help consumers prevent financial problems. 3. Partner with other social service agencies to prevent homelessness in our community.
- D. **Number of clients served during the last twelve (12) months:** 1617
- E. **Number of clients served in Rapid City:** 1455 **Outside Rapid City:** 162
- F. **Maximum number of clients your agency can serve at any one point in time:** 35
- G. Does the agency have income eligibility requirements which limit services or activities exclusively to low/moderate income persons?: Yes No
- H. Does your agency require information on: Family size Income +

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City of Rapid City CDBG Application
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I. If the benefits or service that your agency provides is open to all persons in the area regardless of income, list the boundaries of the entire area served. This can be census tracts, block groups, street boundaries, or other officially recognized boundaries:

All of western South Dakota, northeastern Wyoming and
northwestern Nebraska.

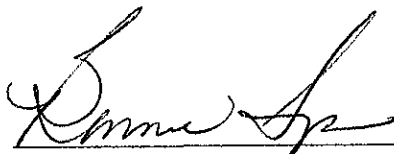
J. Sustainability

Explain how the project or program will be financed and/or maintained in the future. Please be as specific as possible.

Western SD Community Action will provide ongoing support in the
form of warehousing the tools and personnel that will assist with
check-in and check-out of the tools, as well as tool repair. When
tools need to be replaced or new tools added, we will solicit the
community hardware stores for donations.

K. Additional documentation requested:

Please attach: **Financial Statements**
List of Board Members
Articles of Incorporation and By-Laws



Signature of Agency Director

Date:

11-15-04

Signature of Board President

Date:

Deadline for Applications:

Friday, September 10, 2004 at 4:00 p.m. for FY 2004 Mid-Year Reallocation
Monday, November 15, 2004 for FY 2005 CDBG Annual Allocation

570.202(b)(6)
Water Sewer Comm

**City of Rapid City
Community Development Block Grant (CDBG) Program
Application for Funding**

General Information:

Agency Name: Black Hills Area Habitat for Humanity

Address: 611 Herman Street, Rapid City, SD 57701

Address of Project: To be Determined
(if different from above)

CITY OF RAPID CITY

NOV 15 2004

COMMUNITY
DEVELOPMENT DEPT.

Contact Information:

Agency Director: Michele Bascom, Executive Director Phone: 605-348-9196

Fax Number: 348-9196 Email: habitat@rushmore.com

Board President: Jim Letner
(attach list of board members)

PROGRAM INFORMATION

A. Amount Requested (Round numbers only): \$ 84,000

Funds will be used for: X Public Facilities or Improvements X Housing

B. This funding will:

- X fund an existing program at the same level substantially increase an existing program
- fund a new program be used on a Public Facility or Improvements

C. Provide detailed description of project (1-2 Sentences): _____

To partner with low-income families to build a decent and affordable home, eliminating substandard housing in the Black Hills Area _____

D. Project Service Area: Rapid City

E. This project meets the following HUD National Objective(s) because it:

- X Serves low income Households Creates jobs for low income individuals
- X Serves a low income Neighborhood X Eliminates blighted conditions
- X Creates housing for low income households

City of Rapid City CDBG Application
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F. This project is consistent with the following Rapid City priority need(s) identified in the Five Year Consolidated Plan for FY2003-FY2007: YES

G. Why is this project needed in this community? Locating affordable housing is a significant problem for low-income families

H. Who will be served by the program for which CDBG funds are being requested?
Please check any of the following specific groups of clientele and indicate the projected number of persons or households you expect to help.
The families which apply in 2005 may qualify in several of the categories below. The numbers below reflect families selected in 2004.

- | | | | |
|--|--|-------------------------------------|-------|
| <input checked="" type="checkbox"/> Abused and/or neglected children | Number of 2 persons | 1 households | _____ |
| <input type="checkbox"/> Homeless persons | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input checked="" type="checkbox"/> Elderly persons | Number of 1 persons | 1 households | _____ |
| <input checked="" type="checkbox"/> Disabled persons | Number of 2 persons | 2 households | _____ |
| <input type="checkbox"/> Battered spouse | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input type="checkbox"/> Illiterate persons | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input checked="" type="checkbox"/> Very low income (income below 30% of area median income) | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input checked="" type="checkbox"/> Low income (income between 31% - 50% of area median income) | Number of 40 persons | 6 households | _____ |
| <input type="checkbox"/> Above 80% of median income | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input type="checkbox"/> Other: _____ | | | _____ |

I. If this is a housing program, it will be used to provide:

- | | | |
|---|--|---------------------------------|
| <input checked="" type="checkbox"/> New Single family housing | <input checked="" type="checkbox"/> Owner occupied | <input type="checkbox"/> Rental |
| <input type="checkbox"/> New multi-family housing | <input type="checkbox"/> Owner occupied | <input type="checkbox"/> Rental |
| <input type="checkbox"/> Housing Purchase rehabilitation | | |
| <input type="checkbox"/> Housing Rehabilitation for existing homeowners | | |
| <input type="checkbox"/> Down payment or closing cost assistance | | |

Will the program beneficiaries or participants be limited to low-and-moderate income households? Yes No

If not, explain the criteria for qualifying for the program: _____

City of Rapid City CDBG Application
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J. If the project or activity for which CDBG funds are requested will create new housing , or improve permanent residential housing structures that will be occupied by low and moderate income households upon completion, please state how many will be:

New homes/units four Rehabilitation units ZERO
 Completed in program year Plan to complete 4-6 units

For rentals, will the rental amounts remain affordable as per HUD guidelines? Yes No

If not, explain rental structure: _____

K. Fee schedule for services, if applicable, please attach: no fees for services

L. Describe specifically how funds will be used: Funds will be used to purchase four lots/ property or, provide public infrastructure or, site development or, clearance of building site of debris or, surveys or, engineering.(Total \$20,000 per lot, \$15,000 property and \$5,000 for other costs associated with site development.) Administration costs of \$4420 (prepare budgets, monitor and report, develop systems to ensure compliance) Audit cost \$300, assist with the cost of an annual audit.

M. Budget Breakdown for Program/Project

Please provide a breakdown for the total program/project budget:

Funding Sources for the Program/Project:

List total cost for the program/project and all expected funding sources and date funds expected to be available/received:

Costs are averaging \$65 to \$70K per unit

| | Estimated | Date funds available |
|--|----------------------------|-------------------------|
| Total Project Cost Four lots | \$ 260,000 | _____ |
| Other funding sources: | | |
| <u>Balance of all funding via donation grants to Habitat</u> | <u>\$ 175,280</u> | <u>To be determined</u> |
| _____ | \$ _____ | _____ |
| Total CDBG Funds Requested | \$ <u>84,720.00</u> | _____ |

N. Breakdown of how CDBG funds will be used:

| | | |
|--|------------|------------------|
| Program or Program Administration Costs: | | \$ 4720 |
| Salaries | \$ 4420.00 | |
| Fair Housing Activities | \$ _____ | |
| Fringe | \$ _____ | |
| Office Space (Program Only) | \$ _____ | |
| Utilities | \$ _____ | |
| Communications | \$ _____ | |
| Reproduction/Printing | \$ _____ | |
| Supplies and Materials | \$ _____ | |
| Mileage | \$ _____ | |
| Audit | \$ 300.00 | |
| Other: _____ | \$ _____ | |
| Other: _____ | \$ _____ | |
| Other: _____ | \$ _____ | |
| Indirect Costs*: | \$ _____ | |
| Indirect Costs*: | \$ _____ | |
| Indirect Costs*: | \$ _____ | |
| Construction <input type="checkbox"/> Equipment <input type="checkbox"/> | _____ | \$ _____ |
| Engineering Costs/site development etc | | \$ 20,000 |
| Land Acquisition | | \$ 60,000 |
| Housing Rehabilitation | | \$ _____ |
| Housing Down Payment/Closing Cost Assistance | | \$ _____ |
| Other _____ | | \$ _____ |
| Other _____ | | \$ _____ |
| Total CDBG Grant | | \$ 84,720 |

**Any indirect costs charged must be consistent with the conditions of Paragraph VIII (c)(2) of this Agreement. In addition the Grantee may require a more detailed budget breakdown than the one contained herein, and the Subrecipient shall provide such supplementary budget information in a timely fashion in the form and content prescribed by the Grantee. Any amendments to this budget must be approved in writing by the Grantee and the Subrecipient.*

O. If funds requested are for building expansion, renovation or a new facility, please complete the following information:

Existing Liabilities Against the Property: \$ Does not apply

Appraised Value: \$ _____

Property Insurance Agent: _____

Amount of Insurance Coverage: \$ _____

Project Cost Breakdown:

Cost Estimate Prepared By: _____

Architect (if applicable): _____

INFORMATION REGARDING YOUR ORGANIZATION

Brief Narratives describing your organization:

A. **Mission of the organization:** to eliminate substandard housing in the Black Hills Area, utilizing volunteer labor to partner with low income families to build a simple, decent, affordable home.

B. **History of the organization:** Black Hills Area Habitat for Humanity was incorporated as a non-profit on April 11, 1990. The first Habitat home was built in 1991 and a low-income family purchased it January 1992, at zero percent interest. Today, thirty-four families have become homeowners.. More then 150 individuals have a permanent solution to their housing need. During the winter months of 2004, four homes are under construction and families are working to build these homes.

C. **Agency/Organization Goals:** In 2005 we plan to build complete construction on four homes and begin construction on two more homes. Long ranges goals are to increase our construction to 6-10 homes annually.

D. **Number of clients served during the last twelve (12) months:** Three families, 25 individuals housed in 2004. Three families, 15 individual are working on their homes in 2004.

E. **Number of clients served in Rapid City:** 25 (2004) **Outside Rapid City:** 0(2004)

F. **Maximum number of clients your agency can serve at any one point in time:** limited only by staffing and funding no maximum established

G. **Does the agency have income eligibility requirements which limit services or activities exclusively to low/moderate income persons?:** X Yes No

H. **Does your agency require information on:** X Family size X Income

- I. If the benefits or service that your agency provides is open to all persons in the area regardless of income, list the boundaries of the entire area served. This can be census tracts, block groups, street boundaries, or other officially recognized boundaries:

The Black Hills Area Habitat is designated to serve all six counties of the Black Hills. We have built in Meade, Fall River, and Pennington Counties. _____

J. Sustainability

Explain how the project or program will be financed and/or maintained in the future. Please be as specific as possible.

This organization is sustained through grant writing, individual and corporate donations and substantial funding from area Churches. Monthly mortgage payments are a significant part of the cash flow and the funds are used to purchase construction materials. The organization is 14 years old and is stable with a strong Board of Directors and two paid employees. We are the second largest Habitat Affiliate in the State of South Dakota.

K. Additional documentation requested:

Please attach: **Financial Statements**
List of Board Members
Articles of Incorporation and By-Laws



Signature of Agency Director

Date: 11/15/2004



Signature of Board President

Date: 11/15/2004

Deadline for Applications:

Friday, September 10, 2004 at 4:00 p.m. for FY 2004 Mid-Year Reallocation
Monday, November 15, 2004 for FY 2005 CDBG Annual Allocation

**City of Rapid City
Community Development Block Grant (CDBG) Program
Application for Funding**

General Information:

Agency Name: Rapid City Community Development Corporation (RCCDC)

Address: 111 Saint Joseph Street Rapid City, SD 57701

Address of Project: _____
(if different from above)

Contact Information:

Agency Director: Andrew Hawkinson Phone: (605) 343-0891

Fax Number: (605) 348-1144 Email: andy@bhfcu.net

Board President: Barbara Garcia
(attach list of board members)

PROGRAM INFORMATION

A. Amount Requested (Round numbers only): \$ 150,000

Funds will be used for: Public Services Public Facilities or Improvements Housing

B. This funding will:

- fund an existing program at the same level substantially increase an existing program
 fund a new program be used on a Public Facility or Improvements

C. Provide detailed description of project (1-2 Sentences): We plan to purchase 2 lots on which we can build new homes or purchase existing homes in need of rehabilitation to provide safe affordable housing for low-to-moderate income individuals. We will also provide down payment and closing cost assistance to 9 to 11 people. If affordable lots or homes are not available to purchase, we will provide down payment and/or closing cost assistance to 14 to 16 low income individuals purchasing existing housing.

D. Project Service Area: Rapid City and a 15 mile radius of Rapid City (CDBG is provided only inside city limits of Rapid City)

E. This project meets the following HUD National Objective(s) because it:

- Serves low income Households Creates jobs for low income individuals
 Serves a low income Neighborhood Eliminates blighted conditions
 Creates housing for low income households

City of Rapid City CDBG Application
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F. This project is consistent with the following Rapid City priority need(s) identified in the Five Year Consolidated Plan for FY2003-FY2007: The project addresses all of the Housing Goals in the Consolidated Plan. It will help preserve the existing housing stock through acquisition rehabilitation, allowing the renovation of existing housing stock that the current homeowners were not able to afford. The project provides construction of new homes that are affordable, safe, and accessible low income and handicapped families. It also addresses the number one obstacle for low income families to becoming homeowners, credit issues and the affordability gap by providing assistance for the down payment and closing costs.

G. Why is this project needed in this community? There is a real lack of affordable housing in the Rapid City area. Housing prices have increased by 35% over the past five years and by approximately 6% in the past year. Incomes have only increased by approximately 6% over the past five years. (Statistics taken from FedGazette Regional Business and Economic Newspaper – November 2004.)

H. Who will be served by the program for which CDBG funds are being requested?

Please check any of the following specific groups of clientele and indicate the projected number of persons or households you expect to help.

- | | | | |
|--|--|--|--|
| <input type="checkbox"/> Abused and/or neglected children | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input type="checkbox"/> Homeless persons | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input type="checkbox"/> Elderly persons | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input type="checkbox"/> Disabled persons | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input type="checkbox"/> Battered spouse | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input type="checkbox"/> Illiterate persons | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input type="checkbox"/> Very low income (income below 30% of area median income) | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input checked="" type="checkbox"/> Low income (income between 31% - 50% of area median income) | Number of <input type="checkbox"/> persons | <input checked="" type="checkbox"/> households | <u>2 new homes & 6 households receive down payment/closing cost assistance - up to 16 people could receive assistance if lots are not purchased for construction</u> |
| <input type="checkbox"/> Above 80% of median income | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input type="checkbox"/> Other: | _____ | | |

City of Rapid City CDBG Application
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I. If this is a housing program, it will be used to provide:

- | | | |
|---|--|---------------------------------|
| <input checked="" type="checkbox"/> New Single family housing | <input checked="" type="checkbox"/> Owner occupied | <input type="checkbox"/> Rental |
| <input type="checkbox"/> New multi-family housing | <input type="checkbox"/> Owner occupied | <input type="checkbox"/> Rental |
| <input checked="" type="checkbox"/> Housing Purchase rehabilitation | | |
| <input type="checkbox"/> Housing Rehabilitation for existing homeowners | | |
| <input checked="" type="checkbox"/> Down payment or closing cost assistance | | |

Will the program beneficiaries or participants be limited to low-and-moderate income households? Yes No

If not, explain the criteria for qualifying for the program: _____

J. If the project or activity for which CDBG funds are requested will create new housing , or improve permanent residential housing structures that will be occupied by low and moderate income households upon completion, please state how many will be:

New homes/units 2 Rehabilitation units Completed in program year 2
Downpayment/Closing costs assistance 9 people

For rentals, will the rental amounts remain affordable as per HUD guidelines? Yes No

If not, explain rental structure: _____

K. Fee schedule for services, if applicable, please attach: NA

L. Describe specifically how funds will be used: Funds will be used to purchase affordable lots for single family home construction. We are constantly searching for affordable lots to purchase at the lowest price possible. There are at least four subdivisions expected to begin sale of lots and construction of homes in the Spring of 2005. If no affordable lots are available, the RCCDC will use the CDBG funds to rehabilitate existing homes for sale to low-to-moderate income people. We would also like to offer down payment/closing cost assistance to low-to moderate income individuals. \$150,000 would enable us to purchase two lots and give down payment/closing cost assistance to nine to twelve individuals. If no lots are purchased, 13-20 people could be assisted with down payment and closing costs. A maximum of 15% of the funds would be used for allowable program administration costs.

M. Budget Breakdown for Program/Project
Please provide a breakdown for the total program/project budget:

City of Rapid City CDBG Application
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O. If funds requested are for building expansion, renovation or a new facility, please complete the following information:

Existing Liabilities Against the Property: \$ _____
Appraised Value: \$ _____
Property Insurance Agent: _____
Amount of Insurance Coverage: \$ _____
Project Cost Breakdown:

Cost Estimate Prepared By: _____
Architect (if applicable): _____

INFORMATION REGARDING YOUR ORGANIZATION

Brief Narratives describing your organization:

- A. Mission of the organization:** The mission of Rapid City Community Development Corporation (RCCDC) is to promote the welfare of Rapid City and its adjacent areas by making loans and investments in the form of equity or debt, or both in low and moderate income housing developments in or around Rapid City in conjunction with the city or Rapid City, Consumer Credit Counseling Service of the Black Hills, and other organizations with similar purposes. The corporation will provide capital to build or renovate homes for economically disadvantaged low and moderate-income persons who wish to own their own home.
- B. History of the organization:** The RCCDC was incorporated on December 5, 1995. The Corporation was formed with initial capitalization donations from five local lenders, U.S. Bank, Wells Fargo Bank, First Western Bank, Pioneer Bank, and Great Western Bank, in the amount of \$25,000 each. The RCCDC formed a volunteer Board of Directors consisting of Member Representatives from the contributing lenders, and representatives from Rapid City's Community Development Department, Pennington County Housing, First American Title Company, TSP, Micro Solutions, Consumer Credit Counseling Service of the Black Hills, the Rapid City Housing Coalition (now Teton Coalition), and the Black Hills Board of Realtors. Since the formation of the Corporation, one of the initial lenders, U.S. Bank, contributed an additional \$50,000, and two new lenders, GreenTree and Black Hills Federal Credit Union, joined with \$25,000 contributions each. The RCCDC created a core revolving loan fund of \$225,000. These funds are used to provide 0% interest new construction or acquisition-for-rehab loans for low-to-moderate income households. RCCDC also applies for CDBG funds from the City of Rapid City to use for lot purchases or rehabilitation costs on existing homes for the development of affordable homes for low-to-moderate income households. The RCCDC works in partnership with Consumer Credit Counseling Service of the Black Hills for homebuyer education and counseling. RCCDC contracted with Consumer Credit in June 2003 to provide construction oversight, application review and processing, reporting and grant writing.
- C. Agency/Organization Goals:** The Rapid City Community Development Corporation (RCCDC) is committed to providing affordable homeownership opportunities to low-to-moderate income persons. Our goal for 2005 is to access additional funds for property acquisition, rehabilitation and down payment/closing cost assistance to help more low-income people achieve homeownership in the Rapid City area. With existing funds and a 2005 CDBG allotment, our goal is to build four new homes, complete one home started in FY2004, and provide down payment and closing cost assistance to at least 16 people. We hope to help at least 20 low income families.

City of Rapid City CDBG Application
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D. Number of clients served during the last twelve (12) months: 6 homes completed and 6 loans closed from October 2003 to October 2004. Construction of another home is underway. Twenty-five (25) people were provided counseling, homebuyer's education and financial literacy courses. Three applicants have started the process to receive down payment and closing cost assistance.

E. Number of clients served in Rapid City: 25 **Outside Rapid City:** 0

F. Maximum number of clients your agency can serve at any one point in time: The RCCDC can support (3) active building construction or rehabilitation projects at any one time, with the current core funds. In addition, RCCDC can support as many down payment and closing costs clients as there is money available.

G. Does the agency have income eligibility requirements which limit services or activities exclusively to low/moderate income persons?: Yes No

H. Does your agency require information on: Family size Income

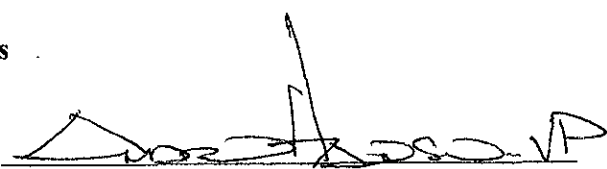
I. If the benefits or service that your agency provides is open to all persons in the area regardless of income, list the boundaries of the entire area served. This can be census tracts, block groups, street boundaries, or other officially recognized boundaries:
NA

J. Sustainability
Explain how the project or program will be financed and/or maintained in the future. Please be as specific as possible. RCCDC is dependent on receiving additional grant funds for the program to continue and is constantly seeking additional funds for development of affordable homes. Applications have been made for HOME funds and to the Capital Campaign Fund Drive. The core construction funding is always available for 0% interest loans for construction of homes. RCCDC files a second mortgage for the funds provided in our program, so funds will be recovered as homes are sold or refinanced, creating a revolving loan fund for the future.

K. Additional documentation requested:

Please attach: **Financial Statements**
List of Board Members
Articles of Incorporation and By-Laws

Signature of Agency Director


Signature of Board President

Date: _____

Date: 11-15-04

Deadline for Applications:
Monday, November 15, 2004 for FY 2005 CDBG Annual Allocation

City of Rapid City
Community Development Block Grant (CDBG) Program
Application for Funding

CITY OF RAPID CITY

NOV 15 2004

COMMUNITY
DEVELOPMENT DEPT

General Information:

Agency Name: Teton Coalition, INC.
Address: 120 Knollwood Dr. Suite E, Rapid City SoDak 57701
Address of Project: Client Services Same - Homesites Kirkland Subdivision
(if different from above)

Contact Information:

Agency Director: _____ Phone: 341-9939
Fax Number: 718-5030 Email: _____
Board President: Ken Cermak
(attach list of board members)

PROGRAM INFORMATION

- A. Amount Requested (Round numbers only): \$ 118,450.⁰⁰
- Funds will be used for: Public Services Public Facilities or Improvements Housing
- B. This funding will:
- fund an existing program at the same level substantially increase an existing program
 fund a new program be used on a Public Facility or Improvements
- C. Provide detailed description of project (1-2 Sentences): To provide homeownership to four (4) low income families in the Kirkland Subdivision with Governor Homes through the purchase of four (4) lots, lot survey, downpayment assistance + home buyer education.
- D. Project Service Area: Kirkland Subdivision - Service/Target area is low-income families/Native American
- E. This project meets the following HUD National Objective(s) because it:
- Serves low income Households Creates jobs for low income individuals
 Serves a low income Neighborhood Eliminates blighted conditions
 Creates housing for low income households

F. This project is consistent with the following Rapid City priority need(s) identified in the Five Year Consolidated Plan for FY2003-FY2007: Yes - Specifically providing new opportunities for homeownership to clients with > 31% + < 80% of median family income

G. Why is this project needed in this community? Based on the 2000 census data 75% of South Dakota households are at or below 30% of median income and a major obstacle of homeownership is affordability. These percentages are significantly higher for Native Americans.

H. Who will be served by the program for which CDBG funds are being requested? Please check any of the following specific groups of clientele and indicate the projected number of persons or households you expect to help.

- Abused and/or neglected children Number of persons households _____
- Homeless persons Number of persons households _____
- Elderly persons Number of persons households _____
- Disabled persons Number of persons households _____
- Battered spouse Number of persons households _____
- Illiterate persons Number of persons households _____
- Very low income Number of persons households 4
- (income below 30% of area median income)
- Low income Number of persons households 4
- (income between 31% - 50% of area median income)
- Above 80% of median income Number of persons households _____

Other: 4 Household will be provided homeownership; however additional families will benefit from counseling + homeowner preparation

I. If this is a housing program, it will be used to provide:

- New Single family housing Owner occupied Rental
- New multi-family housing Owner occupied Rental
- Housing Purchase rehabilitation
- Housing Rehabilitation for existing homeowners
- Down payment or closing cost assistance

Will the program beneficiaries or participants be limited to low-and-moderate income households? Yes No

If not, explain the criteria for qualifying for the program: _____

City of Rapid City CDBG Application
Continued, page 3 of 6

J. If the project or activity for which CDBG funds are requested will create new housing, or improve permanent residential housing structures that will be occupied by low and moderate income households upon completion, please state how many will be:

New homes/units 4 Rehabilitation units _____ Completed in program year 4

For rentals, will the rental amounts remain affordable as per HUD guidelines? Yes No

If not, explain rental structure: N/A

K. Fee schedule for services, if applicable, please attach: None

L. Describe specifically how funds will be used: Purchase of 4 Kirkland Subdivision lots @ average of \$23,000⁰⁰ each, total of \$92,000⁰⁰, 4 lot surveys @ 250⁰⁰ each, total \$1,000⁰⁰. Downpayment Assistance @ \$2,500⁰⁰ each, total \$10,000⁰⁰. Administrative expenses \$15,000⁰⁰

M. **Budget Breakdown for Program/Project**
Please provide a breakdown for the total program/project budget:

Funding Sources for the Program/Project:

List total cost for the program/project and all expected funding sources and date funds expected to be available/received:

| | | Estimated Date funds available |
|--|------------------|---------------------------------------|
| Total Project Cost, including Program Costs | <u>\$274,713</u> | _____ |
| Other funding sources: | | |
| <u>South Dakota Housing</u> | <u>\$40,000</u> | <u>5,000 per month 1-1-05-10-1-05</u> |
| <u>Sale of Homes/currently in progress</u> | <u>\$24,000</u> | <u>3,000 per month 1-1-05-10-1-05</u> |
| <u>Fundraising (Foundation Grants)</u> | <u>\$ 5,000</u> | <u>1,000 monthly</u> |
| _____ | \$ _____ | _____ |
| _____ | \$ _____ | _____ |
| Total CDBG Funds Requested | <u>\$118,450</u> | _____ |

City of Rapid City CDBG Application
Continued, page 4 of 6

N. Breakdown of how CDBG funds will be used:

| | | |
|--|-----------|------------------------|
| Program or Program Administration Costs: | | \$15,450 ⁰⁰ |
| Salaries <u>1/3 Full time position + manpower temp assist</u> | \$ 8,594 | |
| Fair Housing Activities | \$ _____ | |
| Fringe | \$ 824 | |
| Office Space (Program Only) | \$ 2,032 | |
| Utilities | \$ N/A | |
| Communications | \$ 500 | |
| Reproduction/Printing | \$ 200 | |
| Supplies and Materials | \$ 200 | |
| Mileage | \$ 500 | |
| Audit | \$ 2,000 | |
| Other: <u>Accounting</u> | \$ 600 | |
| Other: _____ | \$ _____ | |
| Other: _____ | \$ _____ | |
| Indirect Costs*: | \$ _____ | |
| Indirect Costs*: | \$ _____ | |
| Indirect Costs*: | \$ _____ | |
| Construction <input type="checkbox"/> Equipment <input type="checkbox"/> | \$ _____ | |
| Engineering Costs | \$ _____ | |
| Land Acquisition | \$ 92,000 | |
| Housing Rehabilitation | \$ _____ | |
| Housing Down Payment/Closing Cost Assistance | \$ 10,000 | |
| Other <u>Surveys</u> | \$ 1,000 | |
| Other _____ | \$ _____ | |
| Total CDBG Grant | | \$118,450 |

**Any indirect costs charged must be consistent with the conditions of Paragraph VIII (c)(2) of this Agreement. In addition the Grantee may require a more detailed budget breakdown than the one contained herein, and the Subrecipient shall provide such supplementary budget information in a timely fashion in the form and content prescribed by the Grantee. Any amendments to this budget must be approved in writing by the Grantee and the Subrecipient.*

O. If funds requested are for building expansion, renovation or a new facility, please complete the following information:

| | |
|--|----------|
| Existing Liabilities Against the Property: | \$ N/A |
| Appraised Value: | \$ _____ |
| Property Insurance Agent: _____ | \$ _____ |
| Amount of Insurance Coverage: | \$ _____ |
| Project Cost Breakdown: | \$ _____ |
| _____ | \$ _____ |
| _____ | \$ _____ |
| _____ | \$ _____ |
| Cost Estimate Prepared By: _____ | |
| Architect (if applicable): _____ | |

INFORMATION REGARDING YOUR ORGANIZATION

Brief Narratives describing your organization:

- A. **Mission or goals of the organization:** To provide homeownership opportunities to low income families within the Rapid City area, targeting Native American families

- B. **History of the organization:** Teton Coalition Inc was established in 1993 as Progressive Solutions, Inc. In February 2000 Teton Coalition Inc was established to promote and expand homeownership possibilities for low income + minority households within the Rapid City Area

- C. **Agency/Organization Goals:** Educate, assist, and expand homeownership opportunities for at least 200 low income families, with emphasis on minority households

- D. **Number of clients served during the last twelve (12) months:** 1032

- E. **Number of clients served in Rapid City:** 400 **Outside Rapid City:** 632

- F. **Maximum number of clients your agency can serve at any one point in time:** 85 per month

- G. **Does the agency have income eligibility requirements which limit services or activities exclusively to low/moderate income persons?:** Yes No

- H. **Does your agency require information on:** Family size Income

I. If the benefits or service that your agency provides is open to all persons in the area regardless of income, list the boundaries of the entire area served. This can be census tracts, block groups, street boundaries, or other officially recognized boundaries:

J. **Sustainability**

Explain how the project or program will be financed and/or maintained in the future. Please be as specific as possible.

Funding from a variety of sources are currently in place, specifically housing sales, grants such as CCHD, SD Housing + numerous foundations such as Catholic Campaign Humanity. Additional funding sources such as HUD grants and private + foundation funds will be sought in the next 12 months

K. **Additional documentation requested:**

- Please attach: **Financial Statements**
List of Board Members
Articles of Incorporation and By-Laws

Signature of Agency Director

Date: _____

Kenneth Cervoni

Signature of Board President

Date: 11-15-04



City of Rapid City
Community Development Block Grant (CDBG) Program
Application for Funding

CITY OF RAPID CITY

NOV 15 2004

COMMUNITY
DEVELOPMENT DEPT.

General Information:

Agency Name: Canyon Lake Senior Citizens Center

Address: 2900 Canyon Lake Drive Rapid City, South Dakota 57702

Address of Project: _____
(if different from above)

Contact Information:

Agency Director: Michael LaBelle Phone: 605-721-8710

Fax Number: 605-721-8712 Email: clscm-adm@rushmore.com

Board President: Ron Roland see attachment A for list of board members
(attach list of board members)

PROGRAM INFORMATION

A. Amount Requested (Round numbers only): \$ 8,000.00

Funds will be used for: Public Services Public Facilities or Improvements Housing

B. This funding will:

- fund an existing program at the same level
- substantially increase an existing program
- fund a new program
- be used on a Public Facility or Improvements

C. Provide detailed description of project (1-2 Sentences): Current space of 24 ft x 25ft, houses the offices of the Director, two assistant program directors, the receptionist, the membership/financial secretary, 5 desks/ workstations, copy machine and supplies and five files This project will remodel the present office area and remodel an existing non-office area to provide additional space, record storage, privacy for conferences, program planning with actiivty leaders, meetings with individuals and service to the public.

D. Project Service Area: Rapid City and Pennington County

E. This project meets the following HUD National Objective(s) because it:

- Serves low income Households
- Creates jobs for low income individuals
- Serves a low income Neighborhood
- Eliminates blighted conditions
- Creates housing for low income households

F. This project is consistent with the following Rapid City priority need(s) identified in the Five Year Consolidated Plan for FY2003-FY2007: Senior Center, General Public Services, General Public facilities and improvements and Public Facilities and Improvements.

G. Why is this project needed in this community? The Senior Center has 1544 members in a facility appraised at over \$1,000,000. Last year total participation in all activities was nearly 360,000. The present space for administration, administrative leadership, program planning, over-all direction, and supervision is inefficient, over-crowded, and inadequate to administer the Center.

H. Who will be served by the program for which CDBG funds are being requested? Please check any of the following specific groups of clientele and indicate the projected number of persons or households you expect to help.

- Abused and/or neglected children Number of persons households _____
- Homeless persons Number of persons households _____
- Elderly persons Number of persons households 1544*
- Disabled persons Number of persons households _____
- Battered spouse Number of persons households _____
- Illiterate persons Number of persons households _____
- Very low income
(income below 30% of area median income) Number of persons households _____
- Low income
(income between 31% - 50% of area median income) Number of persons households 1544*
- Above 80% of median income Number of persons households _____
- Other: *Total participation in individual activities for 2003 was 359,977

I. If this is a housing program, it will be used to provide:

- New Single family housing Owner occupied Rental
- New multi-family housing Owner occupied Rental
- Housing Purchase rehabilitation
- Housing Rehabilitation for existing homeowners
- Down payment or closing cost assistance

Will the program beneficiaries or participants be limited to low-and-moderate income households? Yes No

If not, explain the criteria for qualifying for the program: Any senior citizen may become a member.

City of Rapid City CDBG Application, continued

J. If the project or activity for which CDBG funds are requested will create new housing , or improve permanent residential housing structures that will be occupied by low and moderate income households upon completion, please state how many will be: N/A

New homes/units _____ Rehabilitation units _____ Completed in program year _____

For rentals, will the rental amounts remain affordable as per HUD guidelines? Yes No

If not, explain rental structure: _____

K. Fee schedule for services, if applicable, please attach: \$15.00 annual membership fee

L. Describe specifically how funds will be used: The funds will pay for the architectural/engineering drawings and specifications, as well as, the construction materials and labor for remodeling and renovation.

M. Please provide a breakdown for the total program/project budget:

Funding Sources for the Program/Project:

List total cost for the program/project and all expected funding sources and date funds expected to be available/received:

| | | Estimated Date funds available |
|-----------------------------------|-------------------|-----------------------------------|
| Total Project Cost | \$ 8000.00 | |
| Other funding sources: | | |
| Canyon Lake Senior Center-in kind | \$ 1000 | _____ |
| _____ | \$ _____ | _____ |
| _____ | \$ _____ | _____ |
| _____ | \$ _____ | _____ |
| _____ | \$ _____ | _____ |
| Total CDBG Funds Requested | \$ 8000 | |

City of Rapid City CDBG Application, continued

N. Breakdown of how CDBG funds will be used:

| | | |
|--|----------|----------------------|
| Program or Program Administration Costs: | | \$ _____ |
| Salaries | \$ _____ | |
| Fair Housing Activities | \$ _____ | |
| Fringe | \$ _____ | |
| Office Space (Program Only) | \$ _____ | |
| Utilities | \$ _____ | |
| Communications | \$ _____ | |
| Reproduction/Printing | \$ _____ | |
| Supplies and Materials | \$ _____ | |
| Mileage | \$ _____ | |
| Audit | \$ _____ | |
| Other: _____ | \$ _____ | |
| Other: _____ | \$ _____ | |
| Other: _____ | \$ _____ | |
| Indirect Costs*: _____ | \$ _____ | |
| Indirect Costs*: _____ | \$ _____ | |
| Indirect Costs*: _____ | \$ _____ | |
| Construction <input type="checkbox"/> Equipment <input type="checkbox"/> | | \$ _____ 6000 |
| Engineering Costs | | \$ _____ 2000 |
| Land Acquisition | | \$ _____ |
| Housing Rehabilitation | | \$ _____ |
| Housing Down Payment/Closing Cost Assistance | | \$ _____ |
| Other _____ | | \$ _____ |
| Other _____ | | \$ _____ |
| Total CDBG Grant | | \$ _____ 8000 |

**Any indirect costs charged must be consistent with the conditions of Paragraph VIII (c)(2) of this Agreement. In addition the Grantee may require a more detailed budget breakdown than the one contained herein, and the Subrecipient shall provide such supplementary budget information in a timely fashion in the form and content prescribed by the Grantee. Any amendments to this budget must be approved in writing by the Grantee and the Subrecipient.*

O. If funds requested are for building expansion, renovation or a new facility, please complete the following information:

| | |
|---|---------------------|
| Existing Liabilities Against the Property: | \$ _____ 0 |
| Appraised Value: | \$ <u>1,021,528</u> |
| Property Insurance Agent: <u>BLACK HILLS AGENCY</u> | |
| Amount of Insurance Coverage: | \$ 1,234,300 |
| Project Cost Breakdown: | |
| Construction | \$ <u>6,000</u> |
| Architectural/Engineering Costs | \$ <u>2,000</u> |
| | \$ _____ |

Cost Estimate Prepared By: TSP
 Architect (if applicable): _____

INFORMATION REGARDING YOUR ORGANIZATION

Brief Narratives describing your organization:

A. **Mission of the organization:** To serve the social, educational and physical needs of senior individuals of the Rapid City area.

B. **History of the organization:** The original members of Canyon Lake Senior Citizens Center were a group of AARP people meeting in North Rapid City. They had no facility of their own. The Rapid City School District leased the property that the main building now occupies to the Center. The land was originally part of the 1,000 acre Sioux Sanitarium farm that was Acquired in 1906 under the provision of the Indian Appropriations Act. The Secretary of Interior transferred title of part of the land in 1950. Rapid City, The South Dakota National Guard and the Rapid City School District each received title to part of this land with the proviso that the land is used for municipal, military and educational purposes respectively. The latest lease with the School District (which included all 22+ acres Canyon Lake Senior Center now controls) was signed in 1983 for 30 years with an option for another 20 years beyond that. In 2003 we gained tentative title to the property.

The Center was incorporated as a non-profit organization in January, 1967, under laws of South Dakota and under the name of the Senior Citizens Corporation. The IRS granted 502(3)(C) status. The official name of the corporation is "Senior Citizens Inc." but the Center is best known as Canyon Lake Senior Citizens Center.

FMG Inc. completed a survey of the property in 1988. William A. Tubbs completed appraisal of the property in 1989. Topographic layout of the proposed outdoor recreation area was done by TSP in 1989 and a study by Clarke Engineering for the flood zone was completed in 1990. Funds for these property functions were obtained from the City Block Grant program. There have been at least six major expansions or renovation projects since the original building was completed. In reference to these, the pool/shuffleboard room was added; the annex completed as an arts/craft building (a ceramics area was created later) and the woodcraft area turned into a card room); the parking lot area was expanded and paved; the warehouse was added in 1986; and the kitchen and bathrooms were renovated. In 1994, the Center completed the major expansion of the Viking Hall, poolroom, carpeted card room, and the computer room. In 1996-97, the kitchen was expanded and remodeled. Past and present boards of directors and memberships continue to update the facility for all to enjoy.

Membership started with 39 people and has grown to over 1544 members. Members come from all over Rapid City and the surrounding Black Hills area. The Center has been and continues to be a busy place with an active and enthusiastic membership.

City of Rapid City CDBG Application, continued

V: To offer structured and unstructured opportunities for members and the community to pursue educational interests.

A. Offer Center-sponsored classes, seminars of special interest, with appropriate scholarship assistance.

Assessments: Numbers and types of classes, advertising methods, participation numbers.

B. Provide opportunities for informal, unstructured educational development.

Assessments: Size and hours of library, computer room availability, tutoring hours.

C. Provide facility use for community/organization-sponsored classes and/or educational assistance.

Assessments: Hours of availability, participation.

VI. To offer programs and activities directed toward a variety of recreational interests.

A. Provide space and scheduling opportunities for individuals to pursue recreational interests within the facility.

Assessments: Activity schedules, participation.

B. Provide off-site opportunities.

Assessments: Number and types of activities, participation.

VII. To develop and maintain the leadership required to meet the needs for facility utilization and programming.

A. Develop position descriptions for Board of Directors and Officers, Director and Assistant Directors.

Assessment: Descriptions on file and reviewed biannually.

B. Develop position descriptions for volunteer leader positions.

Assessments: Descriptions on file and reviewed biannually.

C. To conduct orientation sessions for new leaders.

Assessments: Record of dates, content, and number of participants.

D. To conduct regularly scheduled meetings of leaders.

Assessments: Minutes of meetings.

E. To establish reporting procedures for leaders.

Assessments: Routine reports on file.

VII. To pursue improved transportation to and from the Center for individuals to participate in programs and activities.

A. Study need for and opportunities for transportation.

Assessments: Document appointment of committee and report filed on needs and opportunities.

B. To coordinate available transportation with city government and other agencies.

Assessments: Document contacts. Record improved transportation.

D. Number of clients served during the last twelve (12) months: 2162, total participation in activities was 359,977

E. Number of clients served in Rapid City: 2050 **Outside Rapid City:** 112

F. Maximum number of clients your agency can serve at any one point in time: 845

G. Does the agency have income eligibility requirements which limit services or activities exclusively to low/moderate income persons?: Yes No, open to all senior citizens

H. Does your agency require information on: Family size Income NO

City of Rapid City
Community Development Block Grant (CDBG) Program
Application for Funding

CITY OF RAPID CITY

NOV 15 2004

COMMUNITY
DEVELOPMENT DEPT.

General Information:

Agency Name: CORNERSTONE RESCUE MISSION
Address: 30 MAIN ST, P.O. BOX 2188 RAPID CITY, SD 57709
Address of Project: _____
(if different from above)

Contact Information:

Agency Director: DAN ISLAND Phone: 341-2741
Fax Number: 718-2332 Email: ISLAND@SRMIFG.RUSHMORE.COM
Board President: ROD SCHLAUGER
(attach list of board members)

PROGRAM INFORMATION

- A. Amount Requested (Round numbers only): \$ 150,000
- Funds will be used for: Public Services Public Facilities or Improvements Housing
- B. This funding will:
- fund an existing program at the same level substantially increase an existing program
 fund a new program be used on a Public Facility or Improvements
- C. Provide detailed description of project (1-2 Sentences): PURCHASE FACILITY TO BE USED AS A GROUP HOME FOR PAROLEES BEING RELEASED FROM PRISON. SINCE 2002 THE MISSION HAS RECEIVED OVER 200 INMATES FROM THE DEPT OF CORRECTIONS. THESE "HOMELESS PAROLEES" NEED SEGREGATION AND MORE INTENSIVE PROGRAMMING WHICH CAN NOT BE PROVIDED AT THE 30 MAIN ST. FACILITY
- D. Project Service Area: RAPID CITY
- E. This project meets the following HUD National Objective(s) because it:
- Serves low income Households Creates jobs for low income individuals
 Serves a low income Neighborhood Eliminates blighted conditions
 Creates housing for low income households

F. This project is consistent with the following Rapid City priority need(s) identified in the Five Year Consolidated Plan for FY2003-FY2007: HOUSING - BY HELPING PAROLEES W/ EMPLOYMENT

AND LAW ABIDING LIFESTYLE WE CAN BE PROACTIVE IN ASSISTING W/ PERMANENT HOUSING

② HOMELESSNESS - ADDRESSING TRANSITIONAL & PERMANENT HOUSING NEEDS FOR THIS POPULATION

③ NON HOUSING COMMUNITY DEVELOPMENT GOALS - PROVIDE SUPERVISION AND SERVICES TO A HIGHLY "AT RISK" POPULATION.

G. Why is this project needed in this community? THERE IS NO OTHER ENTITY

PROVIDING DIRECT SERVICES TO THIS SEGMENT OF THE HOMELESS POPULATION.

FRINDSHIP HOUSE ONLY TAKES THOSE DIAGNOSED WITH CHEMICAL DEPENDENCY.

H. Who will be served by the program for which CDBG funds are being requested?

Please check any of the following specific groups of clientele and indicate the projected number of persons or households you expect to help.

- | | | | |
|---|---|-------------------------------------|---------------|
| <input type="checkbox"/> Abused and/or neglected children | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input checked="" type="checkbox"/> Homeless persons | Number of <input checked="" type="checkbox"/> persons | <input type="checkbox"/> households | <u>30/YR</u> |
| <input type="checkbox"/> Elderly persons | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input type="checkbox"/> Disabled persons | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input type="checkbox"/> Battered spouse | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input type="checkbox"/> Illiterate persons | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input checked="" type="checkbox"/> Very low income (income below 30% of area median income) | Number of <input checked="" type="checkbox"/> persons | <input type="checkbox"/> households | <u>30/YR.</u> |
| <input type="checkbox"/> Low income (income between 31% - 50% of area median income) | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input type="checkbox"/> Above 80% of median income | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input type="checkbox"/> Other: _____ | | | _____ |

I. If this is a housing program, it will be used to provide:

- | | | |
|---|---|---------------------------------|
| <input type="checkbox"/> New Single family housing | <input type="checkbox"/> Owner occupied | <input type="checkbox"/> Rental |
| <input type="checkbox"/> New multi-family housing | <input type="checkbox"/> Owner occupied | <input type="checkbox"/> Rental |
| <input type="checkbox"/> Housing Purchase rehabilitation | | |
| <input type="checkbox"/> Housing Rehabilitation for existing homeowners | | |
| <input type="checkbox"/> Down payment or closing cost assistance | | |

Will the program beneficiaries or participants be limited to low-and-moderate income households? Yes No

If not, explain the criteria for qualifying for the program: _____

City of Rapid City CDBG Application
Continued, page 3 of 6

J. If the project or activity for which CDBG funds are requested will create new housing, or improve permanent residential housing structures that will be occupied by low and moderate income households upon completion, please state how many will be:

New homes/units _____ Rehabilitation units _____ Completed in program year _____

For rentals, will the rental amounts remain affordable as per HUD guidelines? Yes No

If not, explain rental structure: _____

K. Fee schedule for services, if applicable, please attach: - PARTICIPANTS WILL BE

ASSIGNED TO COTTAGE INDUSTRIES RUN BY THE MISSION (GUARANTEED INITIAL EMPLOYMENT) A NOMINAL BED FEE WILL BE CHARGED TO BE USED FOR ASSISTANCE WITH PERMANENT HOUSING FOR THOSE COMPLETING THE PROGRAM.

L. Describe specifically how funds will be used:
- ASSIST WITH FIRST MONTH'S RENT, UTILITY DEPOSITS.

M. Budget Breakdown for Program/Project

Please provide a breakdown for the total program/project budget:

Funding Sources for the Program/Project:

List total cost for the program/project and all expected funding sources and date funds expected to be available/received:

| | | Estimated Date funds available |
|------------------------------------|------------|-----------------------------------|
| Total Project Cost | \$ 350,000 | JUNE, 2005 |
| Other funding sources: | | |
| DONATIONS | \$ 50,000 | |
| GRANTS (OTHER) | \$ 50,000 | |
| PER DIEM REIMBURSEMENT DOC (STATE) | \$ 30,000 | |
| PER DIEM REIMBURSEMENT B&P (FED) | \$ 30,000 | |
| WORK CREW INCOME | \$ 40,000 | |
| Total CDBG Funds Requested | \$ 150,000 | |

N. Breakdown of how CDBG funds will be used:

| | |
|--|-------------------|
| Program or Program Administration Costs: | \$ _____ |
| Salaries | \$ _____ |
| Fair Housing Activities | \$ _____ |
| Fringe | \$ _____ |
| Office Space (Program Only) | \$ _____ |
| Utilities | \$ _____ |
| Communications | \$ _____ |
| Reproduction/Printing | \$ _____ |
| Supplies and Materials | \$ _____ |
| Mileage | \$ _____ |
| Audit | \$ _____ |
| Other: _____ | \$ _____ |
| Other: _____ | \$ _____ |
| Other: _____ | \$ _____ |
| Indirect Costs*: | \$ _____ |
| Indirect Costs*: | \$ _____ |
| Indirect Costs*: | \$ _____ |
| Construction <input type="checkbox"/> Equipment <input type="checkbox"/> | \$ _____ |
| Engineering Costs | \$ _____ |
| Land Acquisition | \$ _____ |
| Housing Rehabilitation | \$ <u>20,000</u> |
| Housing Down Payment/Closing Cost Assistance | \$ _____ |
| Other <u>ACQUISITION</u> | \$ <u>130,000</u> |
| Other _____ | \$ _____ |
| Total CDBG Grant | \$ <u>150,000</u> |

**Any indirect costs charged must be consistent with the conditions of Paragraph VIII (c)(2) of this Agreement. In addition the Grantee may require a more detailed budget breakdown than the one contained herein, and the Subrecipient shall provide such supplementary budget information in a timely fashion in the form and content prescribed by the Grantee. Any amendments to this budget must be approved in writing by the Grantee and the Subrecipient.*

O. If funds requested are for building expansion, renovation or a new facility, please complete the following information:

| | |
|--|----------|
| Existing Liabilities Against the Property: | \$ _____ |
| Appraised Value: | \$ _____ |
| Property Insurance Agent: _____ | |
| Amount of Insurance Coverage: | \$ _____ |
| Project Cost Breakdown: | |
| _____ | \$ _____ |
| _____ | \$ _____ |
| _____ | \$ _____ |

Cost Estimate Prepared By: _____
Architect (if applicable): _____

**City of Rapid City
Community Development Block Grant (CDBG) Program
Application for Funding**

General Information:

Agency Name: Rapid City Club for Boys Inc.

Address: Po Box 907, Rapid City, SD 57709

Address of Project: 319 North Third Street
(if different from above)

Contact Information:

Agency Director: Daye Oyler Phone: 343-3500

Fax Number: 343-3501 Email: gdelivery.rccb@midconetwork.com

Board President: Hugh Boyle, President
(attach list of board members)

PROGRAM INFORMATION

A. Amount Requested (Round numbers only): \$49,896.00

Funds will be used for: Public Services Public Facilities or Improvements Housing

B. This funding will:

fund an existing program at the same level substantially increase an existing program
 fund a new program be used on a Public Facility or Improvements

C. Provide detailed description of project (1-2 Sentences): The proposed project is to remove and replace the existing roof of the Thrift Store portion of the Rapid City Club for Boys Inc. The following is the 7 step process: 1. Removal of existing roof down to the deck. 2. Installation of 2" insulation. 3. Installation of hot vent, pitch pan, and perimeter edge flashing. 4. Installation of mechanically attached 60 mil nominal reinforced roof using lap screws and plates. 5. Installation of Sarnafil membrane wall base, waste pipe boot, and corner flashings. 6. Installation of new sheet metal face clip flashing. 7. Installation of 14 double dome skylights.

D. Project Service Area: Approximately 85% of members reside in Rapid City, of those the majority live in North Rapid City.

E. This project meets the following HUD National Objective(s) because it:

Serves low income Households Creates jobs for low income individuals
 Serves a low income Neighborhood Eliminates blighted conditions
 Creates housing for low income households

F. This project is consistent with the following Rapid City priority need(s) identified in the Five Year Consolidated Plan for FY2003-FY2007: This project is a high priority under the Non-Housing Community Development Goals section and is specifically addressed under: Public Facilities and improvements, Neighborhood facilities, and Youth Programs.

G. Why is this project needed in this community? The Rapid City Club for Boys provides a valuable service to the community by promoting human decency and prevention of delinquency through services geared to building self-esteem. These services are provided using guidance and by promoting the health, social, educational, spiritual, vocational, and character development of boys. In addition, the Thrift Store provides clean, safe jobs to low-income workers as well as low-cost merchandise to the community. The store also runs the Junior Retailers Program, an entrepreneurial education program that introduces boys ages 12 -17 to the skills of running a cash register, making change, and other retail related aptitudes. Revenue generated from the Thrift Store represents the largest income source to the Club at approximately 1/3 of the overall budget. This project is vital to the overall financial well-being of the Club and the services provided to the boys. Without help, this project threatens to diminish these services.

H. Who will be served by the program for which CDBG funds are being requested?

Please check any of the following specific groups of clientele and indicate the projected number of persons or households you expect to help.

| | | | |
|--|---|-------------------------------------|-------------------|
| <input checked="" type="checkbox"/> Abused and/or neglected children | Number of <input checked="" type="checkbox"/> persons | <input type="checkbox"/> households | <u>175</u> |
| <input checked="" type="checkbox"/> Homeless persons | Number of <input checked="" type="checkbox"/> persons | <input type="checkbox"/> households | <u>17</u> |
| <input type="checkbox"/> Elderly persons | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | <u> </u> |
| <input checked="" type="checkbox"/> Disabled persons | Number of <input checked="" type="checkbox"/> persons | <input type="checkbox"/> households | <u>32</u> |
| <input type="checkbox"/> Battered spouse | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | <u> </u> |
| <input type="checkbox"/> Illiterate persons | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | <u> </u> |
| <input type="checkbox"/> Very low income (income below 30% of area median income) | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | <u>N/A</u> |
| <input checked="" type="checkbox"/> Low income (income between 31% - 50% of area median income) | Number of <input checked="" type="checkbox"/> persons | <input type="checkbox"/> households | <u>997</u> |
| <input checked="" type="checkbox"/> Above 80% of median income | Number of <input checked="" type="checkbox"/> persons | <input type="checkbox"/> households | <u>55</u> |

Other: Note: The #s above under the categories of Abused/Neglected, Homeless, and Disabled reflect those boys whom we can prove fall into those categories. Unfortunately, we know that we have many more.

I. If this is a housing program, it will be used to provide:

- New Single family housing Owner occupied Rental

- New multi-family housing
- Housing Purchase rehabilitation
- Housing Rehabilitation for existing homeowners
- Down payment or closing cost assistance
- Owner occupied
- Rental

Will the program beneficiaries or participants be limited to low-and-moderate income households? Yes No

If not, explain the criteria for qualifying for the program: Not housing project.

J. If the project or activity for which CDBG funds are requested will create new housing , or improve permanent residential housing structures that will be occupied by low and moderate income households upon completion, please state how many will be:

New homes/units _____ Rehabilitation units _____ Completed in program year _____

For rentals, will the rental amounts remain affordable as per HUD guidelines? Yes No

If not, explain rental structure: N/A

K. Fee schedule for services, if applicable, please attach: The dues are just \$7 per year for boys ages 6 to 15 and \$10 per year for boys ages 16 and 17. The dues are kept low so all boys can afford a membership and can belong on an equal basis with all other members.

L. Describe specifically how funds will be used: Funding will be used to pay a contractor for the removal and replacement of the roof.

M. **Budget Breakdown for Program/Project**
Please provide a breakdown for the total program/project budget:

Funding Sources for the Program/Project:

List total cost for the program/project and all expected funding sources and date funds expected to be available/received:

| | | Estimated Date funds available |
|-----------------------------------|----------------------------|-----------------------------------|
| Total Project Cost | \$ <u>49,896.00</u> | _____ |
| Other funding sources: | | |
| _____ | \$ _____ | _____ |
| <u>None at this time</u> | \$ _____ | _____ |
| Total CDBG Funds Requested | \$ <u>49,896.00</u> | |

N. Breakdown of how CDBG funds will be used:

| | | |
|---|----------|---------------------|
| Program or Program Administration Costs: | | \$ _____ |
| Salaries | \$ _____ | |
| Fair Housing Activities | \$ _____ | |
| Fringe | \$ _____ | |
| Office Space (Program Only) | \$ _____ | |
| Utilities | \$ _____ | |
| Communications | \$ _____ | |
| Reproduction/Printing | \$ _____ | |
| Supplies and Materials | \$ _____ | |
| Mileage | \$ _____ | |
| Audit | \$ _____ | |
| Other: _____ | \$ _____ | |
| Other: _____ | \$ _____ | |
| Other: _____ | \$ _____ | |
| Indirect Costs*: | \$ _____ | |
| Indirect Costs*: | \$ _____ | |
| Indirect Costs*: | \$ _____ | |
| Construction <input checked="" type="checkbox"/> Equipment <input type="checkbox"/> | | \$ <u>49,896.00</u> |
| Engineering Costs | | \$ _____ |
| Land Acquisition | | \$ _____ |
| Housing Rehabilitation | | \$ _____ |
| Housing Down Payment/Closing Cost Assistance | | \$ _____ |
| Other _____ | | \$ _____ |
| Other _____ | | \$ _____ |
| Total CDBG Grant | | \$ <u>49,896.00</u> |

**Any indirect costs charged must be consistent with the conditions of Paragraph VIII (c)(2) of this Agreement. In addition the Grantee may require a more detailed budget breakdown than the one contained herein, and the Subrecipient shall provide such supplementary budget information in a timely fashion in the form and content prescribed by the Grantee. Any amendments to this budget must be approved in writing by the Grantee and the Subrecipient.*

O. If funds requested are for building expansion, renovation or a new facility, please complete the following information:

| | |
|---|--------------|
| Existing Liabilities Against the Property: | \$ 0.00 |
| Appraised Value: | \$ 4,500,000 |
| Property Insurance Agent: <u>Chris Schmid, Schmid Insurance Agency</u> | |
| Amount of Insurance Coverage: | \$ 2,000,000 |
| Project Cost Breakdown: | |
| <u>Removal and replacement of roof over main portion of Thrift Store wing</u> | \$ 40,179.00 |
| <u>Removal and replacement of roof over main portion of Thrift Store addition</u> | \$ 8,917.00 |
| <u>15 year Sarnafil No Dollar Limit warranty</u> | \$ 800.00 |
| Cost Estimate Prepared By: <u>Darren J. Pichulo, Black Hills Roofing</u> | |
| Architect (if applicable): _____ | |

INFORMATION REGARDING YOUR ORGANIZATION

Brief Narratives describing your organization:

- A. **Mission or goals of the organization:** The mission of the Rapid City Club for Boys, Inc., is to promote human decency and prevention of delinquency through services geared to building self-esteem by providing guidance and promoting health, social, educational, spiritual, vocational, and character development of boys.
- B. **History of the organization:** The Rapid City Club for Boys has been operating in Rapid City, SD, as a 501(c)(3) nonprofit organization since 1963. Any boy 6 to 17 years of age can become a member of the club. All boys are welcome regardless of race, creed, color, religious preference, family income, or disability. No proof of character is required. The dues are just \$7 per year for boys ages 6 to 15 and \$10 per year for boys ages 16 and 17. The dues are kept low so all boys can afford a membership and can belong on an equal basis with all other members.

Programming includes hot, nutritious meals, homework help and tutoring, community service learning, social recreation, cultural and arts activities, guidance for boys and their families, hugs, and much more.

C. **Agency/Organization Goals:** Main Goals of the Rapid City Club for Boys:

- 1 Build self-esteem by providing opportunities for our boys to receive affection, belongingness, recognition, independence, security, and discipline.
- 2 To teach boys how to get along with others by practicing fair play, honesty, and sportsmanship.
- 3 Prepare boys for the future with programs such as Homework Help, tutoring, Career Smarts, parenting classes, etc.
- 4 Provide happy childhood memories.

D. **Number of clients served during the last twelve (12) months:** 1,052

E. **Number of clients served in Rapid City:** 904 **Outside Rapid City:** 148

F. **Maximum number of clients your agency can serve at any one point in time:** 450 in building at one time

G. Does the agency have income eligibility requirements which limit services or activities exclusively to low/moderate income persons?: Yes No

H. Does your agency require information on: Family size Income

City of Rapid City CDBG Application
Continued, page 6 of 6

I. If the benefits or service that your agency provides is open to all persons in the area regardless of income, list the boundaries of the entire area served. This can be census tracts, block groups, street boundaries, or other officially recognized boundaries:

Approximately 85% of members reside in Rapid City, of those the majority live in North Rapid City.

J. Sustainability

Explain how the project or program will be financed and/or maintained in the future. Please be as specific as possible.

The Rapid City Club for Boys has a line item to the budget called building reserve. Funds from this account will be used to for maintenance of the building.

K. Additional documentation requested:

Please attach: **Financial Statements**
List of Board Members
Articles of Incorporation and By-Laws

X David R Oyler
Signature of Agency Director

Date: 10-27-04

[Signature]
Signature of Board President

Date: 10-27-4

Deadline for Applications:

Friday, September 10, 2004 at 4:00 p.m. for FY 2004 Mid-Year Reallocation
Monday, November 15, 2004 for FY 2005 CDBG Annual Allocation

**City of Rapid City
Community Development Block Grant (CDBG) Program
Application for Funding**

CITY OF RAPID CITY
NOV 19 2004
COMMUNITY
DEVELOPMENT DEPT.

General Information:

Agency Name: West River Foundation for Economic and Community Development (WRFECD)

Address: 2885 Dickson Drive PO Box 218 Sturgis, SD 57785

Address of Project: Intersection of LaCrosse Street and Mall Drive to 143rd Ave. North of Seger Drive
(if different from above)

Contact Information:

Agency Director: Randall Morris Phone: 605-347-4467

Fax Number: 605-347-5223 Email: rmorris@bhssc.tie.net

Board President: Patricia Kenner
(attach list of board members)

PROGRAM INFORMATION

A. Amount Requested (Round numbers only): \$100,000

Funds will be used for: Public Services Public Facilities or Improvements Housing

B. This funding will:

fund an existing program at the same level substantially increase an existing program
 fund a new program be used on a Public Facility or Improvements

C. Provide detailed description of project (1-2 Sentences): The West River Foundation for Economic and Community Development plans to provide domestic water service to the West Nike Subdivision, through an agreement with the City of Rapid City using the existing 4" transmission pipeline owned by the West River Foundation. The West River Foundation will construct 4,300' of 14" City water main extension from LaCrosse Street and Mall Drive to the existing metering station adjacent to 143rd Avenue north of Seger Drive. The existing meter pit in 143rd Avenue will be rehabilitated and modified as required. (See attached preliminary engineering report)

D. Project Service Area: North Rapid City (North from LaCrosse Street & Mall Drive)

E. This project meets the following HUD National Objective(s) because it:

Serves low income Households Creates jobs for low income individuals
 Serves a low income Neighborhood Eliminates blighted conditions
 Creates housing for low income households

City of Rapid City CDBG Application
Continued, page 2 of 6

F. This project is consistent with the following Rapid City priority need(s) identified in the Five Year Consolidated Plan for FY2003-FY2007: **Non-Housing Community Development; Water – Sewer improvements/expansion** _____

G. Why is this project needed in this community? The expansion of the City water line is specifically linked to developing affordable housing. The goal of the West River Foundation for Economic and Community Development when given the houses by the US Air Force was to rehabilitate the homes and provide quality, affordable housing for low to moderate income families. This is an area of Rapid City that could support substantial development, especially in the area of affordable housing. The West River Foundation had nearly completed the remodel of the 16 homes in the West Nike Subdivision and negotiated a water supply agreement with the City of Rapid City when they learned from the US Air Force that they would need to provide their own hook-up to the city water line. Although there is a line currently in place being used by the US Air Force to provide water to Ellsworth Air Force Base, liability was stated as the issue for denying use to the WRFECD. The unexpected expense of the water main extension will require WRFECD to substantially raise the price of the homes to recover the cost. The WRFECD has already rehabilitated and sold 16 homes at the South Nike Subdivision in Box Elder and over half of the homebuyers qualified for USDA Rural Development Funding for Low to Very Low Income. Fourteen of the Sixteen homebuyers were first time homebuyers, that would not have been able to buy a home if the West River Foundation for Economic and Community Development had not made every attempt to keep the price of the homes affordable. We are asking the City of Rapid City to assist with the extension of the water main so this area of the community can realize its development potential and so that the West River Foundation can continue on its mission of providing quality, affordable housing. The new water main extension and metering station are completely within the boundaries of Pennington Co. and could be used to support substantial growth in this area of Rapid City. _____

H. Who will be served by the program for which CDBG funds are being requested?
Please check any of the following specific groups of clientele and indicate the projected number of persons or households you expect to help.

- | | | | |
|---|--|-------------------------------------|-------|
| <input type="checkbox"/> Abused and/or neglected children | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input type="checkbox"/> Homeless persons | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input type="checkbox"/> Elderly persons | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |

- | | |
|--|--|
| <input type="checkbox"/> Disabled persons | Number of <input type="checkbox"/> persons <input type="checkbox"/> households _____ |
| <input type="checkbox"/> Battered spouse | Number of <input type="checkbox"/> persons <input type="checkbox"/> households _____ |
| <input type="checkbox"/> Illiterate persons | Number of <input type="checkbox"/> persons <input type="checkbox"/> households _____ |
| <input type="checkbox"/> Very low income (income below 30% of area median income) | Number of <input type="checkbox"/> persons <input type="checkbox"/> households _____ |
| <input checked="" type="checkbox"/> Low income (income between 31% - 50% of area median income) | Number of <input type="checkbox"/> persons <input type="checkbox"/> households _____ |
| <input checked="" type="checkbox"/> Above 80% of median income | Number of <input type="checkbox"/> persons <input type="checkbox"/> households _____ |
| <input type="checkbox"/> Other: These groups will benefit indirectly. _____ | |

I. If this is a housing program, it will be used to provide:

- | | | |
|---|---|---------------------------------|
| <input type="checkbox"/> New Single family housing | <input type="checkbox"/> Owner occupied | <input type="checkbox"/> Rental |
| <input type="checkbox"/> New multi-family housing | <input type="checkbox"/> Owner occupied | <input type="checkbox"/> Rental |
| <input type="checkbox"/> Housing Purchase rehabilitation | | |
| <input type="checkbox"/> Housing Rehabilitation for existing homeowners | | |
| <input type="checkbox"/> Down payment or closing cost assistance | | |

Will the program beneficiaries or participants be limited to low-and-moderate income households? Yes No

If not, explain the criteria for qualifying for the program: _____

City of Rapid City CDBG Application
Continued, page 3 of 6

J. If the project or activity for which CDBG funds are requested will create new housing , or improve permanent residential housing structures that will be occupied by low and moderate income households upon completion, please state how many will be:

New homes/units _____ Rehabilitation units _____ Completed in program year _____

For rentals, will the rental amounts remain affordable as per HUD guidelines? Yes No

If not, explain rental structure: _____

K. Fee schedule for services, if applicable, please attach: To be determined by the South Nike Homeowners Association. _____

L. Describe specifically how funds will be used: The West River Foundation for Economic and Community Development will construct 4,300 feet of 14" City water main extension near LaCrosse Street and Mall Drive to the existing metering station adjacent to 143rd Avenue north of Seger Drive. The existing meter pit in 143rd Avenue will also be rehabilitated and modified to provide pressure regulation, backflow prevention and the master water meter for the West Nike Homeowners

Association. _____

M. Budget Breakdown for Program/Project

Please provide a breakdown for the total program/project budget:

Funding Sources for the Program/Project:

List total cost for the program/project and all expected funding sources and date funds expected to be available/received:

| | | Estimated Date funds available |
|--|------------------------|-----------------------------------|
| Total Project Cost | \$544,100 _____ | _____ |
| Other funding sources: | | |
| City Oversizing Reimbursement _____ | \$135,000 _____ | TBD _____ |
| WRFECD _____ | \$409,100 _____ | _____ |
| _____ | \$ _____ | _____ |
| _____ | \$ _____ | _____ |
| _____ | \$ _____ | _____ |
| Total CDBG Funds Requested | \$100,000 _____ | |

City of Rapid City CDBG Application
Continued, page 4 of 6

N. Breakdown of how CDBG funds will be used:

| | | |
|--|----------|-----------------|
| Program or Program Administration Costs: | | \$ _____ |
| Salaries | \$ _____ | |
| Fair Housing Activities | \$ _____ | |
| Fringe | \$ _____ | |
| Office Space (Program Only) | \$ _____ | |
| Utilities | \$ _____ | |
| Communications | \$ _____ | |
| Reproduction/Printing | \$ _____ | |
| Supplies and Materials | \$ _____ | |
| Mileage | \$ _____ | |
| Audit | \$ _____ | |
| Other: _____ | \$ _____ | |
| Other: _____ | \$ _____ | |
| Other: _____ | \$ _____ | |
| Indirect Costs*: _____ | \$ _____ | |
| Indirect Costs*: _____ | \$ _____ | |
| Indirect Costs*: _____ | \$ _____ | |
| Construction <input type="checkbox"/> Equipment <input type="checkbox"/> | _____ | \$ _____ |
| Engineering Costs | | \$ _____ |
| Land Acquisition | | \$ _____ |
| Housing Rehabilitation | | \$ _____ |
| Housing Down Payment/Closing Cost Assistance | | \$ _____ |
| Other Water Main Extension | _____ | \$100,000 _____ |
| Other | _____ | \$ _____ |
| Total CDBG Grant | | \$100,000 _____ |

**Any indirect costs charged must be consistent with the conditions of Paragraph VIII (c)(2) of this Agreement. In addition the Grantee may require a more detailed budget breakdown than the one contained herein, and the Subrecipient shall provide such supplementary budget information in a timely fashion in the form and content prescribed by the Grantee. Any amendments to this budget must be approved in writing by the Grantee and the Subrecipient*

O. If funds requested are for building expansion, renovation or a new facility, please complete the following information:

| | |
|--|----------|
| Existing Liabilities Against the Property: | \$ _____ |
| Appraised Value: | \$ _____ |
| Property Insurance Agent: _____ | |
| Amount of Insurance Coverage: | \$ _____ |
| Project Cost Breakdown: | |
| _____ | \$ _____ |
| _____ | \$ _____ |
| _____ | \$ _____ |
| Cost Estimate Prepared By: _____ | |
| Architect (if applicable): _____ | |

INFORMATION REGARDING YOUR ORGANIZATION

Brief Narratives describing your organization:

- A. **Mission of the organization:** The West River Foundation (now known as the West River Foundation for Economic and Community Development) was created in 1984 to address the economic and development needs of communities in Western South Dakota as they relate to business development, job creation and affordable housing while targeting the low equity sector.
- B. **History of the organization:** The West River Foundation for Economic and Community Development has created capital investments in South Dakota through business development and expansion and has administered many programs that encourage job creation/retention through business loan programs. To date the WRFECD has assisted the communities in Western South Dakota in the creation of over 2,000 jobs and injected approximately \$10 million of low interest funding into the economy. In 1991, new needs and opportunities lead the WRFECD and various partners into the realm of facility and housing development. Between 1991 and 1996, the WRFECD worked with local organizations, municipal governments and lending organizations for the construction, acquisition and/or renovation of facilities for area education and human service organizations. West River Foundation for Economic and Community Development secured Community Development Revenue Bonds for facility financing, and served as general contractor on each of the four projects. In 1997, the WRFECD was approached by Development for the Disabled, Inc, (DDI), a Community Housing Development Organization to assist in moving their organization and projects forward. The all volunteer board had become stalled in its attempt to develop and complete housing projects for disable individuals. The WRFECD was approached to provide administration and management services for DDI and their housing Projects. The West River Foundation for Economic and Community Development also has a proven history in the area of housing and facility development. This includes the construction of three housing projects for the developmentally disabled and two large buildings for economic development services all in the last seven years. The West River Foundation for Economic and Community Development was contacted in 2001 by a member of the SD Congressional Delegation regarding surplus Air Force Housing near Rapid City. In its proposal, the United States Air Force would donate the land to WRFECD, if they would rehabilitate the housing sites into affordable housing and with the proceeds of the sale of the homes, continue to provide economic development opportunities for Western South Dakota. In

November 2002, the USAF conveyed by Quitclaim Deed two tracts of land each with sixteen abandoned houses to the West River Foundation for Economic and Community Development. The WRFECD has rehabilitated and sold 16 of the homes to low to moderate income families in the last 12 months, with the extension of the water line the other sixteen can also be sold to low to moderate income families. _____

C. **Agency/Organization Goals:** The West River Foundation for Economic and Community Development will continue to provide both economic and housing opportunities for individuals in Western South Dakota. The WRFECD will pursue more opportunities to provide Quality affordable housing through DDI, a Community Housing Development Organization that is able to access certain set-aside funds through various organizations. Also, the WRFECD will be involved in the development of a Business Incubator to assist individuals in getting their businesses started. The West River Foundation for Economic and Community Development has not yet realized its potential as a non-profit housing developer with the ability to provide quality affordable housing.

D. **Number of clients served during the last twelve (12) months:** 1750 _____

E. **Number of clients served in Rapid City:** 839 _____ **Outside Rapid City:** 911 _____

F. **Maximum number of clients your agency can serve at any one point in time:** 24/hour _____

G. **Does the agency have income eligibility requirements which limit services or activities exclusively to low/moderate income persons?:** Yes No

H. **Does your agency require information on:** Family size Income

City of Rapid City CDBG Application
Continued, page 6 of 6

I. **If the benefits or service that your agency provides is open to all persons in the area regardless of income, list the boundaries of the entire area served. This can be census tracts, block groups, street boundaries, or other officially recognized boundaries:**
The 22 Counties that make up Western South Dakota. _____

J. **Sustainability**
Explain how the project or program will be financed and/or maintained in the future. Please be as specific as possible.

There is no future funding required for this project.

I. If the benefits or service that your agency provides is open to all persons in the area regardless of income, list the boundaries of the entire area served. This can be census tracts, block groups, street boundaries, or other officially recognized boundaries:

J. **Sustainability**

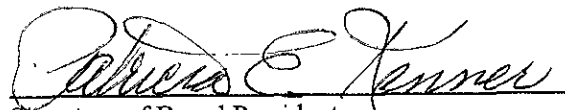
Explain how the project or program will be financed and/or maintained in the future. Please be as specific as possible.

K. **Additional documentation requested:**

Please attach: **Financial Statements**
List of Board Members
Articles of Incorporation and By-Laws


Signature of Agency Director

Date: 11-12-04


Signature of Board President

Date: 11-15-04

Deadline for Applications:
Friday, September 10, 2004 at 4:00 p.m. for FY 2004 Mid-Year Reallocation
Monday, November 15, 2004 for FY 2005 CDBG Annual Allocation

**City of Rapid City
Community Development Block Grant (CDBG) Program
Application for Funding FY 2005**

General Information:

Agency Name: 7th Circuit CASA Program

Address: 2650 Jackson Blvd, Rapid City, South Dakota 57702

Address of Project: _____
(if different from above)

Contact Information:

Agency Director: Sheila Troxel Snyder Phone: 605-394-2203

Fax Number: 605-394-3382 Email: STCASA@Rushmore.com

Board President: Barb Inman Alt. Contact: Jill Biggins Ph. # 605-394-2203
(attach list of board members)

PROGRAM INFORMATION

A. Amount Requested (Round numbers only): \$ 37,500

Funds will be used for: Public Services Public Facilities or Improvements Housing

B. This funding will:

fund an existing program at the same level substantially increase an existing program
 fund a new program be used on a Public Facility or Improvements

C. Provide detailed description of project (1-2 Sentences): Due to 186 children waiting for a volunteer to advocate for them, this grant will be used for a full-time Volunteer Coordinator and a Volunteer/Recruiter position.

D. Project Service Area: Rapid City, Pennington County

E. This project meets the following HUD National Objective(s) because it: N/A

Serves low income Households Creates jobs for low income individuals
 Serves a low income Neighborhood Eliminates blighted conditions
 Creates housing for low income households

City of Rapid City CDBG Application
Continued, page 2 of 6

F. This project is consistent with the following Rapid City priority need(s) identified in the Five Year Consolidated Plan for FY2003-FY2007: Yes -- legal services for low income and youth activities.

G. Why is this project needed in this community? The CASA Program is the only program in Rapid City serving abused and neglected children in court through volunteer advocates. 186 children are currently on a waiting list for a volunteer advocate.

H. Who will be served by the program for which CDBG funds are being requested?
Please check any of the following specific groups of clientele and indicate the projected number of persons or households you expect to help.

- | | | | |
|---|---|-------------------------------------|----------------------|
| <input checked="" type="checkbox"/> Abused and/or neglected children | Number of <input checked="" type="checkbox"/> persons | <input type="checkbox"/> households | <u>50 additional</u> |
| <input type="checkbox"/> Homeless persons | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input type="checkbox"/> Elderly persons | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input type="checkbox"/> Disabled persons | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input type="checkbox"/> Battered spouse | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input type="checkbox"/> Illiterate persons | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input checked="" type="checkbox"/> Very low income (income below 30% of area median income) | Number of <input checked="" type="checkbox"/> persons | <input type="checkbox"/> households | <u>50 additional</u> |
| <input type="checkbox"/> Low income (income between 31% - 50% of area median income) | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input type="checkbox"/> Above 80% of median income | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input checked="" type="checkbox"/> Other: <u>All clients under 18 are receiving services through DSS</u> | | | |

I. If this is a housing program, it will be used to provide: N/A

- | | | |
|---|---|---------------------------------|
| <input type="checkbox"/> New Single family housing | <input type="checkbox"/> Owner occupied | <input type="checkbox"/> Rental |
| <input type="checkbox"/> New multi-family housing | <input type="checkbox"/> Owner occupied | <input type="checkbox"/> Rental |
| <input type="checkbox"/> Housing Purchase rehabilitation | | |
| <input type="checkbox"/> Housing Rehabilitation for existing homeowners | | |
| <input type="checkbox"/> Down payment or closing cost assistance | | |

Will the program beneficiaries or participants be limited to low-and-moderate income households? Yes No

If not, explain the criteria for qualifying for the program: _____

City of Rapid City CDBG Application
Continued, page 3 of 6

J. If the project or activity for which CDBG funds are requested will create new housing , or improve permanent residential housing structures that will be occupied by low and moderate income households upon completion, please state how many will be: N/A

New homes/units _____ Rehabilitation units _____ Completed in program year _____

For rentals, will the rental amounts remain affordable as per HUD guidelines? Yes No

N/A

If not, explain rental structure: _____

K. Fee schedule for services, if applicable, please attach: N/A

L. Describe specifically how funds will be used: The continuing and expanding work of advocating for abused and neglected children in Rapid City, moving towards a advocate for every child.

M. Budget Breakdown for Program/Project

Please provide a breakdown for the total program/project budget: Please see attached 2005 Proposed Budget

Funding Sources for the Program/Project:

List total cost for the program/project and all expected funding sources and date funds expected to be available/received:

| | | Estimated Date funds available |
|-----------------------------------|-------------------------|-----------------------------------|
| Total Project Cost | \$ <u>369,421</u> | <u>2005</u> |
| Other funding sources: | | |
| <u>United Way</u> | \$ <u>85,000</u> | <u>2005</u> |
| <u>Fire & Ice Fundraiser</u> | \$ <u>35,000</u> | <u>2/2005</u> |
| <u>VOCA</u> | \$ <u>21,042</u> | <u>2005</u> |
| <u>Court Improvement</u> | \$ <u>18,000</u> | <u>3/2005</u> |
| <u>Playhouse Raffle</u> | \$ <u>15,000</u> | <u>4/2005</u> |
| Total CDBG Funds Requested | \$ <u>37,500</u> | |

City of Rapid City CDBG Application
Continued, page 4 of 6

N. Breakdown of how CDBG funds will be used:

| | | |
|--|------------------|------------------|
| Program or Program Administration Costs: | | \$ <u>37,500</u> |
| Salaries | \$ <u>20,000</u> | |
| Fair Housing Activities | \$ _____ | |
| Fringe | \$ _____ | |
| Office Space (Program Only) | \$ <u>5,500</u> | |
| Utilities | \$ <u>1,500</u> | |
| Communications | \$ _____ | |
| Reproduction/Printing | \$ _____ | |
| Supplies and Materials | \$ <u>2,500</u> | |
| Mileage | \$ <u>1,500</u> | |
| Audit | \$ _____ | |
| Other: <u>Recruitment</u> | \$ <u>4,000</u> | |
| Other: <u>Training of Volunteers</u> | \$ <u>2,500</u> | |
| Other: _____ | \$ _____ | |
| Indirect Costs*: | \$ _____ | |
| Indirect Costs*: | \$ _____ | |
| Indirect Costs*: | \$ _____ | |
| Construction <input type="checkbox"/> Equipment <input type="checkbox"/> | | \$ _____ |
| Engineering Costs | | \$ _____ |
| Land Acquisition | | \$ _____ |
| Housing Rehabilitation | | \$ _____ |
| Housing Down Payment/Closing Cost Assistance | | \$ _____ |
| Other _____ | | \$ _____ |
| Other _____ | | \$ _____ |
| Total CDBG Grant | | \$ <u>37,500</u> |

**Any indirect costs charged must be consistent with the conditions of Paragraph VIII (c)(2) of this Agreement. In addition the Grantee may require a more detailed budget breakdown than the one contained herein, and the Subrecipient shall provide such supplementary budget information in a timely fashion in the form and content prescribed by the Grantee. Any amendments to this budget must be approved in writing by the Grantee and the Subrecipient.*

O. If funds requested are for building expansion, renovation or a new facility, please complete the following information: N/A

| | |
|--|----------|
| Existing Liabilities Against the Property: | \$ _____ |
| Appraised Value: | \$ _____ |
| Property Insurance Agent: _____ | |
| Amount of Insurance Coverage: | \$ _____ |
| Project Cost Breakdown: | |
| _____ | \$ _____ |
| _____ | \$ _____ |
| _____ | \$ _____ |

Cost Estimate Prepared By: _____
 Architect (if applicable): _____

INFORMATION REGARDING YOUR ORGANIZATION

Brief Narratives describing your organization:

- A. **Mission of the organization:** The Court Appointed Special Advocate (CASA) Program recruits, trains, & supervises volunteers to advocate in court for the best interest of abused and neglected children.
- B. **History of the organization:** The 7th Circuit CASA Program was founded in Rapid City in August of 1986. The CASA concept was brought to our community by Judge Marshall Young. Judge Young was a past president of the National Council of Juvenile and Family Court Judges, and had heard about CASA Programs springing up all over the nation. Most importantly, Judge Young also heard the positive testimony of programs making a great deal of difference in a child's life, and that CASA Programs were being successful in communities where the program had been instituted. Working together with members of the community, a grant was written through Health and Human Services, and thus the program began. Within a few years the program was picked up as a United Way Agency. In 1990, the CASA Program had grown to 18 volunteers serving 35 children. After being chosen as the Black Hills Advertising Federation Public Service Project for 1991 the program expanded at a tremendous rate. Each year the program strives to serve more children.
- C. **Agency/Organization Goals:** The focus of the CASA Program is to continue to strive towards our goal of "a voice in court for every child that needs one". Since 1990, the CASA Program has increased advocacy services to abused and neglected children by 1300%. Unfortunately, at this time approximately 205 children have been assigned to CASA and are awaiting a volunteer. Awareness and support for the CASA Program continues at a very high rate in Rapid City, and the community is continuing to accept the challenge that abuse of children is not tolerable in our community. Our greatest challenge now is to continue with planned growth to meet the needs of the children who don't have a "voice in court". Without the support of the CDGB Program we will not be able to continue to meet the current needs or the expanded needs of these child victims. Although CASA volunteers save the community money each year, the program still must struggle to meet financial operating goals. As the Program struggles to meet the need of the expansion, an increase in funding is inevitable. Funds are needed in order to expand services to more children. In order to do this CASA will need to recruit and supervise more advocates to serve the child victims.

City of Rapid City CDBG Application
Continued, page 6 of 6

D. Number of clients served during the last twelve (12) months: 574

E. Number of clients served in Rapid City: 574 Outside Rapid City: 0
30 children for every

F. Maximum number of clients your agency can serve at any one point in time: 1 Volunteer Coord.

G. Does the agency have income eligibility requirements which limit services or activities exclusively to low/moderate income persons?: Yes No

H. Does your agency require information on: Family size Income N/A

I. If the benefits or service that your agency provides is open to all persons in the area regardless of income, list the boundaries of the entire area served. This can be census tracts, block groups, street boundaries, or other officially recognized boundaries:

All cases are court ordered by the Judge to have a CASA Volunteer.

J. Sustainability

Explain how the project or program will be financed and/or maintained in the future. Please be as specific as possible.

1. Continue support through legislation.
2. Grant from National CASA
3. Local fundraising activities (Playhouse Raffle, Fire & Ice Gala, Car Show)
4. United Way funding

K. Additional documentation requested:

Please attach: **Financial Statements**
List of Board Members
Articles of Incorporation and By-Laws

Sheila Troy Snyder
Signature of Agency Director

Date: 11/8/04

Robert L. Inman
Signature of Board President

Date: 11-8-04

Deadline for Applications:

Monday, November 15, 2004 for FY 2005 CDBG Annual Allocation

**City of Rapid City
Community Development Block Grant (CDBG) Program
Application for Funding**

General Information:

Agency Name: Catholic Social Services

Address: 918 Fifth Street, Rapid City, SD

Address of Project: _____
(if different from above)

Contact Information:

Agency Director: James T. Kinyon Phone: 348-6086

Fax Number: 348-1050 Email: jkinyon@rapidnet.com

Board President: Sharon Zeller
(attach list of board members)

PROGRAM INFORMATION

A. **Amount Requested (Round numbers only):** \$ 15,000

Funds will be used for: **Public Services** **Public Facilities or Improvements** **Housing**

B. **This funding will:**

- fund an existing program at the same level substantially increase an existing program
 fund a new program be used on a Public Facility or Improvements

C. **Provide detailed description of project (1-2 Sentences):** The project involves 4 professional counselors from CSS working with youth at the RC Juvenile Service Center. The counselors provide individual counseling for youth identified by JSC staff as likely to benefit from services, and they hold two groups per week, with an average of 6-10 youths in each, using "The Power Source" curriculum.

D. **Project Service Area:** Rapid City

E. **This project meets the following HUD National Objective(s) because it:**

- Serves low income Households Creates jobs for low income individuals
 Serves a low income Neighborhood Eliminates blighted conditions
 Creates housing for low income households

City of Rapid City CDBG Application
Continued, page 2 of 6

F. This project is consistent with the following Rapid City priority need(s) identified in the Five Year Consolidated Plan for FY2003-FY2007: This program is centered on strengthening children already incarcerated in the Juvenile Service Center, setting goals and building self esteem to break the cycle of recidivism so prevalent with these youth. Most of the youth we see are Native American. We now have 2 male Native counselors to work with them as therapists and role models.

G. Why is this project needed in this community? The Juvenile Service Center groups and counseling services are designed to break the cycle of addiction and delinquency that keep the recidivism level so high. If the cycle can be broken while the youth are incarcerated, the hope is they will re-enter our society as productive members and thereby reduce the demands on the community and prison system.

H. Who will be served by the program for which CDBG funds are being requested?
 Please check any of the following specific groups of clientele and indicate the projected number of persons or households you expect to help.

- | | | | |
|--|--|-------------------------------------|-------|
| <input type="checkbox"/> Abused and/or neglected children | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input type="checkbox"/> Homeless persons | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input type="checkbox"/> Elderly persons | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input type="checkbox"/> Disabled persons | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input type="checkbox"/> Battered spouse | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input type="checkbox"/> Illiterate persons | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input checked="" type="checkbox"/> Very low income (income below 30% of area median income) | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input type="checkbox"/> Low income (income between 31% - 50% of area median income) | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input type="checkbox"/> Above 80% of median income | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input checked="" type="checkbox"/> Other: <u>Children and youth at JSC, many who lack basic family support and structure.</u> | | | |

I. If this is a housing program, it will be used to provide:

- | | | |
|---|---|---------------------------------|
| <input type="checkbox"/> New Single family housing | <input type="checkbox"/> Owner occupied | <input type="checkbox"/> Rental |
| <input type="checkbox"/> New multi-family housing | <input type="checkbox"/> Owner occupied | <input type="checkbox"/> Rental |
| <input type="checkbox"/> Housing Purchase rehabilitation | | |
| <input type="checkbox"/> Housing Rehabilitation for existing homeowners | | |
| <input type="checkbox"/> Down payment or closing cost assistance | | |

Will the program beneficiaries or participants be limited to low-and-moderate income households? Yes No (The children are wards of the state.)

If not, explain the criteria for qualifying for the program: _____

City of Rapid City CDBG Application
Continued, page 3 of 6

J. If the project or activity for which CDBG funds are requested will create new housing , or improve permanent residential housing structures that will be occupied by low and moderate income households upon completion, please state how many will be:

New homes/units _____ Rehabilitation units _____ Completed in program year _____

For rentals, will the rental amounts remain affordable as per HUD guidelines? Yes
 No

If not, explain rental structure: _____

K. Fee schedule for services, if applicable, please attach: We do have a sliding fee scale for our outpatient counseling services. We strive to make services affordable for all in need. The fee schedule does not apply to our Juvenile Service Center work, as at this point we are donating these services.

L. Describe specifically how funds will be used: The funds requested would cover a portion of the salaries for the counselors working with youth at the Rapid City Juvenile Service Center.

M. Budget Breakdown for Program/Project
 Please provide a breakdown for the total program/project budget:

Funding Sources for the Program/Project:

List total cost for the program/project and all expected funding sources and date funds expected to be available/received:

| | | Estimated Date funds available |
|---|------------------|-----------------------------------|
| Total Project Cost | <u>\$46,315</u> | |
| Other funding sources: | | |
| <u>Unrestricted funds from CSS donations, other foundations, United Way</u> | <u>\$ 31,315</u> | |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| Total CDBG Funds Requested | <u>\$ 15,000</u> | |

N. Breakdown of how CDBG funds will be used:

| | | |
|--|-----------|------------------|
| Program or Program Administration Costs: | | <u>\$ 15,000</u> |
| Salaries | \$ 15,000 | |
| Fair Housing Activities | \$ 0 | |
| Fringe | \$ 0 | |
| Office Space (Program Only) | \$ 0 | |
| Utilities | \$ 0 | |
| Communications | \$ 0 | |
| Reproduction/Printing | \$ 0 | |
| Supplies and Materials | \$ 0 | |
| Mileage | \$ 0 | |
| Audit | \$ 0 | |
| Other: <u>Preparation time</u> | \$ 0 | |
| Other: _____ | \$ 0 | |
| Other: _____ | \$ 0 | |
| Indirect Costs*: _____ | \$ 0 | |
| Indirect Costs*: _____ | \$ 0 | |
| Indirect Costs*: _____ | \$ 0 | |
| Construction <input type="checkbox"/> Equipment <input type="checkbox"/> | | \$ _____ |
| Engineering Costs | | \$ _____ |
| Land Acquisition | | \$ _____ |
| Housing Rehabilitation | | \$ _____ |
| Housing Down Payment/Closing Cost Assistance | | \$ _____ |
| Other _____ | | \$ _____ |
| Other _____ | | \$ _____ |
| Total CDBG Grant | | <u>\$ 15,000</u> |

**Any indirect costs charged must be consistent with the conditions of Paragraph VIII (c)(2) of this Agreement. In addition the Grantee may require a more detailed budget breakdown than the one contained herein, and the Subrecipient shall provide such supplementary budget information in a timely fashion in the form and content prescribed by the Grantee. Any amendments to this budget must be approved in writing by the Grantee and the Subrecipient.*

O. If funds requested are for building expansion, renovation or a new facility, please complete the following information:

| | |
|--|----------|
| Existing Liabilities Against the Property: | \$ _____ |
| Appraised Value: | \$ _____ |
| Property Insurance Agent: _____ | |
| Amount of Insurance Coverage: | \$ _____ |
| Project Cost Breakdown: | |
| _____ | \$ _____ |
| _____ | \$ _____ |
| _____ | \$ _____ |

Cost Estimate Prepared By: _____
Architect (if applicable): _____

INFORMATION REGARDING YOUR ORGANIZATION

Brief Narratives describing your organization:

A. Mission of the organization: The mission of Catholic Social Services (CSS) is to provide professional social services to people of all faiths in western South Dakota. CSS is not an evangelical-based organization; services are provided to families of all socio-economic, ethnic, religious affiliation and age. Special efforts are made to reach out to economically disadvantaged populations and regions.

B. History of the organization: Catholic Social Services was founded in 1971, and was then known as The Office of Social Concerns and Services. In 1975 the agency was licensed to operate a child placement service, and was incorporated as a 501 (c) (3) nonprofit organization. The agency's purpose then remains the same today, to serve the needs of the poor. In 1981 the agency name was changed to Catholic Social Services. CSS has grown and expanded services over the last 30 years. In addition to its free crisis pregnancy and adoption services, we also offer outpatient counseling, groups, workshops and educational presentations and have 8 satellite offices in rural and underserved regions of western South Dakota.

C. Agency/Organization Goals: Catholic Social Services goal is to expand current services in the hope of reaching more of those in need in western South Dakota. We are working the Rosebud Educational Society to start a chemical dependency program on the Rosebud Reservation, and we have an after school program for children in St. Francis. Work is in progress to expand our Juvenile Service Center work to the Kyle, Mission and Eagle Butte JSC centers. We continue to make every effort to offer services in rural and remote areas of western South Dakota.

D. Number of clients served during the last twelve (12) months: 10,182

E. Number of clients served in Rapid City: 5,759 **Outside Rapid City:** 4423

F. Maximum number of clients your agency can serve at any one point in time: 12,000 annually

G. Does the agency have income eligibility requirements which limit services or activities exclusively to low/moderate income persons?: Yes No

H. Does your agency require information on: Family size Income

I. **If the benefits or service that your agency provides is open to all persons in the area regardless of income, list the boundaries of the entire area served. This can be census tracts, block groups, street boundaries, or other officially recognized boundaries:**

All counties in Western South Dakota

J. **Sustainability**

Explain how the project or program will be financed and/or maintained in the future. Please be as specific as possible.

CSS was contacted by a Juvenile Justice Judge requesting, if possible, for us to provide mental health services for the children in Rapid City JSC as a result of seeing an increase in the numbers of children detained at the facility. We then met with Commander Laveque at JSC about what services would be most appropriate. We began the JSC project without any dedicated funds. There was a need, and we stepped in to fill it. Since May we have held 38 groups, impacting 195 youth, and have had 66 individual counseling sessions with 18 individuals. We have donated services up to now.

CSS has experienced significant growth over the years. In 1997 we served 2500 people. Last year, we served 10,182 people. Our donor base has grown significantly over the years as well, and we continue to seek foundation and grant funding. We have received requests from other JSCs and it is our hope to start similar programs at JSCs on the Rosebud, Cheyenne River and Pine Ridge Reservations. CSS has never had to scale back programming. We have sought and received funding to cover the many services we have provided and we are confident this will again be the case.

K. **Additional documentation requested:**

Please attach: **Financial Statements**
List of Board Members
Articles of Incorporation and By-Laws

Signature of Agency Director

Signature of Board President

Date: _____

Date: _____

Deadline for Applications:

Friday, September 10, 2004 at 4:00 p.m. for FY 2004 Mid-Year Reallocation
Monday, November 15, 2004 for FY 2005 CDBG Annual Allocation

Total Project Cost Breakdown

Office Expense _____ \$9000 (In-Kind donation from Knights of Columbus.)

Staff prep time and travel _____ \$5625 (One half hour prep time per counselor, per week, 1 hour travel Time.)

Manuals _____ \$190 (CSS purchased some manuals, balance in-kind donation from the Lion Heart Foundation.)

Total Salary, professional staff _____ \$31,500 (Calculated at reduced rate of \$50 per hour, normal rate, \$85.)

Total Project Cost _____ \$46,315

City of Rapid City
Community Development Block Grant (CDBG) Program
Application for Funding

CITY OF RAPID CITY

NOV 01 2004

COMMUNITY
DEVELOPMENT DEPT.

General Information:

Agency Name: Dakota Plains Legal Services
Address: PO Box 727, Mission, SD 57555
Address of Project: 528 Kansas City St., Suite 1, Rapid City, SD 57709
(if different from above)

Contact Information:

Agency Director: Ronald D. Hutchinson Phone: 605-856-4444
Fax Number: 605-856-2075 Email: dpls2@gwtc.net
Board President: Michael T. Swallow
(attach list of board members)

PROGRAM INFORMATION

A. Amount Requested (Round numbers only): \$ 20,000

Funds will be used for: Public Services Public Facilities or Improvements Housing

B. This funding will:

fund an existing program at the same level substantially increase an existing program
 fund a new program be used on a Public Facility or Improvements

C. Provide detailed description of project (1-2 Sentences): This is a public service project to support direct civil legal assistance, including services for the homeless, the elderly, and Rapid City residents who meet income guidelines. Community education will also be provided in the area.

D. Project Service Area: City of Rapid City

E. This project meets the following HUD National Objective(s) because it:

Serves low income Households Creates jobs for low income individuals
 Serves a low income Neighborhood Eliminates blighted conditions
 Creates housing for low income households

City of Rapid City CDBG Application
Continued, page 2 of 6

F. This project is consistent with the following Rapid City priority need(s) identified in the Five Year Consolidated Plan for FY2003-FY2007: _____

Public Services, . . . 3. Legal services for low income

G. Why is this project needed in this community? DPLS is the only entity or organization in the Rapid City area that provides free legal assistance in civil matters to low-income and elderly people.

H. Who will be served by the program for which CDBG funds are being requested?

Please check any of the following specific groups of clientele and indicate the projected number of persons or households you expect to help.

- | | | |
|--|---|----------------|
| <input checked="" type="checkbox"/> Abused and/or neglected children | Number of <input checked="" type="checkbox"/> persons <input type="checkbox"/> households | <u>50-100</u> |
| <input checked="" type="checkbox"/> Homeless persons | Number of <input checked="" type="checkbox"/> persons <input type="checkbox"/> households | <u>5</u> |
| <input checked="" type="checkbox"/> Elderly persons | Number of <input checked="" type="checkbox"/> persons <input type="checkbox"/> households | <u>300-400</u> |
| <input checked="" type="checkbox"/> Disabled persons | Number of <input checked="" type="checkbox"/> persons <input type="checkbox"/> households | <u>5-10</u> |
| <input checked="" type="checkbox"/> Battered spouse | Number of <input checked="" type="checkbox"/> persons <input type="checkbox"/> households | <u>50-100</u> |
| <input checked="" type="checkbox"/> Illiterate persons | Number of <input checked="" type="checkbox"/> persons <input type="checkbox"/> households | <u>0-5</u> |
| <input checked="" type="checkbox"/> Very low income (income below 30% of area median income) | Number of <input checked="" type="checkbox"/> persons <input type="checkbox"/> households | <u>500-600</u> |
| <input checked="" type="checkbox"/> Low income (income between 31% - 50% of area median income) | Number of <input checked="" type="checkbox"/> persons <input type="checkbox"/> households | <u>200-300</u> |
| <input checked="" type="checkbox"/> Above 80% of median income | Number of <input checked="" type="checkbox"/> persons <input type="checkbox"/> households | <u>less 50</u> |

Other: The remainder of the total 850-900 individual clients projected to be provided legal assistance using CDBG monies do not readily fit into any of the first 6 categories above; they consist typically of individuals/families with a variety of legal problems all at poverty level or below.

I. If this is a housing program, it will be used to provide:

- | | | |
|---|---|---------------------------------|
| <input type="checkbox"/> New Single family housing | <input type="checkbox"/> Owner occupied | <input type="checkbox"/> Rental |
| <input type="checkbox"/> New multi-family housing | <input type="checkbox"/> Owner occupied | <input type="checkbox"/> Rental |
| <input type="checkbox"/> Housing Purchase rehabilitation | | |
| <input type="checkbox"/> Housing Rehabilitation for existing homeowners | | |
| <input type="checkbox"/> Down payment or closing cost assistance | | |

Will the program beneficiaries or participants be limited to low-and-moderate income households? Yes No

If not, explain the criteria for qualifying for the program: _____

City of Rapid City CDBG Application
Continued, page 3 of 6

J. If the project or activity for which CDBG funds are requested will create new housing , or improve permanent residential housing structures that will be occupied by low and moderate income households upon completion, please state how many will be:

New homes/units N/A Rehabilitation units N/A Completed in program year N/A

For rentals, will the rental amounts remain affordable as per HUD guidelines? Yes No

If not, explain rental structure: _____

K. Fee schedule for services, if applicable, please attach: Not applicable.

L. Describe specifically how funds will be used: CDBG funds will be used for staffing costs and related expenses directly attributed to the provision of initial intake and subsequent legal assistance.

M. Budget Breakdown for Program/Project

Please provide a breakdown for the total program/project budget:

Funding Sources for the Program/Project:

List total cost for the program/project and all expected funding sources and date funds expected to be available/received:

| | | Estimated Date funds available |
|-----------------------------------|-------------------------|-----------------------------------|
| Total Project Cost | \$ <u>42,320</u> | <u>4/1/04</u> |
| Other funding sources: | | |
| <u>Legal Services Corporation</u> | <u>\$ 20,000</u> | <u>4/1/04</u> |
| <u>Older Americans Act</u> | <u>\$ 2,320</u> | <u>4/1/04</u> |
| <u>CDBG</u> | <u>\$ 20,000</u> | <u>4/1/04</u> |
| _____ | \$ _____ | _____ |
| _____ | \$ _____ | _____ |
| Total CDBG Funds Requested | \$ <u>20,000</u> | |

N. Breakdown of how CDBG funds will be used:

| | | |
|--|-----------|------------------|
| Program or Program Administration Costs: | | \$ 20,000 |
| Salaries | \$ 20,000 | |
| Fair Housing Activities | \$ _____ | |
| Fringe | \$ _____ | |
| Office Space (Program Only) | \$ _____ | |
| Utilities | \$ _____ | |
| Communications | \$ _____ | |
| Reproduction/Printing | \$ _____ | |
| Supplies and Materials | \$ _____ | |
| Mileage | \$ _____ | |
| Audit | \$ _____ | |
| Other: _____ | \$ _____ | |
| Other: _____ | \$ _____ | |
| Other: _____ | \$ _____ | |
| Indirect Costs*: _____ | \$ _____ | |
| Indirect Costs*: _____ | \$ _____ | |
| Indirect Costs*: _____ | \$ _____ | |
| Construction <input type="checkbox"/> Equipment <input type="checkbox"/> | | \$ _____ |
| Engineering Costs | | \$ _____ |
| Land Acquisition | | \$ _____ |
| Housing Rehabilitation | | \$ _____ |
| Housing Down Payment/Closing Cost Assistance | | \$ _____ |
| Other _____ | | \$ _____ |
| Other _____ | | \$ _____ |
| Total CDBG Grant | | \$ 20,000 |

**Any indirect costs charged must be consistent with the conditions of Paragraph VIII (c)(2) of this Agreement. In addition the Grantee may require a more detailed budget breakdown than the one contained herein, and the Subrecipient shall provide such supplementary budget information in a timely fashion in the form and content prescribed by the Grantee. Any amendments to this budget must be approved in writing by the Grantee and the Subrecipient.*

O. If funds requested are for building expansion, renovation or a new facility, please complete the following information: N/A

| | |
|--|----------|
| Existing Liabilities Against the Property: | \$ _____ |
| Appraised Value: | \$ _____ |
| Property Insurance Agent: _____ | |
| Amount of Insurance Coverage: | \$ _____ |
| Project Cost Breakdown: | |
| _____ | \$ _____ |
| _____ | \$ _____ |
| _____ | \$ _____ |

Cost Estimate Prepared By: _____
Architect (if applicable): _____

INFORMATION REGARDING YOUR ORGANIZATION

Brief Narratives describing your organization:

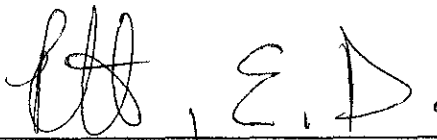
- A. Mission or goals of the organization: To provide high quality legal services to low-income clients in a wide range of areas and to provide community education and information to groups and individuals to enable them to make better informed decisions.
- B. History of the organization: DPLS, a private non-profit community and legal services program, has provided civil legal assistance to low-income people since 1967.
- C. Agency/Organization Goals: To provide access to justice under the law for low-income and elderly residents by providing high quality legal assistance in civil matters. Our clients include the elderly.
- D. Number of clients served during the last twelve (12) months: 1,157
- E. Number of clients served in Rapid City: 853 CDBG Only Outside Rapid City: 304
- F. Maximum number of clients your agency can serve at any one point in time: As needed.
- G. Does the agency have income eligibility requirements which limit services or activities exclusively to low/moderate income persons?: Yes No
- H. Does your agency require information on: Family size Income

I. If the benefits or service that your agency provides is open to all persons in the area regardless of income, list the boundaries of the entire area served. This can be census tracts, block groups, street boundaries, or other officially recognized boundaries:
Clients must meet the low-income/family size requirement and live in DPLS' service area. Elderly clients do not have to meet income guidelines if seen under the SD Elderly Grant (OAA) funding.

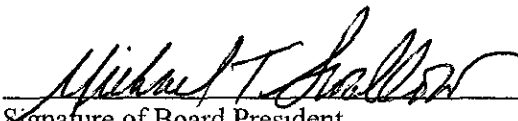
J. **Sustainability**
Explain how the project or program will be financed and/or maintained in the future. Please be as specific as possible.
Along with CDBG funds, legal assistance in civil matters rendered to all eligible clients in DPLS' Rapid City office is financed by a number of sources, including the Legal Services Corporation, HUD, and OAA. CDBG funds comprise approximately 7.5% of total funds used to provide those services. While this project or program could be financed and maintained in the future without the use of CDBG funds, cut-backs in the amount and/or type of services offered would have to occur. It is hoped that DPLS and the City can continue their long-standing partnership through this program to provide free legal assistance to indigent and elderly people in Rapid City.

K. **Additional documentation requested:**

Please attach: **Financial Statements**
List of Board Members
Articles of Incorporation and By-Laws



Signature of Agency Director



Signature of Board President

Date: 10/27/04

Date: 10-29-04

Deadline for Applications:
Friday, September 10, 2004 at 4:00 p.m. for FY 2004 Mid-Year Reallocation
Monday, November 15, 2004 for FY 2005 CDBG Annual Allocation

**City of Rapid City
Community Development Block Grant (CDBG) Program
Application for Funding**

General Information:

Agency Name: Friendship House For Men and Women Inc.
Address: 211 West Blvd. North, Rapid City SD 57701
Address of Project: 211 West Blvd. North, Rapid City, SD 57701
(if different from above)

Contact Information:

Agency Director: /Dorothy McCurdy Phone 605-342-4294
Fax Number: 605-342-2629 Email: dort@iw.net
Board President: Jim Jefferies
(attach list of board members)

PROGRAM INFORMATION

- A. Amount Requested (Round numbers only): \$ 16,000.00
- Funds will be used for: Public Services Public Facilities or Improvements Housing
- B. This funding will:
- fund an existing program at the same level substantially increase an existing program
 fund a new program be used on a Public Facility or Improvements
- C. Provide detailed description of project (1-2 Sentences): Our client case has went from 9 clients to 31 clients per month. Clients are unable to pay for housing at times. We will provide counseling, housing and Life skills to those unable to work or in need.
- D. Project Service Area: Rapid City South Dakota
- E. This project meets the following HUD National Objective(s) because it:
- Serves low income Households Creates jobs for low income individuals
 Serves a low income Neighborhood Eliminates blighted conditions
 Creates housing for low income households

City of Rapid City CDBG Application
Continued, page 2 of 6

F. This project is consistent with the following Rapid City priority need(s) identified in the Five Year Consolidated Plan for FY2003-FY2007: YES, HOMELESS AND SPECIAL NEEDS SUBSTANCE ABUSE, DUAL DIAGNOSED AND LIFE SKILLS.

G. Why is this project needed in this community? WE ARE A HALF WAY HOUSE IN RAPID CITY, SD LIMITED OPTIONS FOR AFFORDABLE HOUSING.

H. Who will be served by the program for which CDBG funds are being requested?
 Please check any of the following specific groups of clientele and indicate the projected number of persons or households you expect to help.

| | | | |
|---|--|-------------------------------------|-----------|
| <input type="checkbox"/> Abused and/or neglected children | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input checked="" type="checkbox"/> Homeless persons | Number of <u>40</u> persons | <input type="checkbox"/> households | <u>40</u> |
| <input checked="" type="checkbox"/> Elderly persons | Number of <u>8</u> persons | <input type="checkbox"/> households | <u>8</u> |
| <input checked="" type="checkbox"/> Disabled persons | Number of <u>10</u> persons | <input type="checkbox"/> households | <u>10</u> |
| <input type="checkbox"/> Battered spouse | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input type="checkbox"/> Illiterate persons | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input type="checkbox"/> Very low income (income below 30% of area median income) | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input type="checkbox"/> Low income (income between 31% - 50% of area median income) | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input type="checkbox"/> Above 80% of median income | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input checked="" type="checkbox"/> Other: <u>People in recovery of substance abuse</u> | | | <u>66</u> |

I. If this is a housing program, it will be used to provide:

- | | | |
|---|---|---------------------------------|
| <input type="checkbox"/> New Single family housing | <input type="checkbox"/> Owner occupied | <input type="checkbox"/> Rental |
| <input type="checkbox"/> New multi-family housing | <input type="checkbox"/> Owner occupied | <input type="checkbox"/> Rental |
| <input type="checkbox"/> Housing Purchase rehabilitation | | |
| <input type="checkbox"/> Housing Rehabilitation for existing homeowners | | |
| <input type="checkbox"/> Down payment or closing cost assistance | | |

Will the program beneficiaries or participants be limited to low-and-moderate income households? Yes No

If not, explain the criteria for qualifying for the program: _____

J. If the project or activity for which CDBG funds are requested will create new housing, or improve permanent residential housing structures that will be occupied by low and moderate income households upon completion, please state how many will be:

New homes/units 0 Rehabilitation units 0 Completed in program year 0

For rentals, will the rental amounts remain affordable as per HUD guidelines? Yes No

If not, explain rental structure: _____

K. Fee schedule for services, if applicable, please attach: \$119.00 per week per client
this includes food, Laundry, shelter, and counseling

L. Describe specifically how funds will be used: Funds will be used for the counseling
program and then to fund 10 clients @ \$17.00 per day per 45 days.

M. **Budget Breakdown for Program/Project**
Please provide a breakdown for the total program/project budget:

Funding Sources for the Program/Project:

List total cost for the program/project and all expected funding sources and date funds expected to be available/received:

| | | Estimated Date funds available |
|-----------------------------------|---------------------|-----------------------------------|
| Total Project Cost | \$ 16,000.00 | |
| Other funding sources: | | |
| <u>United Way</u> | <u>\$ 10,000.00</u> | <u>06-04</u> |
| <u>Dept. of Health Counseling</u> | <u>\$ 7,500.00</u> | <u>06-04</u> |
| <u>Self-Pay</u> | <u>\$?</u> | <u>Unknown</u> |
| _____ | \$ _____ | _____ |
| _____ | \$ _____ | _____ |
| Total CDBG Funds Requested | \$ 16,000.00 | |

City of Rapid City CDBG Application
Continued, page 4 of 6

N. Breakdown of how CDBG funds will be used:

| | | |
|--|--------------------|-----------------------|
| Program or Program Administration Costs: | | \$ <u> -0- </u> |
| Salaries | \$ <u>3,000.00</u> | |
| Fair Housing Activities | \$ <u>8,000.00</u> | |
| Fringe | \$ _____ | |
| Office Space (Program Only) | \$ _____ | |
| Utilities | \$ <u>4,000.00</u> | |
| Communications | \$ _____ | |
| Reproduction/Printing | \$ _____ | |
| Supplies and Materials | \$ <u>1,000.00</u> | |
| Mileage | \$ _____ | |
| Audit | \$ _____ | |
| Other: _____ | \$ _____ | |
| Other: _____ | \$ _____ | |
| Other: _____ | \$ _____ | |
| Indirect Costs*: _____ | \$ _____ | |
| Indirect Costs*: _____ | \$ _____ | |
| Indirect Costs*: _____ | \$ _____ | |
| Construction <input type="checkbox"/> Equipment <input type="checkbox"/> | | \$ <u> -0- </u> |
| Engineering Costs | | \$ <u> -0- </u> |
| Land Acquisition | | \$ <u> -0- </u> |
| Housing Rehabilitation | | \$ <u> -0- </u> |
| Housing Down Payment/Closing Cost Assistance | | \$ <u> -0- </u> |
| Other _____ | | \$ <u> -0- </u> |
| Other _____ | | \$ <u> -0- </u> |
| Total CDBG Grant | | \$ <u>16,000.00</u> |

**Any indirect costs charged must be consistent with the conditions of Paragraph VIII (c)(2) of this Agreement. In addition the Grantee may require a more detailed budget breakdown than the one contained herein, and the Subrecipient shall provide such supplementary budget information in a timely fashion in the form and content prescribed by the Grantee. Any amendments to this budget must be approved in writing by the Grantee and the Subrecipient.*

O. If funds requested are for building expansion, renovation or a new facility, please complete the following information:

| | |
|--|----------|
| Existing Liabilities Against the Property: | \$ _____ |
| Appraised Value: | \$ _____ |
| Property Insurance Agent: _____ | |
| Amount of Insurance Coverage: | \$ _____ |
| Project Cost Breakdown: | |
| _____ | \$ _____ |
| _____ | \$ _____ |
| _____ | \$ _____ |

Cost Estimate Prepared By: _____
 Architect (if applicable): _____

INFORMATION REGARDING YOUR ORGANIZATION

Brief Narratives describing your organization:

- A. Mission of the organization: Is to provide individuals recovery from Alcohol or drugs. To provide a bridge for transition from primary treatment or incarceration to a fuller life in a recovery community by providing a safe, supportive, affordable housing.
- B. History of the organization: FSH opened 1969 serving the indigent population in Rapid City. FSH went from serving 9 clients at a time to 31 clients at full capacity. FSH has grown in numbers but no increase in the budget. Last year we had 50 clients unable to pay or that failed at the program. We operate with a volunteer Board of Director.
- C. Agency/Organization Goals: The objective is to develop residential sober living environment for people seeking recovery. Each sober resident will be able to implement a manner to assure positive and quality of life sober.
- D. Number of clients served during the last twelve (12) months: 395
- E. Number of clients served in Rapid City: 395 Outside Rapid City: _____
- F. Maximum number of clients your agency can serve at any one point in time: 31
- G. Does the agency have income eligibility requirements which limit services or activities exclusively to low/moderate income persons?: Yes No
- H. Does your agency require information on: Family size Income

I. If the benefits or service that your agency provides is open to all persons in the area regardless of income, list the boundaries of the entire area served. This can be census tracts, block groups, street boundaries, or other officially recognized boundaries:
WE TRACK BY A STATE MIS FORM

J. Sustainability
Explain how the project or program will be financed and/or maintained in the future. Please be as specific as possible.
WE WILL LOOK FOR FUNDING IN OTHER GRANT AREAS AND DO FUND RAISERS. SEE INFO REGARDING ORGANIZATION ON PAGE 5.

K. Additional documentation requested:
Please attach: **Financial Statements**
List of Board Members
Articles of Incorporation and By-Laws

[Signature]
Signature of Agency Director

Date: 11-15-04

[Signature]
Signature of Board President

Date: 11-15-04

Deadline for Applications:
Friday, September 10, 2004 at 4:00 p.m. for FY 2004 Mid-Year Reallocation
Monday, November 15, 2004 for FY 2005 CDBG Annual Allocation

SEP 09 2004

COMMUNITY
DEVELOPMENT DEPT.

**City of Rapid City
Community Development Block Grant (CDBG) Program
Application for Funding**

General Information:Agency Name: Lutheran Social Services of South DakotaAddress: 2920 Sheridan Lake Road, Rapid City, SD 57702Address of Project: 304 & 306 Anamosa, Rapid City, SD 57701
*(if different from above)***Contact Information:**Agency Director: Alan McCoy, Director, Rapid City Area Programs Phone: 605-348-0477Fax Number: 605-348-0479 Email: amccoy@lsssd.orgBoard President: Bruce Thalacker (Note that 6 members of our statewide board are
(attach list of board members) from the Rapid City area)**Secondary Contact Person:**Stepping Stones Director: Jane O'Leary Phone: 605-388-8195Fax Number: 605-342-4628 Email: joleary@lsssd.org**PROGRAM INFORMATION**A. Amount Requested (Round numbers only): \$ 3,760Funds will be used for: Public Services Public Facilities or Improvements Housing

B. This funding will:

 fund an existing program at the same level substantially increase an existing program fund a new program be used on a Public Facility or ImprovementsC. Provide detailed description of project (1-2 Sentences): Stepping Stones provides independent living training and housing support for youth who are homeless or in danger of becoming homeless. Our project would provide youth who are moving into independent living apartments with startup support for food, identification documents, clothing for their first jobs, and school supplies for attending high school or GED classes.D. Project Service Area: Rapid City

E. This project meets the following HUD National Objective(s) because it:

 Serves low income Households Creates jobs for low income individuals

City of Rapid City CDBG Application
Continued, page 2 of 7

- Serves a low income Neighborhood Eliminates blighted conditions
 Creates housing for low income households

F. This project is consistent with the following Rapid City priority need(s) identified in the Five Year Consolidated Plan for FY2003-FY2007: This project helps meet the high priority need described on page 64 of the Five Year Consolidated Plan: "Support services given a high priority to assist homeless persons and persons at-risk of homelessness including case management and life skills training for individuals." Our project provides at-risk youth with the basics to begin their independent living experience: a basic supply of food; identification documents to use in applying for jobs, school, and social services; basic clothing to begin a new job; and school supplies to support those who are trying to finish high school or achieve a GED.

G. Why is this project needed in this community? The Rapid City Homeless Coalition has estimated that more than 130 Rapid City youth above age 15 are homeless. Stepping Stones is the only program in Rapid City to help homeless youth make the transition to become productive, independent adults. These are youth who want to be successful and independent, but need support and education to learn the necessary skills. Many youth find their first weeks of independent living particularly difficult. They have no money for food, and must wait several weeks to get food stamps. To sign up for food stamps or to get a job, they need a photo ID, which also costs money to obtain. And once youth get jobs and are signed up for school, they need clothes and school supplies—all before they receive their first paycheck.

The cost of NOT intervening with these at-risk youth is tremendous. National studies show that street youth are more likely to be involved in delinquency and crime. They often must resort to criminal behavior simply to get the food, shelter, and safety they need to survive. A recent study at Vanderbilt University estimated that ONE youth who drops out of high school, becomes a drug abuser, and engages in a life of crime costs society \$1,700,000 to \$2,300,000 over his or her lifetime. A small investment to help at-risk youth get a positive start in independent living may well save millions in the long run.

H. Who will be served by the program for which CDBG funds are being requested?

Please check any of the following specific groups of clientele and indicate the projected number of persons or households you expect to help.

- | | | | |
|--|---|-------------------------------------|-------------------|
| <input checked="" type="checkbox"/> Abused and/or neglected children | Number of <input checked="" type="checkbox"/> persons | <input type="checkbox"/> households | <u>15</u> |
| <input checked="" type="checkbox"/> Homeless persons | Number of <input checked="" type="checkbox"/> persons | <input type="checkbox"/> households | <u>40</u> |
| <input type="checkbox"/> Elderly persons | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | <u> </u> |

City of Rapid City CDBG Application
Continued, page 3 of 7

| | | | |
|--|---|-------------------------------------|-------|
| <input type="checkbox"/> Disabled persons | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input type="checkbox"/> Battered spouse | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input type="checkbox"/> Illiterate persons | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input checked="" type="checkbox"/> Very low income <small>(income below 30% of area median income)</small> | Number of <input checked="" type="checkbox"/> persons | <input type="checkbox"/> households | 40 |
| <input type="checkbox"/> Low income <small>(income between 31% - 50% of area median income)</small> | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input type="checkbox"/> Above 80% of median income | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input type="checkbox"/> Other: _____ | | | |

I. If this is a housing program, it will be used to provide:

| | | |
|---|---|---------------------------------|
| <input type="checkbox"/> New Single family housing | <input type="checkbox"/> Owner occupied | <input type="checkbox"/> Rental |
| <input type="checkbox"/> New multi-family housing | <input type="checkbox"/> Owner occupied | <input type="checkbox"/> Rental |
| <input type="checkbox"/> Housing Purchase rehabilitation | | |
| <input type="checkbox"/> Housing Rehabilitation for existing homeowners | | |
| <input type="checkbox"/> Down payment or closing cost assistance | | |

Will the program beneficiaries or participants be limited to low -and-moderate income households? Yes No

If not, explain the criteria for qualifying for the program: _____

J. If the project or activity for which CDBG funds are requested will create new housing , or improve permanent residential housing structures that will be occupied by low and moderate income households upon completion, please state how many will be:

New homes/units _____ Rehabilitation units _____ Completed in program year _____

For rentals, will the rental amounts remain affordable as per HUD guidelines? Yes No

If not, explain rental structure: _____

K. Fee schedule for services, if applicable, please attach: No fee will be charged for this particular project. A sliding fee scale for Stepping Stones' overall service program is attached.

L. Describe specifically how funds will be used: Many of the youth who join the independent living program at Stepping Stones have no jobs, no family support, no savings, and few possessions. They are eager to establish themselves in apartments, jobs, and schooling, but have great difficulty with the initial expenses involved. In this project, we will provide the youth who will participate in independent living this year with a basic supply of food (\$30 each for 40 youth), birth certificate and photo ID (\$18 each for

20 youth), work clothes for their first weeks on the job (\$70 each for 20 youth), and school supplies (\$40 each for 20 youth). Stepping Stones staff will purchase the food, supplies, and clothing for youth—no cash or vouchers will be given. For an investment of less than \$150 per person, your grant can help assure that young people who are homeless or at risk of homelessness can get a good start on their lives as independent adults.

M. Budget Breakdown for Program/Project

Please provide a breakdown for the total program/project budget:

Funding Sources for the Program/Project:

List total cost for the program/project and all expected funding sources and date funds expected to be available/received:

| | \$ | Estimated Date funds available |
|-----------------------------------|--------------|-----------------------------------|
| Total Project Cost | <u>3,760</u> | |
| Other funding sources: | | |
| _____ | \$ _____ | _____ |
| _____ | \$ _____ | _____ |
| _____ | \$ _____ | _____ |
| _____ | \$ _____ | _____ |
| _____ | \$ _____ | _____ |
| Total CDBG Funds Requested | <u>3,760</u> | |

N. Breakdown of how CDBG funds will be used:

| | | |
|--|-----------------|-----------------|
| Program or Program Administration Costs: | | \$ <u>3,760</u> |
| Salaries | \$ _____ | |
| Fair Housing Activities | \$ _____ | |
| Fringe | \$ _____ | |
| Office Space (Program Only) | \$ _____ | |
| Utilities | \$ _____ | |
| Communications | \$ _____ | |
| Reproduction/Printing | \$ _____ | |
| Supplies and Materials | \$ _____ | |
| Mileage | \$ _____ | |
| Audit | \$ _____ | |
| Other: <u>Food, 40 youth @ \$30</u> | \$ <u>1,200</u> | |
| Other: <u>ID documents, 20 youth @ \$18</u> | \$ <u>360</u> | |
| Other: <u>Work clothes, 20 youth @ \$70</u> | \$ <u>1,400</u> | |
| Other: <u>School supplies, 20 youth @ \$40</u> | \$ <u>800</u> | |
| Indirect Costs*: | \$ _____ | |
| Indirect Costs*: | \$ _____ | |
| Indirect Costs*: | \$ _____ | |
| Construction <input type="checkbox"/> Equipment <input type="checkbox"/> | _____ | \$ _____ |
| Engineering Costs | | \$ _____ |
| Land Acquisition | | \$ _____ |
| Housing Rehabilitation | | \$ _____ |
| Housing Down Payment/Closing Cost Assistance | | \$ _____ |
| Other _____ | | \$ _____ |
| Other _____ | | \$ _____ |
| Total CDBG Grant | | \$ <u>3,760</u> |

**Any indirect costs charged must be consistent with the conditions of Paragraph VIII (c)(2) of this Agreement. In addition the Grantee may require a more detailed budget breakdown than the one contained herein, and the Subrecipient shall provide such supplementary budget information in a timely fashion in the form and content prescribed by the Grantee. Any amendments to this budget must be approved in writing by the Grantee and the Subrecipient.*

O. If funds requested are for building expansion, renovation or a new facility, please complete the following information:

| | |
|--|----------|
| Existing Liabilities Against the Property: | \$ _____ |
| Appraised Value: | \$ _____ |
| Property Insurance Agent: _____ | |
| Amount of Insurance Coverage: | \$ _____ |
| Project Cost Breakdown: | |
| _____ | \$ _____ |
| _____ | \$ _____ |
| _____ | \$ _____ |

Cost Estimate Prepared By: _____
Architect (if applicable): _____

INFORMATION REGARDING YOUR ORGANIZATION

Brief Narratives describing your organization:

- A. **Mission or goals of the organization:** The mission statement of Lutheran Social Services of South Dakota is: "Inspired by God's love, we care for, support and strengthen individuals, families and communities." LSS serves people of all ages, races, faiths, and economic levels. Through a wide variety of human service programs, LSS serves more than 25,000 South Dakotans each year. Current programs in Rapid City include individual, marriage and family counseling, adoption services, foster care, outpatient drug and alcohol treatment, domestic violence and anger management groups, the SMILE program for divorcing couples with young children, home-based therapy for first-time juvenile offenders, and the Stepping Stones independent living program.
- B. **History of the organization:** Lutheran Social Services of South Dakota began in 1920 as the Lutheran Children's Home Finding Society, providing primarily adoption services. Today, LSS operates human service programs in 18 South Dakota communities, including Rapid City. On January 1, 2004, Casey Family Programs and Stepping Stones became part of LSS in Rapid City.
- C. **Agency/Organization Goals:** LSS has developed a strategic vision for the years 2002 through 2005. Please see the attached Strategic Vision document that details our overall agency goals for the coming year. The Stepping Stones program goals and outcomes statement is also attached. Adding Casey Family Programs and Stepping Stones to our Rapid City area services has fit well with our organizational vision, mission, and goals.
- D. **Number of clients served during the last twelve (12) months:** 25,313
- E. **Number of clients served in Rapid City:** 2,000 **Outside Rapid City:** 23,313
- F. **Maximum number of clients your agency can serve at any one point in time:** 30,000 per year
- G. Does the agency have income eligibility requirements which limit services or activities exclusively to low/moderate income persons?: Yes No
- Stepping Stones does not exclude potential clients because of income levels. However, the nature of the program results in a client group that is always very low income, often unemployed or in minimum wage jobs.
- H. Does your agency require information on: Family size Income

As a rule, Stepping Stones clients have little or no family contact or financial support. Stepping Stones

City of Rapid City CDBG Application
Continued, page 7 of 7

rent and other services are provided on a sliding fee scale based on the youth's personal income, which is normally zero to very low.

- I.** If the benefits or service that your agency provides is open to all persons in the area regardless of income, list the boundaries of the entire area served. This can be census tracts, block groups, street boundaries, or other officially recognized boundaries:

Agency-wide, LSS of South Dakota serves people in need throughout the state. Stepping Stones' services are provided within the city limits of Rapid City.


J. Sustainability

Explain how the project or program will be financed and/or maintained in the future. Please be as specific as possible.

We will continue to use the most economical community resources available to aid youth in beginning their independent lives. For some youth, there may be some state funds available in specific, limited circumstances. We will work with local foundations to obtain grant funding for the program in the future.

K. Additional documentation requested:

Please attach: **Financial Statements**
List of Board Members
Articles of Incorporation and By-Laws

 CSW-PEP
Signature of Agency Director

Date: 9-7-04


Signature of Board President

Date: 9-8-04

Deadline for Applications:

Friday, September 10, 2004 at 4:00 p.m. for FY 2004 Mid-Year Reallocation
Monday, November 15, 2004 for FY 2005 CDBG Annual Allocation

City of Rapid City
Community Development Block Grant (CDBG) Program
Application for Funding

NOV 15 2004
COMMUNITY
DEVELOPMENT DEPT.

General Information:

Agency Name: The Salvation Army

Address: 405 North Cherry Ave., Rapid City, SD 57701

Address of Project: _____
(if different from above)

Contact Information:

Agency Director: Captain Robert McClintock Phone: 605-342-0982

Fax Number: 605-355-9596 Email: Robert McClintock@usc.salvationarmy.org

Alt Contact: Andrea Denke Alt Email: Andrea Denke@usc.salvationarmy.org

Board President: Ben Treadwell
(attach list of board members)

PROGRAM INFORMATION

A. Amount Requested (Round numbers only): \$ 40,000.00

Funds will be used for: Public Services Public Facilities or Improvements Housing

B. This funding will:

- fund an existing program at the same level substantially increase an existing program
- fund a new program be used on a Public Facility or Improvements

C. Provide detailed description of project (1-2 Sentences): The funding requested by The Salvation Army will be used to prevent homelessness. This program will be in addition to the other programs offered by The Salvation Army. We will continue to use funding received from the City to pay past due rents, assist with utility bills, provide food and clothing to people in need.

D. Project Service Area: The area served by The Salvation Army includes Pennington and Meade County. We do serve people in outlying areas. We have provided services in Hot Springs, Custer, Pine Ridge, and Hill City. The area served by the funding received from the City Block Grant would be restricted to Rapid City (city) limits.

E. This project meets the following HUD National Objective(s) because it:

- Serves low income Households Creates jobs for low income individuals
- Serves a low income Neighborhood Eliminates blighted conditions
- Creates housing for low income households

F. This project is consistent with the following Rapid City priority need(s) identified in the Five Year Consolidated Plan for FY2003-FY2007: To provide rent, rent deposit, and utility assistance to the homeless, victims of domestic violence, low income, very low income and extremely low income.

G. Why is this project needed in this community? This project is unique in Rapid City. Very few businesses exist that are able to assist with rent, rental deposit, and utility assistance. Those that are able to help, generally are not able to pay the entire amount that the client is requesting.

H. Who will be served by the program for which CDBG funds are being requested?
Please check any of the following specific groups of clientele and indicate the projected number of persons or households you expect to help.

- | | | | |
|--|---|-------------------------------------|--------------|
| <input checked="" type="checkbox"/> Abused and/or neglected children | Number of <input checked="" type="checkbox"/> persons | <input type="checkbox"/> households | <u>685</u> |
| <input checked="" type="checkbox"/> Homeless persons | Number of <input checked="" type="checkbox"/> persons | <input type="checkbox"/> households | <u>958</u> |
| <input checked="" type="checkbox"/> Elderly persons | Number of <input checked="" type="checkbox"/> persons | <input type="checkbox"/> households | <u>2738</u> |
| <input checked="" type="checkbox"/> Disabled persons | Number of <input checked="" type="checkbox"/> persons | <input type="checkbox"/> households | <u>3423</u> |
| <input checked="" type="checkbox"/> Battered spouse | Number of <input checked="" type="checkbox"/> persons | <input type="checkbox"/> households | <u>685</u> |
| <input checked="" type="checkbox"/> Illiterate persons | Number of <input checked="" type="checkbox"/> persons | <input type="checkbox"/> households | <u>137</u> |
| <input checked="" type="checkbox"/> Very low income (income below 30% of area median income) | Number of <input checked="" type="checkbox"/> persons | <input type="checkbox"/> households | <u>12323</u> |
| <input checked="" type="checkbox"/> Low income (income between 31% - 50% of area median income) | Number of <input checked="" type="checkbox"/> persons | <input type="checkbox"/> households | <u>1369</u> |
| <input checked="" type="checkbox"/> Above 80% of median income | Number of <input checked="" type="checkbox"/> persons | <input type="checkbox"/> households | <u>68</u> |
| <input type="checkbox"/> Other: _____ | | | |

I. If this is a housing program, it will be used to provide:

- | | | |
|---|---|---------------------------------|
| <input type="checkbox"/> New Single family housing | <input type="checkbox"/> Owner occupied | <input type="checkbox"/> Rental |
| <input type="checkbox"/> New multi-family housing | <input type="checkbox"/> Owner occupied | <input type="checkbox"/> Rental |
| <input type="checkbox"/> Housing Purchase rehabilitation | | |
| <input type="checkbox"/> Housing Rehabilitation for existing homeowners | | |
| <input type="checkbox"/> Down payment or closing cost assistance | | |

Will the program beneficiaries or participants be limited to low-and-moderate income households? Yes No

If not, explain the criteria for qualifying for the program: The Salvation Army provides services without discrimination. The people served by the funding received from the City Block Grant would be restricted to low-and moderate income.

City of Rapid City CDBG Application

Continued, page 3 of 6

J. If the project or activity for which CDBG funds are requested will create new housing , or improve permanent residential housing structures that will be occupied by low and moderate income households upon completion, please state how many will be:

New homes/units _____ Rehabilitation units _____ Completed in program year _____

For rentals, will the rental amounts remain affordable as per HUD guidelines? Yes No

If not, explain rental structure: _____

K. Fee schedule for services, if applicable, please attach: _____

L. Describe specifically how funds will be used: Funding received from the City will be used to pay past due rents, assist with utility bills; provide food and clothing to people in need.

M. Budget Breakdown for Program/Project
Please provide a breakdown for the total program/project budget:

Funding Sources for the Program/Project:

List total cost for the program/project and all expected funding sources and date funds expected to be available/received:

| | | Estimated Date funds available |
|--|-------------------------------|-----------------------------------|
| Total Project Cost | \$ <u>247,750.00</u> | _____ |
| Other funding sources: | | |
| <u>Community Development Block Grant Funds</u> | <u>\$ 40,000.00</u> | <u>March 2005</u> |
| <u>FEMA</u> | <u>\$ 4,000.00 approx</u> | <u>July 2005</u> |
| <u>United Way</u> | <u>\$ 82,000.00 projected</u> | <u>January 2005</u> |
| <u>General Account – Donations</u> | <u>\$ 121,750.00</u> | <u>October 2004</u> |
| _____ | \$ _____ | _____ |
| Total Additional CDBG Funds Requested | \$ <u>40,000.00</u> | |

City of Rapid City CDBG Application
Continued, page 4 of 6

N. Breakdown of how CDBG funds will be used:

| | | |
|--|----------|----------------------------|
| Program or Program Administration Costs: | | \$ _____ |
| Salaries | \$ _____ | |
| Fair Housing Activities | \$ _____ | |
| Fringe | \$ _____ | |
| Office Space (Program Only) | \$ _____ | |
| Utilities | \$ _____ | |
| Communications | \$ _____ | |
| Reproduction/Printing | \$ _____ | |
| Supplies and Materials | \$ _____ | |
| Mileage | \$ _____ | |
| Audit | \$ _____ | |
| Other: _____ | \$ _____ | |
| Other: _____ | \$ _____ | |
| Other: _____ | \$ _____ | |
| Indirect Costs*: _____ | \$ _____ | |
| Indirect Costs*: _____ | \$ _____ | |
| Indirect Costs*: _____ | \$ _____ | |
| Construction <input type="checkbox"/> Equipment <input type="checkbox"/> | | \$ _____ |
| Engineering Costs | | \$ _____ |
| Land Acquisition | | \$ _____ |
| Housing Rehabilitation | | \$ _____ |
| Housing Down Payment/Closing Cost Assistance | | \$ _____ |
| Other _____ | | \$ _____ |
| Other <u>Rental Assistance/Rental Deposit Assistance/Utility Assistance</u> | | \$ <u>40,000.00</u> |
| Total CDBG Grant | | \$ <u>40,000.00</u> |

**Any indirect costs charged must be consistent with the conditions of Paragraph VIII (c)(2) of this Agreement. In addition the Grantee may require a more detailed budget breakdown than the one contained herein, and the Subrecipient shall provide such supplementary budget information in a timely fashion in the form and content prescribed by the Grantee. Any amendments to this budget must be approved in writing by the Grantee and the Subrecipient.*

O. If funds requested are for building expansion, renovation or a new facility, please complete the following information:

| | | |
|--|----------|----------|
| Existing Liabilities Against the Property: | | \$ _____ |
| Appraised Value: | | \$ _____ |
| Property Insurance Agent: _____ | | |
| Amount of Insurance Coverage: | | \$ _____ |
| Project Cost Breakdown: | | |
| _____ | \$ _____ | |
| _____ | \$ _____ | |
| _____ | \$ _____ | |

Cost Estimate Prepared By: _____
 Architect (if applicable): _____

INFORMATION REGARDING YOUR ORGANIZATION

Brief Narratives describing your organization:

A. **Mission of the organization:** The mission of The Salvation Army is to preach the gospel of Jesus Christ and to meet human needs in His name without discrimination. The Salvation Army seeks to accomplish this through a variety of diversified programs of social service, religious and character building programs. Particularly in the Rapid City area The Salvation Army is the last chance for some people in need to find the necessary emergency assistance. The Salvation Army can meet a broad variety of unmet need for our clientele that do not qualify under the guidelines of other agencies.

B. **History of the organization:** The Salvation Army in Rapid City was established in 1907. The Army offers a vast array of services to low income families, homeless persons, and youth at risk.

C. **Agency/Organization Goals:** The Salvation Army has the following goals:
The goal of this program: to support and strengthen the family during the transition from public assistance to self sufficiency.

D. **Number of clients served during the last twelve (12) months:** 13,692

E. **Number of clients served in Rapid City:** 11,638 **Outside Rapid City:** 2,054

F. **Maximum number of clients your agency can serve at any one point in time:** Directly linked to availability of funds.

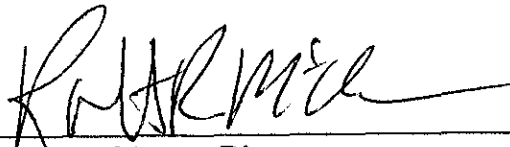
G. **Does the agency have income eligibility requirements which limit services or activities exclusively to low/moderate income persons?:** Yes No

H. **Does your agency require information on:** Family size Income


I. If the benefits or service that your agency provides is open to all persons in the area regardless of income, list the boundaries of the entire area served. This can be census tracts, block groups, street boundaries, or other officially recognized boundaries:
The area served by The Salvation Army includes Pennington and Meade County. We do serve people in outlying areas. We have provided services in Hot Springs, Custer, Pine Ridge and Hill City. The area served by the funding received from the City Block Grant would be restricted to Rapid City (city) limits.

J. Sustainability
Explain how the project or program will be financed and/or maintained in the future. Please be as specific as possible.
The Salvation Army will continue to be financed by the Thomas Lyle Williams Trust Fund start up grant and by the Salvation Army general account (donations).

K. Additional documentation requested:
Please attach: **Financial Statements**
List of Board Members
Articles of Incorporation and By-Laws



Signature of Agency Director
Date: 11/15/04



Signature of Board President
Date: 11/15/04

Deadline for Applications:
Friday, September 10, 2004 at 4:00 p.m. for FY 2004 Mid-Year Reallocation
Monday, November 15, 2004 for FY 2005 CDBG Annual Allocation

**City of Rapid City
Community Development Block Grant (CDBG) Program
Application for Funding**

General Information:

Agency Name: The Salvation Army

Address: 405 North Cherry Ave., Rapid City, SD 57701

Address of Project: _____
(if different from above)

Contact Information:

Agency Director: Captain Robert McClintock Phone: 605-342-0982

Fax Number: 605-355-9596 Email: Robert McClintock@usc.salvationarmy.org

Alt Contact: Andrea Denke Alt Email: Andrea Denke@usc.salvationarmy.org

Board President: Ben Treadwell
(attach list of board members)

PROGRAM INFORMATION

A. Amount Requested (Round numbers only): \$ 15,000.00

Funds will be used for: Public Services Public Facilities or Improvements Housing

B. This funding will:

fund an existing program at the same level substantially increase an existing program
 fund a new program be used on a Public Facility or Improvements

C. Provide detailed description of project (1-2 Sentences): The funding requested by The Salvation Army will be used to provide rent, rent deposit and utility assistance for our Transitional Housing Program, which is a four month program that will assist families in establishing a permanent residence.

D. Project Service Area: The area served by The Salvation Army includes Pennington and Meade County. We do serve people in outlying areas. We have provided services in Hot Springs, Custer, Pine Ridge, and Hill City. The area served by the funding received from the City Block Grant would be restricted to Rapid City (city) limits.

E. This project meets the following HUD National Objective(s) because it:

Serves low income Households Creates jobs for low income individuals
 Serves a low income Neighborhood Eliminates blighted conditions
 Creates housing for low income households

- F. This project is consistent with the following Rapid City priority need(s) identified in the Five Year Consolidated Plan for FY2003-FY2007: To provide rent, rent deposit, and utility assistance to the homeless, victims of domestic violence, low income, very low income and extremely low income who are enrolled in our transitional housing program.
- G. Why is this project needed in this community? This project is unique in Rapid City. There are currently no known transitional housing programs in the Rapid City area. This program will help establish a permanent residence for homeless or near homeless families. This program will prepare the family so that after they complete the program they are able to maintain the residence.

H. Who will be served by the program for which CDBG funds are being requested?
Please check any of the following specific groups of clientele and indicate the projected number of persons or households you expect to help.

| | | | |
|--|---|-------------------------------------|--------------|
| <input checked="" type="checkbox"/> Abused and/or neglected children | Number of <input checked="" type="checkbox"/> persons | <input type="checkbox"/> households | <u>685</u> |
| <input checked="" type="checkbox"/> Homeless persons | Number of <input checked="" type="checkbox"/> persons | <input type="checkbox"/> households | <u>958</u> |
| <input checked="" type="checkbox"/> Elderly persons | Number of <input checked="" type="checkbox"/> persons | <input type="checkbox"/> households | <u>2738</u> |
| <input checked="" type="checkbox"/> Disabled persons | Number of <input checked="" type="checkbox"/> persons | <input type="checkbox"/> households | <u>3423</u> |
| <input checked="" type="checkbox"/> Battered spouse | Number of <input checked="" type="checkbox"/> persons | <input type="checkbox"/> households | <u>685</u> |
| <input checked="" type="checkbox"/> Illiterate persons | Number of <input checked="" type="checkbox"/> persons | <input type="checkbox"/> households | <u>137</u> |
| <input checked="" type="checkbox"/> Very low income (income below 30% of area median income) | Number of <input checked="" type="checkbox"/> persons | <input type="checkbox"/> households | <u>12323</u> |
| <input checked="" type="checkbox"/> Low income (income between 31% - 50% of area median income) | Number of <input checked="" type="checkbox"/> persons | <input type="checkbox"/> households | <u>1369</u> |
| <input checked="" type="checkbox"/> Above 80% of median income | Number of <input checked="" type="checkbox"/> persons | <input type="checkbox"/> households | <u>68</u> |
| <input type="checkbox"/> Other: _____ | | | |

I. If this is a housing program, it will be used to provide:

- | | | |
|---|---|---------------------------------|
| <input type="checkbox"/> New Single family housing | <input type="checkbox"/> Owner occupied | <input type="checkbox"/> Rental |
| <input type="checkbox"/> New multi-family housing | <input type="checkbox"/> Owner occupied | <input type="checkbox"/> Rental |
| <input type="checkbox"/> Housing Purchase rehabilitation | | |
| <input type="checkbox"/> Housing Rehabilitation for existing homeowners | | |
| <input type="checkbox"/> Down payment or closing cost assistance | | |

Will the program beneficiaries or participants be limited to low-and-moderate income households? Yes No

If not, explain the criteria for qualifying for the program: The Salvation Army provides services without discrimination. The people served by the funding received from the City Block Grant would be restricted to low-and moderate income.

City of Rapid City CDBG Application

Continued, page 3 of 6

J. If the project or activity for which CDBG funds are requested will create new housing , or improve permanent residential housing structures that will be occupied by low and moderate income households upon completion, please state how many will be:

New homes/units _____ Rehabilitation units _____ Completed in program year _____

For rentals, will the rental amounts remain affordable as per HUD guidelines? Yes No

If not, explain rental structure: _____

K. Fee schedule for services, if applicable, please attach: _____

L. Describe specifically how funds will be used: Funding received from the City will be used to provide rent and utility assistance for our Transitional Housing Program, which is a four month program that will assist families in establishing a permanent residence.

M. Budget Breakdown for Program/Project
Please provide a breakdown for the total program/project budget:

Funding Sources for the Program/Project:

List total cost for the program/project and all expected funding sources and date funds expected to be available/received:

| | | <small>Estimated Date funds available</small> |
|--|-------------------------------|---|
| Total Project Cost | \$ <u>246,750.00</u> | _____ |
| Other funding sources: | | |
| <u>Community Development Block Grant Funds</u> | <u>\$ 15,000.00</u> | <u>March 2005</u> |
| <u>Thomas Lyle Williams Trust Fund</u> | <u>\$ 28,000.00</u> | <u>October 2004</u> |
| <u>United Way</u> | <u>\$ 82,000.00 projected</u> | <u>January 2005</u> |
| <u>General Account – Donations</u> | <u>\$ 121,750.00</u> | <u>October 2004</u> |
| _____ | \$ _____ | _____ |
| Total Additional CDBG Funds Requested | \$ <u>15,000.00</u> | |

City of Rapid City CDBG Application
Continued, page 4 of 6

N. Breakdown of how CDBG funds will be used:

| | | |
|--|----------|---------------------|
| Program or Program Administration Costs: | | \$ _____ |
| Salaries | \$ _____ | |
| Fair Housing Activities | \$ _____ | |
| Fringe | \$ _____ | |
| Office Space (Program Only) | \$ _____ | |
| Utilities | \$ _____ | |
| Communications | \$ _____ | |
| Reproduction/Printing | \$ _____ | |
| Supplies and Materials | \$ _____ | |
| Mileage | \$ _____ | |
| Audit | \$ _____ | |
| Other: _____ | \$ _____ | |
| Other: _____ | \$ _____ | |
| Other: _____ | \$ _____ | |
| Indirect Costs*: _____ | \$ _____ | |
| Indirect Costs*: _____ | \$ _____ | |
| Indirect Costs*: _____ | \$ _____ | |
| Construction <input type="checkbox"/> Equipment <input type="checkbox"/> | | \$ _____ |
| Engineering Costs | | \$ _____ |
| Land Acquisition | | \$ _____ |
| Housing Rehabilitation | | \$ _____ |
| Housing Down Payment/Closing Cost Assistance | | \$ _____ |
| Other _____ | | \$ _____ |
| Other <u>Transitional Housing Program - Rent/Rental Deposit/Utility Asst</u> | | \$ 15,000.00 |
| Total CDBG Grant | | \$ 15,000.00 |

**Any indirect costs charged must be consistent with the conditions of Paragraph VIII (c)(2) of this Agreement. In addition the Grantee may require a more detailed budget breakdown than the one contained herein, and the Subrecipient shall provide such supplementary budget information in a timely fashion in the form and content prescribed by the Grantee. Any amendments to this budget must be approved in writing by the Grantee and the Subrecipient.*

O. If funds requested are for building expansion, renovation or a new facility, please complete the following information:

| | |
|--|----------|
| Existing Liabilities Against the Property: | \$ _____ |
| Appraised Value: | \$ _____ |
| Property Insurance Agent: _____ | |
| Amount of Insurance Coverage: | \$ _____ |
| Project Cost Breakdown: | \$ _____ |
| _____ | \$ _____ |
| _____ | \$ _____ |
| _____ | \$ _____ |

Cost Estimate Prepared By: _____
 Architect (if applicable): _____

INFORMATION REGARDING YOUR ORGANIZATION

Brief Narratives describing your organization:

A. **Mission of the organization:** The mission of The Salvation Army is to preach the gospel of Jesus Christ and to meet human needs in His name without discrimination. The Salvation Army seeks to accomplish this through a variety of diversified programs of social service, religious and character building programs. Particularly in the Rapid City area The Salvation Army is the last chance for some people in need to find the necessary emergency assistance. The Salvation Army can meet a broad variety of unmet need for our clientele that do not qualify under the guidelines of other agencies.

B. **History of the organization:** The Salvation Army in Rapid City was established in 1907. The Army offers a vast array of services to low income families, homeless persons, and youth at risk.

C. **Agency/Organization Goals:** The Salvation Army has the following goals:
The goal of this program: to support and strengthen the family during the transition from public assistance to self sufficiency.

D. **Number of clients served during the last twelve (12) months:** 13,692

E. **Number of clients served in Rapid City:** 11,638 **Outside Rapid City:** 2,054

F. **Maximum number of clients your agency can serve at any one point in time:** Directly linked to availability of funds.

G. **Does the agency have income eligibility requirements which limit services or activities exclusively to low/moderate income persons?:** Yes No

H. **Does your agency require information on:** Family size Income

I. If the benefits or service that your agency provides is open to all persons in the area regardless of income, list the boundaries of the entire area served. This can be census tracts, block groups, street boundaries, or other officially recognized boundaries:

The area served by The Salvation Army includes Pennington and Meade County. We do serve people in outlying areas. We have provided services in Hot Springs, Custer, Pine Ridge and Hill City. The area served by the funding received from the City Block Grant would be restricted to Rapid City (city) limits.

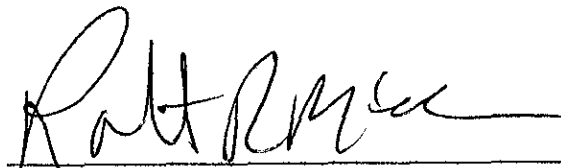
J. Sustainability

Explain how the project or program will be financed and/or maintained in the future. Please be as specific as possible.

The Salvation Army will continue to be financed by FEMA, United Way, and by the Salvation Army general account (donations).


K. Additional documentation requested:

Please attach: **Financial Statements**
List of Board Members
Articles of Incorporation and By-Laws



Signature of Agency Director

Date: 11/15/04



Signature of Board President

Date: 11/15/04

Deadline for Applications:

Friday, September 10, 2004 at 4:00 p.m. for FY 2004 Mid-Year Reallocation
Monday, November 15, 2004 for FY 2005 CDBG Annual Allocation

**City of Rapid City
Community Development Block Grant (CDBG) Program
Application for Funding**

General Information:

Agency Name: Western Resources for dis-ABLED Independence
Address: 405 E. Omaha St., Suite A, Rapid City, SD 57701
Address of Project: _____
(if different from above)

Contact Information:

Agency Director: Ann Van Loan Phone: 718-1930
Fax Number: 718-1933 Email: ann@wrdi.org
Board President: Betty Coon
(attach list of board members)

PROGRAM INFORMATION

A. Amount Requested (Round numbers only): \$ 43,800
Funds will be used for: Public Services Public Facilities or Improvements Housing

B. This funding will:
 fund an existing program at the same level substantially increase an existing program
 fund a new program be used on a Public Facility or Improvements

C. Provide detailed description of project (1-2 Sentences): _____

Living Well, a proven health promotion program for adults with disabilities, is being offered in Rapid City with CDBG funding to help people make healthy lifestyle changes, keep health problems under control, overcome depression, develop physical fitness and healthy eating habits, and develop and maintain healthy attitudes and relationships. Renewed CDBG funding will expand the program by 200%. To provide participants with support and continued access to resources to continue their health behavior improvements, WRDI also plans to offer a follow-up project, *New You*.

D. Project Service Area: Rapid City

E. This project meets the following HUD National Objective(s) because it:

Serves low income Households Creates jobs for low income individuals
 Serves a low income Neighborhood Eliminates blighted conditions
 Creates housing for low income households

F. This project is consistent with the following Rapid City priority need(s) identified in the Five Year Consolidated Plan for FY2003-FY2007: _____

The *Living Well* project is consistent with the identified high priority of providing public services to the community of disabled persons ("handicapped services") who are a special needs population in need of "life skills training" and are also of low to moderate income.

G. Why is this project needed in this community? _____

The *Living Well* project is needed to help our low to moderate income citizens with physical, mental, or emotional disabilities to develop healthier living skills. It supports economic development in Rapid City by matching the needs of people with disabilities with health and wellness service providers.

H. Who will be served by the program for which CDBG funds are being requested?

Please check any of the following specific groups of clientele and indicate the projected number of persons or households you expect to help.

- | | | | |
|--|---|-------------------------------------|-----------|
| <input type="checkbox"/> Abused and/or neglected children | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input checked="" type="checkbox"/> Homeless persons | Number of <input checked="" type="checkbox"/> persons | <input type="checkbox"/> households | <u>7</u> |
| <input checked="" type="checkbox"/> Elderly persons | Number of <input checked="" type="checkbox"/> persons | <input type="checkbox"/> households | <u>10</u> |
| <input checked="" type="checkbox"/> Disabled persons | Number of <input checked="" type="checkbox"/> persons | <input type="checkbox"/> households | <u>80</u> |
| <input checked="" type="checkbox"/> Battered spouse | Number of <input checked="" type="checkbox"/> persons | <input type="checkbox"/> households | <u>3</u> |
| <input checked="" type="checkbox"/> Illiterate persons | Number of <input checked="" type="checkbox"/> persons | <input type="checkbox"/> households | <u>3</u> |
| <input checked="" type="checkbox"/> Very low income (income below 30% of area median income) | Number of <input checked="" type="checkbox"/> persons | <input type="checkbox"/> households | <u>60</u> |
| <input checked="" type="checkbox"/> Low income (income between 31% - 50% of area median income) | Number of <input checked="" type="checkbox"/> persons | <input type="checkbox"/> households | <u>20</u> |
| <input type="checkbox"/> Above 80% of median income | Number of <input type="checkbox"/> persons | <input type="checkbox"/> households | _____ |
| <input type="checkbox"/> Other: _____ | | | |

I. If this is a housing program, it will be used to provide: **Not applicable**

- | | | |
|---|---|---------------------------------|
| <input type="checkbox"/> New Single family housing | <input type="checkbox"/> Owner occupied | <input type="checkbox"/> Rental |
| <input type="checkbox"/> New multi-family housing | <input type="checkbox"/> Owner occupied | <input type="checkbox"/> Rental |
| <input type="checkbox"/> Housing Purchase rehabilitation | | |
| <input type="checkbox"/> Housing Rehabilitation for existing homeowners | | |
| <input type="checkbox"/> Down payment or closing cost assistance | | |

Will the program beneficiaries or participants be limited to low-and-moderate income households? Yes No

If not, explain the criteria for qualifying for the program: Not applicable

If not, explain the criteria for qualifying for the program: All youth from all areas of the community are welcome to attend the Star Village Star Village Outreach Center regardless of their families income levels. At this time, 100% of the youth attending the Star Village Star Village Outreach Center qualify for 100% financial assistance for their membership.

J. If the project or activity for which CDBG funds are requested will create new housing , or improve permanent residential housing structures that will be occupied by low and moderate income households upon completion, please state how many will be:

New homes/units _____ Rehabilitation units _____ Completed in program year _____

For rentals, will the rental amounts remain affordable as per HUD guidelines? Yes No

If not, explain rental structure: _____

K. Fee schedule for services, if applicable, please attach: To ensure that all youth and their families are able to participate, there are no fees for use of the Star Village Outreach Center or any of its programs. All participants are however required to obtain a YMCA youth or family membership. However, it is expected that all participants will require financial assistance to get a YMCA membership.

Describe specifically how funds will be used: The requested funds from the CDBG will be used to help support a portion of the operational costs for salaries, materials, mileage and/or rent associated with running the Star Village Outreach Center. The YMCA is requesting three year funding from the CDBG although if this is not possible, the YMCA will accept one year of funding.

L. Budget Breakdown for Program/Project

Please provide a breakdown for the total program/project budget:

***See attached

Funding Sources for the Program/Project:

List total cost for the program/project and all expected funding sources and date funds expected to be available/received:

| | | Estimated Date funds available |
|-----------------------------------|-----------------|-----------------------------------|
| Total Project Cost | \$72,324 | _____ |
| Other funding sources: | | |
| <u>Barker and Little, Inc.</u> | <u>\$29,800</u> | <u>current</u> |
| <u>United Way</u> | <u>\$ 2,000</u> | <u>current</u> |
| <u>Wal-Mart</u> | <u>\$ 1,000</u> | <u>current</u> |
| <u>YMCA Sponsorship Campaign</u> | <u>\$ 8,050</u> | <u>current</u> |
| <u>In-kind</u> | <u>\$16,142</u> | <u>current</u> |
| Total CDBG Funds Requested | \$15,332 | _____ |

N. Breakdown of how CDBG funds will be used:

| | | |
|--|---------|----------------------|
| Program or Program Administration Costs: | | \$ _____ |
| Salaries | \$7,332 | _____ |
| Fair Housing Activities | \$ | _____ |
| Fringe | \$ | _____ |
| Office Space (Program Only) | \$ | _____ |
| Utilities | \$ | _____ |
| Communications | \$ | _____ |
| Reproduction/Printing | \$ | _____ |
| Supplies and Materials | \$1,500 | _____ |
| Mileage | \$ 500 | _____ |
| Audit | \$ | _____ |
| Other: <u>rent</u> | \$6,000 | _____ |
| Other: _____ | \$ | _____ |
| Other: _____ | \$ | _____ |
| Indirect Costs*: | \$ | _____ |
| Indirect Costs*: | \$ | _____ |
| Indirect Costs*: | \$ | _____ |
| Construction <input type="checkbox"/> Equipment <input type="checkbox"/> | | \$ _____ |
| Engineering Costs | | \$ _____ |
| Land Acquisition | | \$ _____ |
| Housing Rehabilitation | | \$ _____ |
| Housing Down Payment/Closing Cost Assistance | | \$ _____ |
| Other _____ | | \$ _____ |
| Other _____ | | \$ _____ |
| Total CDBG Grant | | \$15,332/year |

**Any indirect costs charged must be consistent with the conditions of Paragraph VIII (c)(2) of this Agreement. In addition the Grantee may require a more detailed budget breakdown than the one contained herein, and the Subrecipient shall provide such supplementary budget information in a timely fashion in the form and content prescribed by the Grantee. Any amendments to this budget must be approved in writing by the Grantee and the Subrecipient.*

O. If funds requested are for building expansion, renovation or a new facility, please complete the following information:

| | |
|--|----------|
| Existing Liabilities Against the Property: | \$ _____ |
| Appraised Value: | \$ _____ |
| Property Insurance Agent: _____ | |
| Amount of Insurance Coverage: | \$ _____ |
| Project Cost Breakdown: | |
| _____ | \$ _____ |
| _____ | \$ _____ |
| _____ | \$ _____ |

Cost Estimate Prepared By: _____
 Architect (if applicable): _____

INFORMATION REGARDING YOUR ORGANIZATION

Brief Narratives describing your organization:

The mission of WRDI is to advocate for the rights of equal inclusion of people with disabilities in all aspects of community life. WRDI provides assistance to people with physical, mental, or emotional disabilities: training in independent living skills, peer support, and information pertaining to independent living and disability related issues, including referrals to appropriate service agencies. WRDI offers home and community-based services at no cost to low and middle income people with disabilities. To assist people to achieve full community participation, WRDI works with existing community resources and strives to provide outreach and education, service coordination, workshops, and recreation and socialization opportunities to people with disabilities.

B. History of the organization: _____

WRDI, a consumer-controlled, community based, cross-disability, non-residential, private, non-profit 501 C (3) agency was established in Rapid City as an Independent Living Center (ILC) in 1989. Providing services for people of all ages who have disabilities, WRDI Rapid City and in the surrounding 17 western South Dakota counties.

C. Agency/Organization Goals: _____

The goals of WRDI are to advocate for the rights of equal inclusion of people with disabilities in all aspects community life; to identify and promote access to existing resources and the development of new resources which may enable people with disabilities to live more independently; to assist those with disabilities to develop their highest potential, thus supporting the opportunity to live life to its fullest.

D. Number of clients served during the last twelve (12) months: 457 (11/15/03 - 11/15/04)

E. Number of clients served in Rapid City: 161 **Outside Rapid City:** 296

F. Maximum number of clients your agency can serve at any one point in time: No limit

G. Does the agency have income eligibility requirements which limit services or activities exclusively to low/moderate income persons?: Yes No

H. Does your agency require information on: Family size Income

City of Rapid City CDBG Application
Continued, page 6 of 6

I. If the benefits or service that your agency provides is open to all persons in the area regardless of income, list the boundaries of the entire area served. This can be census tracts, block groups, street boundaries, or other officially recognized boundaries:

Boundaries of Rapid City

J. **Sustainability**
Explain how the project or program will be financed and/or maintained in the future. Please be as specific as possible.

The project will be sustained through funding from additional sources.
WRDI is applying for a Wellmark Foundation grant to continue the project
as well as to private foundations. We received Larson Foundation funds
to offer the project in other counties that WRDI serves; we will again
be applying for funding to expand the workshops. In addition, we are
applying to the Vucurevich Foundation. We are grateful that several of
our partners are contributing to the continuation of Living Well.

K. **Additional documentation requested:**

Please attach: **Financial Statements**
List of Board Members
Articles of Incorporation and By-Laws

Ann Van Loan
Signature of Agency Director

Date: Nov. 15, 2004

Betty Raon
Signature of Board President

Date: 11/15/04

Deadline for Applications:
Monday, September 20, 2004 at 4:00pm for FY 2004 Mid-Year Reallocation
Monday, November 15, 2004 for FY 2005 CDBG Annual Allocation

NOV 15 2004

City of Rapid City
Community Development Block Grant (CDBG) Program
Application for Funding

COMMUNITY
DEVELOPMENT DEPT.

General Information:Agency Name: YMCA of Rapid CityAddress: 815 Kansas City Street, Rapid City, SD 57701Address of Project: 27 Signal Drive, Rapid City, SD 57701
*(if different from above)***Contact Information:**Agency Director: Roger GallimorePhone: (605) 718-9622Fax Number: (605) 348-6578Email: roger@rcymca.orgBoard President: Eunabel McKie*(attach list of board members)***PROGRAM INFORMATION**A. Amount Requested (Round numbers only): \$15,332 per year for 3 years (\$45,996 total)Funds will be used for: Public Services Public Facilities or Improvements Housing

B. This funding will:

 fund an existing program at the same level substantially increase an existing program fund a new program be used on a Public Facility or Improvements

C. Provide detailed description of project (1-2 Sentences):

The YMCA of Rapid City is requesting funds from the City of Rapid City's Community Development Block Grant (CDBG) Program to help support the newly developed YMCA Star Village Outreach Center program. The YMCA Star Village Outreach Center is an after-school and summer drop-in program that is available to children and teens in our community. The primary population of children attending the Outreach Center are elementary and middle school aged children (K-8) in Rapid City whose families live in Star Village, a low-income housing community located in central Rapid City. Most of these children and teens come from neighborhoods where poverty, unemployment, crime and substance abuse are chronic problems. Many of these youth live in extremely unstable homes and frequently end up moving from school to school as well as from town to town. Barker and Little, owners of the duplex where the Outreach Center is located as well as a vast majority of the properties in Star Village, have enthusiastically partnered with the YMCA in this endeavor. Barker and Little are committed to the on-going and long term success of having a safe, supervised and structured place for the kids in the area to go during the out of school time and summer hours.

D. Project Service Area:

The YMCA Star Village Outreach Center is located at 27 Signal Drive in Star Village. While the Outreach Center is located in Star Village and primarily serves the kids in this area, the Outreach Center will be available to everyone in our community.

E. This project meets the following HUD National Objective(s) because it:

- Serves low income Households Creates jobs for low income individuals
 Serves a low income Neighborhood Eliminates blighted conditions
 Creates housing for low income households

G. This project is consistent with the following Rapid City priority need(s) identified in the Five Year Consolidated Plan for FY2003-FY2007:

The YMCA Star Village Outreach Center is consistent with Rapid City's priority needs identified in the Five Year Consolidated Plan for FY 2003-FY 2007. By opening a facility that houses the YMCA's Star Village Outreach Center, the YMCA is creating and enhancing neighborhood facilities and recreation facilities as well as supporting of youth programs.

H. Why is this project needed in this community?

History

In spring of 2004, Doug Hamilton, owner, and John Brewer, President and COO of Barker and Little, Inc. approached the YMCA about designing and operating a youth center in the Star Village area. Given the large number of families and the lack of structured activities for youth, Mr. Hamilton and Mr. Brewer were concerned about the safety and wellbeing of the kids. The residents in the Star Village area were reporting an increase of delinquent behaviors by unsupervised and bored youth. Some of the behaviors included vandalism, theft, foul language, sexual activity, substance abuse, as well as harassing/intimidating residents in the neighborhoods. Barker and Little asked the YMCA to put together a focused, comprehensive youth program designed to draw in youth from the area and provide a safe, structured and nurturing place in which these kids can connect with caring adults.

In July of 2004, the YMCA started operating the YMCA's Star Village Outreach Center in addition to staffing and lifeguarding the Star Village swimming pool. Within days of opening, the Outreach Center and pool were inundated with children looking for a fun place to hang out. Since the Outreach Center has opened, the YMCA has been receiving overwhelming positive feedback regarding the program. Comments have ranged from parents being thankful for the opportunity for their kids, to Barker and Little's property manager who reported that the number of vandalism incidents have dropped substantially.

As part of the partnership with Barker and Little, their company has provided one half of one of their duplexes to house the Outreach Center in addition to funding the entire YMCA's operational costs of running the Star Village Outreach Center and pool. Thus far, Barker and Little paid \$12,700 for the 2004 summer and has committed \$17,100 for the 2004-2005 school year. Mr. Hamilton of Barker and Little has been so pleased with the YMCA's efforts that he has eagerly agreed to extending the use of the duplex and a portion of future operational funding.

Star Village Demographics & YMCA Star Village Outreach Center Description

The YMCA Star Village Outreach Center is located in Star Village, a low income housing community located in central Rapid City. Star Village is a very unique community of approximately 200 homes that because of its extremely high concentration of unemployment and poverty has become very isolated from the rest of our city. Approximately 50% of the residents are unemployed while over 85% live below the poverty level. As with many areas of poverty, the level of gang activity, substance abuse and violence is also very high. In fact, the Rapid City Police Department has permanently assigned a police liaison officer to work in the area. The children attending the Outreach Center live in extremely impoverished conditions with greater than 90% living below 50% of median and of these 68% live in households that fall in the extremely low-income category. Over 65% of the youth attending the Outreach Center are Native Americans. Since the YMCA Star Village Outreach Center opened in June of 2004, over 150 unduplicated kids had participated in the program. On average, there are over 20 children and teens attending the Outreach Center each day.

The Star Village Outreach Center program is based on the YMCA's other outreach centers and is designed to provide a safe, structured and nurturing environment while at the same time encouraging school attendance and learning. The goal for all youth who attend the Star Village Outreach Center is to give them a sense of safety, security and belonging as many of these youth are disconnected from their schools, families and the community. The Star Village Outreach Center strives to make every child feel welcome and to help every child succeed academically and socially. Quality staff who are dedicated and committed to these youth have designed fun and effective programming that engages the youth and incorporates recreational, educational and enrichment activities that build character development.

All of the Outreach Center's activities and programs are designed around the YMCA's vision to build strong kids, strong families and strong community. Underlying every activity is the goal to help these kids experience new positive activities, learn new skills, and develop all areas of their academic, peer, and personal growth. It is also the goal of the Outreach Center staff to work on improving contact with parents, they also realize that by helping these kids they are also helping the families and in turn our community, both directly and indirectly. The YMCA has identified the following priority areas for the youth at the YMCA Star Village Outreach Center.

- ♦ **Providing a safe place after school.** Most of the youth in the Outreach Center are kids that are disconnected from school, home, and the community. The YMCA provides a safe, structured and supervised place for these kids to go when they are not in school.
- ♦ **Encouraging school attendance and academic achievement.** Because so many of these youth are disconnected from their schools, but are comfortable at the Star Village Outreach Center, programming and activities are incorporated that promote academic achievement and school attendance. The Star Village Outreach Center builds in library/reading times, computer stations/lab, science projects, environmental awareness, arts and crafts, board games, and tutoring/homework help, etc.
- ♦ **Provide opportunities for personal growth/character development.** Included in all Star Village Outreach Center programming and activities are the four core values of the YMCA - respect, responsibility, honesty and caring. Also, built into the fiber of all programming and activities is the development of leadership, self-respect, self-esteem, personal expectations and good sportsmanship.



FFIEC Geocoding System

Summary Census Demographic Information

| | | | | | | | |
|--------------------|--------------|-------------------|-----------|--------------------|------------|-------------------|----------------|
| MSA/MD Code | 39660 | State Code | 46 | County Code | 103 | Tract Code | 0107.00 |
|--------------------|--------------|-------------------|-----------|--------------------|------------|-------------------|----------------|

| | | | |
|--|----------|-----------------------------|-------|
| Tract Income Level | Middle | Tract Population | 4167 |
| Tract Median Family Income % | 97.46 | Tract Minority % | 15.72 |
| 2004 HUD Estimated MSA/MD/non-MSA/MD Median Family Income | \$49,800 | Minority Population | 655 |
| 2004 Est. Tract Median Family Income | \$48,535 | Owner-Occupied Units | 1091 |
| 2000 Tract Median Family Income | \$42,592 | 1- to 4-Family Units | 1703 |

[More on Income Data](#)

[More on Population Data](#)

[More on Housing Data](#)

[[Back to FFIEC main](#) | [Back to GeoCode](#) | [Disclaimer](#) | [Help on Data](#)]

Source: FFIEC 2004 Census file prepared for HMDA/CRA data

Maintained by *FFIEC*

Last Updated: 09/03/2004

- ♦ **Strengthen and enhance family life.** Many of the youth in the Outreach Center are disconnected from their families for various reasons. The Star Village Outreach Center will work on a daily basis to encourage parental involvement through communication and encouragement. The Star Village Outreach Center will also dedicate activities throughout the year specifically geared at getting families to the YMCA to participate (YMCA sponsored socials, potlucks, classes, etc).
- ♦ **Sports & Recreation:** The Star Village Outreach Center incorporates recreational programming. Star Village Outreach Center activities include basketball, volleyball, swimming, soccer, frisbee golf, and air hockey. Incorporated into all aspects of YMCA sports is the underlying foundation of good sportsmanship.
- ♦ **Cultural and enrichment activities:** The Star Village Outreach Center offers visual arts classes for the kids in the program. These activities are providing invaluable new experiences for these youth as well as exposing them to new avenues of self-expression.
- ♦ **Providing nutritious snacks.** Many of these youth do not have access to nutritious snacks or meals outside of the school day. The Star Village Outreach Center will incorporate healthy snacks to help compensate for this. In September, Walmart became a partner with the Star Village Outreach Center and is providing \$1,000 in snacks for the center.

H. Who will be served by the program for which CDBG funds are being requested?

Please check any of the following specific groups of clientele and indicate the projected number of persons or households you expect to help.

| | | |
|--|---|-------------|
| <input type="checkbox"/> Abused and/or neglected children | Number of <input type="checkbox"/> persons <input type="checkbox"/> households | _____ |
| <input type="checkbox"/> Homeless persons | Number of <input type="checkbox"/> persons <input type="checkbox"/> households | _____ |
| <input type="checkbox"/> Elderly persons | Number of <input type="checkbox"/> persons <input type="checkbox"/> households | _____ |
| <input type="checkbox"/> Disabled persons | Number of <input type="checkbox"/> persons <input type="checkbox"/> households | _____ |
| <input type="checkbox"/> Battered spouse | Number of <input type="checkbox"/> persons <input type="checkbox"/> households | _____ |
| <input type="checkbox"/> Illiterate persons | Number of <input type="checkbox"/> persons <input type="checkbox"/> households | _____ |
| <input checked="" type="checkbox"/> Very low income (income below 30% of area median income) | Number of <input checked="" type="checkbox"/> persons <input type="checkbox"/> households | _____ 4,500 |
| <input checked="" type="checkbox"/> Low income (income between 31% - 50% of area median income) | Number of <input checked="" type="checkbox"/> persons <input type="checkbox"/> households | _____ 500 |
| <input type="checkbox"/> Above 80% of median income | Number of <input type="checkbox"/> persons <input type="checkbox"/> households | _____ |
| <input checked="" type="checkbox"/> Other: <u>children's activities for at risk youth</u> | | _____ |

I. If this is a housing program, it will be used to provide:

| | | |
|---|---|---------------------------------|
| <input type="checkbox"/> New Single family housing | <input type="checkbox"/> Owner occupied | <input type="checkbox"/> Rental |
| <input type="checkbox"/> New multi-family housing | <input type="checkbox"/> Owner occupied | <input type="checkbox"/> Rental |
| <input type="checkbox"/> Housing Purchase rehabilitation | | |
| <input type="checkbox"/> Housing Rehabilitation for existing homeowners | | |
| <input type="checkbox"/> Down payment or closing cost assistance | | |

Will the program beneficiaries or participants be limited to low-and-moderate income households? Yes No

If not, explain the criteria for qualifying for the program: All youth from all areas of the community are welcome to attend the Star Village Star Village Outreach Center regardless of their families income levels. At this time, 100% of the youth attending the Star Village Star Village Outreach Center qualify for 100% financial assistance for their membership.

J. If the project or activity for which CDBG funds are requested will create new housing , or improve permanent residential housing structures that will be occupied by low and moderate income households upon completion, please state how many will be:

New homes/units _____ Rehabilitation units _____ Completed in program year _____

For rentals, will the rental amounts remain affordable as per HUD guidelines? Yes No

If not, explain rental structure: _____

K. Fee schedule for services, if applicable, please attach: To ensure that all youth and their families are able to participate, there are no fees for use of the Star Village Outreach Center or any of its programs. All participants are however required to obtain a YMCA youth or family membership. However, it is expected that all participants will require financial assistance to get a YMCA membership.

Describe specifically how funds will be used: The requested funds from the CDBG will be used to help support a portion of the operational costs for salaries, materials, mileage and/or rent associated with running the Star Village Outreach Center. The YMCA is requesting three year funding from the CDBG although if this is not possible, the YMCA will accept one year of funding.

L. Budget Breakdown for Program/Project

Please provide a breakdown for the total program/project budget:

***See attached

Funding Sources for the Program/Project:

List total cost for the program/project and all expected funding sources and date funds expected to be available/received:

| | | Estimated Date funds available |
|-----------------------------------|-----------------|-----------------------------------|
| Total Project Cost | \$72,324 | _____ |
| Other funding sources: | | |
| <u>Barker and Little, Inc.</u> | <u>\$29,800</u> | <u>current</u> |
| <u>United Way</u> | <u>\$ 2,000</u> | <u>current</u> |
| <u>Wal-Mart</u> | <u>\$ 1,000</u> | <u>current</u> |
| <u>YMCA Sponsorship Campaign</u> | <u>\$ 8,050</u> | <u>current</u> |
| <u>In-kind</u> | <u>\$16,142</u> | <u>current</u> |
| Total CDBG Funds Requested | \$15,332 | _____ |

N. Breakdown of how CDBG funds will be used:

| | | |
|--|---------------|----------------------------|
| Program or Program Administration Costs: | | \$ _____ |
| Salaries | \$7,332 _____ | |
| Fair Housing Activities | \$ _____ | |
| Fringe | \$ _____ | |
| Office Space (Program Only) | \$ _____ | |
| Utilities | \$ _____ | |
| Communications | \$ _____ | |
| Reproduction/Printing | \$ _____ | |
| Supplies and Materials | \$1,500 _____ | |
| Mileage | \$ 500 _____ | |
| Audit | \$ _____ | |
| Other: rent _____ | \$6,000 _____ | |
| Other: _____ | \$ _____ | |
| Other: _____ | \$ _____ | |
| Indirect Costs*: _____ | \$ _____ | |
| Indirect Costs*: _____ | \$ _____ | |
| Indirect Costs*: _____ | \$ _____ | |
| Construction <input type="checkbox"/> Equipment <input type="checkbox"/> _____ | | \$ _____ |
| Engineering Costs | | \$ _____ |
| Land Acquisition | | \$ _____ |
| Housing Rehabilitation | | \$ _____ |
| Housing Down Payment/Closing Cost Assistance | | \$ _____ |
| Other _____ | | \$ _____ |
| Other _____ | | \$ _____ |
| Total CDBG Grant | | \$15,332/year _____ |

**Any indirect costs charged must be consistent with the conditions of Paragraph VIII (c)(2) of this Agreement. In addition the Grantee may require a more detailed budget breakdown than the one contained herein, and the Subrecipient shall provide such supplementary budget information in a timely fashion in the form and content prescribed by the Grantee. Any amendments to this budget must be approved in writing by the Grantee and the Subrecipient.*

O. If funds requested are for building expansion, renovation or a new facility, please complete the following information:

| | |
|--|----------|
| Existing Liabilities Against the Property: | \$ _____ |
| Appraised Value: | \$ _____ |
| Property Insurance Agent: _____ | |
| Amount of Insurance Coverage: | \$ _____ |
| Project Cost Breakdown: | |
| _____ | \$ _____ |
| _____ | \$ _____ |
| _____ | \$ _____ |

Cost Estimate Prepared By: _____
Architect (if applicable): _____

INFORMATION REGARDING YOUR ORGANIZATION

Brief Narratives describing your organization:

A. Mission of the organization: The mission of the YMCA of Rapid City is to put Christian principles into practice through programs that build healthy spirit, mind and body for all. The vision of the YMCA of Rapid City is to build strong kids, strong families and strong communities. The YMCA strives to be a community/family center that is available and welcoming to *all* members of our community, regardless of age, ability, gender, race, religion, nationality or their ability to pay. The YMCA does not turn anyone away due to inability to pay.

B. History of the organization: For 55 years, the YMCA of Rapid City has served as a meeting place where families and young people gather to participate in activities that promote personal growth, strengthen family life, develop social and physical skills and provide good wholesome fun.

The YMCA of Rapid City is one of the largest youth serving organizations in South Dakota. In 2003, 10,730 children ranging from preschool to high school were involved in the YMCA in the following program areas: out-of-school time, summer camps, child care, youth sports, aquatics, teen development, and outreach programs.

C. Agency/Organization Goals: The goal of all YMCA programs and practices is to help participants:

- Grow personally: Build spirit, mind and body.
- Develop values for daily living: Develop moral and ethical behavior based on Judeo-Christian principles.
- Improve personal and family relations: Learn to care, communicate, and cooperate with others close to them.
- Appreciate diversity: Respect people of different ages, abilities, incomes, races, faiths, cultures, and beliefs.
- Become leaders and supporters: Learn the give and take necessary to work toward the common good.
- Develop specific skills: Acquire new knowledge and skills with which to improve self and others.
- Have fun: Enjoy life.

D. Number of clients served during the last twelve (12) months: 22,709 individuals have participated in all YMCA programs over the last 12 months. At the Star Village Outreach Center, 150 unduplicated kids have utilized the program since the program opened in June of 2004. On average, there are approximately 20 kids utilizing the Outreach Center on a daily basis.

E. Number of clients served in Rapid City: 22,709 **Outside Rapid City:** _____

F. Maximum number of clients your agency can serve at any one point in time: Regarding all YMCA programming, a maximum number of clients who can be served at any one time has not been determined. At the Star Village Outreach Center, the YMCA has set a limit of 30 youth at any given time. This number was determined using South Dakota State Child Care licensing numbers, establishing a ratio of 1 staff to every 15 youth.

G. Does the agency have income eligibility requirements which limit services or activities exclusively to low/moderate income persons?: Yes No

***The YMCA of Rapid City is welcoming and available to all members of our community regardless of age, gender, race, religion, nationality or their ability to pay. In fact, the YMCA does not turn anyone away due to inability to pay and has an aggressive outreach program specifically geared at recruiting individuals who would benefit from a YMCA membership but are unable to afford the rates. In 2003, the YMCA provided sponsored memberships (financial assistance) to 3,423 individuals.

H. Does your agency require information on: Family size Income

***The YMCA of Rapid City does not require information on family size or income to be eligible for a YMCA membership. However, Barker and Little, Inc. does require this information on their housing applications and will provide quarterly/annual updates pertaining to this information and will provide updated information to the YMCA. The Barker and Little application does require a signed statement by the client verifying that all information on the form is accurate.

I. If the benefits or service that your agency provides is open to all persons in the area regardless of income, list the boundaries of the entire area served. This can be census tracts, block groups, street boundaries, or other officially recognized boundaries:

The YMCA Star Village Outreach Center is available to all members of our community regardless of income or where they live.

J. Sustainability

Explain how the project or program will be financed and/or maintained in the future. Please be as specific as possible.

The YMCA of Rapid City is widely recognized as the community center and has a strong history of developing and implementing programs to meet the needs of all individuals in our community ranging from infants to older adults. When Barker and Little approached the YMCA about developing a youth center in Star Village, the YMCA quickly saw the unique opportunity to bring a safe and supervised setting with positive activities to those in our community who for all practical purposes live in a very isolated area. The YMCA of Rapid City is fully committed to ensuring the future success of the Star Village Outreach Center and has developed a financial strategic plan to secure the necessary funding to create a solid foundation of community support. Some of the specific funding components include:


- ♦ Barker and Little, Inc. is covering the majority of programming costs for the Star Village Outreach Center. To date, they have paid \$12,700 for the 2004 summer and have committed \$17,100 for the 2004-2005 school year.
- ♦ Walmart has also entered into this partnership and is supplying \$1,000 in food and snacks for the kids attending the YMCA Star Village Outreach Center.
- ♦ The YMCA's annual YMCA Kids Campaign will also be utilized to raise funds to provide sponsored memberships to children and teens attending the Star Village Outreach Center. The YMCA Kids Campaign has been widely supported by our community and for the past three years has exceeded its goal by significant amounts. All of the funds raised in this campaign are used to help with youth sponsorships. Each child and teen attending the Outreach Center will be required to obtain a YMCA membership, which is \$5.60 per month. However, the YMCA of Rapid City has a policy of never

turning anyone away due to inability to pay and it is expected that 100% of the youth at the Star Village Outreach Center will require full financial assistance.


- ◆ The YMCA's Development Director is exploring various national, state and local funding sources targeted at out of school time programming for disadvantaged youth.

K. Additional documentation requested:

Please attach: **Financial Statements**
List of Board Members
Articles of Incorporation and By-Laws



Signature of Agency Director
Date: 11-15-04



Signature of Board President
Date: 11-15-04

Deadline for Applications:

Friday, September 10, 2004 at 4:00 p.m. for FY 2004 Mid-Year Reallocation
Monday, November 15, 2004 for FY 2005 CDBG Annual Allocation

Budget Breakdown Star Village Outreach Center

| | |
|-----------------------|-----------------|
| personnel | \$44,068 |
| materials | \$1,500 |
| equipment | \$1,500 |
| marketing | \$350 |
| food/snacks | \$6,000 |
| phone | \$360 |
| insurance | \$1,000 |
| office supplies | \$400 |
| criminal check | \$40 |
| rent | \$6,000 |
| Mileage | \$1,056 |
| YMCA membership | \$10,050 |
| Total expenses | \$72,324 |

| | |
|------------------------|-----------------|
| Total project costs | \$72,324 |
| Tot project revenue | \$40,850 |
| Total in kind | \$16,142 |
| difference-CDBG | \$15,332 |

Budget Narrative

Personnel - includes 2 staff members for the Outreach Center based on 20 hours a week for the school year (40 weeks) and 2 staff members a week based on 35 hours a week for the summer (10 weeks) plus benefits. Also includes 2 lifeguards for the swimming pool for 35 hours a week for the summer (10 weeks) plus benefits.

Materials - allocation for program materials used to carry out youth programming.

Equipment - allocation for program equipment to use at the outreach center.

Marketing - allocation for printing and marketing costs

Food/snacks --includes \$1/snack/child X 20 days X 9 months X 20 children (school year) plus \$2/snack/child X 20 days X 3 months X 20 children (summer).

Phone -- includes \$30/month X 12 months for cell phone service

Insurance -- includes insurance coverage

Office Supplies -- allocation for supplies

Criminal Background checks -- the YMCA requires background checks on all staff (\$10 per check X 2 outreach staff and 2 lifeguards)

Rent -- includes monthly rent payments for \$500 per month X 12 months

Mileage -- includes outings for Outreach kids to YMCA and other community activities - 4 trips/month X 12 months X 2.2 mile X 10 miles

YMCA Membership -- The YMCA anticipates that 100% of the kids attending the Outreach Center will require 100% subsidy for their YMCA membership. The YMCA anticipates giving out 150 sponsored memberships at \$67 per memberships.



November 12, 2004

Dear Ms. Garcia,

On behalf of Barker and Little, Inc., I would like to express our wholehearted support of the YMCA's request for funds from the City of Rapid City's Community Block Grant for their Star Village Outreach Center.

Barker and Little, Inc. approached the YMCA in the spring of 2004 and asked to partner in developing and operating a youth center in the Star Village area. Barker and Little owns a majority of the rental units in Star Village. We were concerned over the lack of positive and structured activities for youth. We wanted to strengthen families and get involved with the Star Village neighborhood.

In July of 2004, the YMCA opened the Star Village Outreach Center in one of the duplexes owned by Barker and Little. In addition to the Outreach Center, the YMCA also provided lifeguards to staff the Star Village swimming pool. The addition of having the YMCA staff and their programs in the Star Village area has been a tremendous asset to the families and children in the Star Village community. Within only a short period of time, the YMCA has established a solid program that the children are thoroughly enjoying.

To ensure the ongoing success of the Star Village Outreach Center, Barker and Little is committed to our partnership with the YMCA and will continue to offer the following:

- ◆ The use of the duplex to house the Outreach Center,
- ◆ Funds to help with the operational costs of running the Outreach Center and swimming pool. To date, Barker and Little has paid and/or committed \$29,800 for operational costs in addition to in-kind support of the property and utilities, and
- ◆ Access to income information for youth attending the Outreach Center. All information supplied by Barker and Little will maintain the confidentiality of our clients.

If I can answer any questions for you, please feel free to contact me. Thank you for your consideration of the YMCA of Rapid City's request.

Sincerely,

John Brewer
President & COO
Barker and Little

**City of Rapid City
Community Development Block Grant (CDBG) Program
Application for Funding**

General Information:

Agency Name: Youth & Family Services (YFS)
Address: P.O. Box 2813, Rapid City, SD 57709
Address of Project: 202 E. Adams St., Rapid City, SD
(if different from above)

Contact Information:

Agency Director: Susan Fedell, Executive Director Phone: 342-4195
Holli Vanderbeek, Counseling Center Director Phone: 342-4789
Fax Number: 399-0833 (Holli) Email: yfscc@rapidnet.com and yfsdev@rapidnet.com

Board President: Marnie Herrmann
(attach list of board members)

PROGRAM INFORMATION

- A. Amount Requested (Round numbers only): \$20,668
- Funds will be used for: Public Services Public Facilities or Improvements Housing
- B. This funding will:
- fund an existing program at the same level substantially increase an existing program
- fund a new program be used on a Public Facility or Improvements
- C. Provide detailed description of project (1-2 Sentences): YFS Counseling Center offers a comprehensive program for children and their families including: 24-hour crisis hotline, crisis intervention counseling, assessments, child abuse counseling, sexual abuse counseling and individual, family and group counseling. Staff members are trained in the latest, most effective therapeutic methods to help clients rebuild their lives. Working with both child and adult members of the family, YFS uses cognitive-behavioral therapy, play therapy, art and sand-tray therapy, and alcohol and drug evaluations.
- D. Project Service Area: The YFS Counseling Center is located in North Rapid City and most of our clients come from this area. We do serve all of western South Dakota.
- E. This project meets the following HUD National Objective(s) because it:
- Serves low income Households Creates jobs for low income individuals
- Serves a low income Neighborhood Eliminates blighted conditions
- Creates housing for low income households

City of Rapid City CDBG Application
Continued, page 2 of 6

- F.** This project is consistent with the following Rapid City priority need(s) identified in the Five Year Consolidated Plan for FY2003-FY2007: The YFS Counseling Center's program meets several of the City's high priority items. Under the section of Homelessness, we provide support services for the homeless, chronic substance abusers, victims of domestic violence and dually diagnosed. Under the section of Public Services, we offer general public services and substance abuse services. Youth Services is our main area of expertise.
- G.** Why is this project needed in this community? If basic emotional and mental needs are not met, it is difficult for people to deal with basic things such as housing, food, etc. We help people bring stability to their lives. The YFS Counseling Center offers crisis intervention as well as longer-term counseling to facilitate emotional and mental well-being. Our Crisis Hotline is the only hotline in the region that accepts calls on any subject; for example, we do not limit calls to an issue such as suicide or domestic violence but provide help on a variety of topics. We are also unique in our work with infants (ages 0-3 years) and their mothers; no other organization in Rapid City promotes attachment and bonding for this age group; it is critical to the future development of the child.

H. Who will be served by the program for which CDBG funds are being requested?
 Please check any of the following specific groups of clientele and indicate the project number of persons or households you expect to help.

| | | | | | |
|-------------------------------------|--|-----------|---------|-------------------------------------|------------------------------|
| <input checked="" type="checkbox"/> | Abused and/or neglected children | Number of | persons | households | <u>503 children</u> |
| <input checked="" type="checkbox"/> | Homeless persons | Number of | persons | households | <u>34 homeless persons</u> |
| <input checked="" type="checkbox"/> | Elderly persons | Number of | persons | households | <u>3 elderly persons</u> |
| <input checked="" type="checkbox"/> | Disabled persons | Number of | persons | households | <u>6 disabled persons</u> |
| <input checked="" type="checkbox"/> | Battered people | Number of | persons | households | <u>84 battered people</u> |
| <input checked="" type="checkbox"/> | Illiterate persons | Number of | persons | households | <u>10 illiterate persons</u> |
| <input checked="" type="checkbox"/> | Very low income (income below 30% of area median income) | Number of | persons | <input type="checkbox"/> households | <u>602 people</u> |
| <input checked="" type="checkbox"/> | Low income (income between 31%-50% of area median income) | Number of | persons | households | <u>38 people</u> |
| <input type="checkbox"/> | Above 80% of median income | Number of | persons | households | <u>0 people</u> |
| <input checked="" type="checkbox"/> | Other: <u>687 crisis hotline phone calls</u> | | | | |

I. If this is a housing program, it will be used to provide:

| | | |
|--|----------------|--------|
| New Single family housing | Owner occupied | Rental |
| New multi-family housing | Owner occupied | Rental |
| Housing Purchase rehabilitation | | |
| Housing Rehabilitation for existing homeowners | | |
| Down payment or closing cost assistance | | |

Will the program beneficiaries or participants be limited to low-and-moderate income households? Yes No

If not, explain the criteria for qualifying for the program:

City of Rapid City CDBG Application
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J. If the project or activity for which CDBG funds are requested will create new housing, or improve permanent residential housing structures that will be occupied by low and moderate income households upon completion, please state how many will be:

New homes/units____ Rehabilitation units____ Completed in program year ____

For rentals, will the rental amount remain affordable as per HUD guidelines? Yes No
If not, explain rental structure:

K. Fee schedule for services, if applicable, please attach: The fee schedule is attached.

L. Describe specifically how funds will be used: Every year we have to turn away people who need counseling. We are requesting funds to provide a significant increase in our program to cover those people who had to be turned away last year. Last year we served 443 people (unduplicated numbers). This year we want to serve 640 people. This is an increase of 44% and represents 197 people who had to be turned away in 2004 for lack of funds.

M. Budget Breakdown for Program/Project

Please provide a breakdown for the total program/project budget: See attached for expense budget.

Funding Sources for the Program/Project

List total cost for the program/project and all expected funding sources and date funds expected to be available/received:

| | | Estimated Date funds available |
|-----------------------------------|-------------------------|-----------------------------------|
| Total Project Cost | <u>\$310,535</u> | |
| Other funding sources: | | |
| <u>Federal Government</u> | \$ <u>71,000</u> | <u>Ongoing</u> |
| <u>State Government</u> | \$ <u>24,605</u> | <u>Ongoing</u> |
| <u>United Way</u> | \$ <u>35,500</u> | <u>Ongoing</u> |
| <u>Fees _____</u> | \$ <u>21,154</u> | <u>As Earned</u> |
| <u>Fees from Title 19</u> | \$ <u>91,300</u> | <u>As Earned</u> |
| <u>Private Contributions</u> | \$ <u>12,000</u> | <u>Ongoing</u> |
| <u>Lemley Trust Fund</u> | \$ <u>955</u> | <u>January 2005</u> |
| <u>Endowment Earnings</u> | \$ <u>3,000</u> | <u>Board Decision</u> |
| <u>Kids Fair Proceeds</u> | \$ <u>4,000</u> | <u>May 2005</u> |
| <u>Weed & Seed/City of RC</u> | \$ <u>3,500</u> | <u>As Earned</u> |
| <u>Interest Income</u> | \$ <u>621</u> | <u>As Earned</u> |
| <u>Need to Raise Additional</u> | <u>\$42,900</u> | |
| Total CDBG Funds Requested | <u>\$ 20,668</u> | |

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K. Breakdown of how CDBG funds will be used:

| | | |
|---|-----------|-------------------------|
| Program or Program Administration Costs: | | <u>\$ 20,668</u> |
| Salaries | \$ 20,668 | |
| Fair Housing Activities | \$ | |
| Fringe | \$ | |
| Office Space (Program Only) | \$ | |
| Utilities | \$ | |
| Communications | \$ | |
| Reproduction/Printing | \$ | |
| Supplies and Materials | \$ | |
| Mileage | \$ | |
| Audit | \$ | |
| Other: | \$ | |
| Other: | \$ | |
| Other: | \$ | |
| Indirect Costs*: | \$ | |
| Indirect Costs*: | \$ | |
| Indirect Costs*: | \$ | |
| Construction | | \$ |
| Equipment | | \$ |
| Engineering Costs | | \$ |
| Land Acquisition | | \$ |
| Housing Rehabilitation | | \$ |
| Housing Down Payment/Closing Cost Assistance | | \$ |
| Other | | \$ |
| Other | | \$ |
| Total CDBG Grant | | <u>\$ 20,668</u> |

**Any indirect costs charged must be consistent with the conditions of Paragraph VIII ©(2) of this Agreement. In addition the Grantee may require a more detailed budget breakdown than the one contained herein, and the Subrecipient shall provide such supplementary budget information in a timely fashion in the form and content prescribed by the Grantee. Any amendments to this budget must be approved in writing by the Grantee and the Subrecipient.*

L. If the funds requested are for building expansion, renovation or a new facility, please complete the following information:

| | |
|---|----|
| Existing Liabilities Against the Property | \$ |
| Appraised Value: | \$ |
| Property Insurance Agent: | |
| Amount of Insurance Coverage: | \$ |
| Project Cost Breakdown: | \$ |
| Cost Estimate Prepared By: | |
| Architect (if applicable): | |

INFORMATION REGARDING YOUR ORGANIZATION

Brief Narratives describing your organization:

- A. Mission of the organization:** The mission of Youth & Family Services is to support children and their families in being capable, caring and contributing members of the community. The purpose of the Counseling Center is to provide community-based counseling to youth and their families.
- B. History of the organization:** Youth & Family Services began in 1965 as the Girls Club of Rapid City. Since that time, YFS has grown to become one of the largest human services agencies in western South Dakota. We currently serve more than 10,000 children and their families through seven programs: YFS Girls Incorporated®, YFS Early Head Start, YFS Head Start, YFS Child Care, YFS Nutrition Services, YFS Prevention Resource Center and the YFS Counseling Center. The Counseling Center became part of YFS in 1971 when it began offering its services chiefly to members of the Girls Club.
- C. Agency/Organization Goals:** The goal of YFS is to provide culturally-sensitive, research-based programming that has a proven track record of assisting children and their families in meeting the challenges of today. The YFS Counseling Center's goal is to help children and their families to resolve emotional, social and developmental issues that are present in their lives.
- D. Number of clients served during the last twelve (12) months:** 443 clients (this represents a 12% increase over last year) and 687 crisis hotline calls (this is an 11% increase over last year).
- E. Number of clients served in Rapid City:** 341 **Outside Rapid City:** 102 (we have only recently been able to track this number)
- F. Maximum number of clients your agency can serve at any one point in time:** 80
- G. Does the agency have income eligibility requirements which limit services or activities exclusively to low/moderate income persons?** Yes No
- No, however 86% of our clients are of very low income.
- H. Does your agency require information on:** Family size Income


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I. If the benefits or service that your agency provides is open to all persons in the area regardless of income, list the boundaries of the entire area served. This can be census tracts, block groups, street boundaries, or other recognized boundaries:
The area served is basically western South Dakota with most clients living in Rapid City, Rapid Valley, Box Elder, Black Hawk and Piedmont.


J. **Sustainability**
Explain how the project or program will be financed and/or maintained in the future. Please be as specific as possible.
The Counseling Center has been part of Youth & Family Services since 1971. Every year since 1971, YFS has been able to raise enough funds to sustain this program. This is accomplished by a combination of private donations, fees, grants and contracts from federal, state and local governments, trust funds, United Way and earnings from investments.

K. **Additional documentation requested:**

Please attach: **Financial Statements**
List of Board Members
Articles of Incorporation and By-Laws


Signature of Agency Director
Susan Fedell

Date: 11/10/04


Signature of Board President
Marnie Herrmann

Date: 11-10-2004

YOUTH & FAMILY SERVICES - COUNSELING CENTER
M. Budget Breakdown of Expenses

| |
|---|
| FY05 Budget 7/1/04-6/30/2005 |
|---|

Expenses

| | |
|--|------------------|
| Salaries -- for 8 staff | \$223,000 |
| Employee Benefits -- include FICA, SUTA, medical and life insurance, disability and workers' comp | \$41,485 |
| Stipends -- stipends for volunteers manning the 24-Hour Crisis Hotline | \$0 |
| Professional Fees -- fees for the financial audit, evaluation, consulting services and temporary help | \$6,820 |
| Supplies -- includes both program and office supplies | \$6,955 |
| Telephone -- cost of phone service (includes 24-Hour Crisis Hotline) | \$5,000 |
| Postage & Shipping -- cost of mailing notices and brochures about programs plus normal office correspondence | \$1,000 |
| Occupancy -- includes utilities, building insurance, repairs and maintenance and \$1,200 of depreciation | \$8,075 |
| Rental, Purchase & Maintenance of Equipment -- includes standard office equipment | \$250 |
| Program Promotion & Media -- printing of brochures and program activity handouts as well as the cost of promoting the Counseling Center | \$1,400 |
| Travel -- includes cost of local staff travel | \$3,940 |
| Conferences, Conventions, & Meetings -- staff training (including travel costs), cost of Board and advisory council meetings and cost to hold trainings for community members | \$6,850 |
| Dues & Subscriptions -- cost of dues for professional associations and for subscriptions to periodicals | \$1,225 |
| Uncollected Fees -- fees the Counseling Center is unable to collect | \$2,000 |
| Insurance and Repairs -- includes insurance for vehicles, general liability, theft and Board of Directors as well as repair costs for vehicles | \$2,505 |
| Miscellaneous -- includes bank fees | \$30 |
| TOTAL EXPENSES | \$310,535 |

**Youth & Family Services Counseling Center
Sliding Fee Scale**

10-01

| | INCOME FAMILY OF 1 | INCOME FAMILY OF 2 | INCOME FAMILY OF 3 | INCOME FAMILY OF 4 | INCOME FAMILY OF 5 | INCOME FAMILY OF 6 | INCOME FAMILY OF 7 | INCOME FAMILY OF 8 |
|----------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| 0-100% | 0 - 8590 | 0 - 11610 | 0 - 14630 | 0 - 17650 | 0 - 20670 | 0 - 23690 | 0 - 26710 | 0 - 29730 |
| 101-125% | 8591 - 10737 | 11611 - 14513 | 14630 - 18288 | 17651 - 22063 | 20671 - 25838 | 23691 - 29613 | 26711 - 33388 | 29731 - 37163 |
| 126-130% | 10738 - 11167 | 14514 - 15093 | 18289 - 19019 | 22064 - 22945 | 25839 - 26871 | 29614 - 30797 | 33389 - 34723 | 37164 - 38649 |
| 131-140% | 11168 - 12026 | 15094 - 16254 | 19020 - 20482 | 22946 - 24710 | 26872 - 28938 | 30798 - 33166 | 34724 - 37394 | 38650 - 41622 |
| 141-150% | 12027 - 12885 | 16255 - 17415 | 20483 - 21945 | 24711 - 26475 | 28939 - 31005 | 33167 - 35535 | 37395 - 40065 | 41623 - 44595 |
| 151-160% | 12886 - 13744 | 17406 - 18576 | 21946 - 23408 | 26476 - 28240 | 31006 - 33072 | 35536 - 37904 | 40066 - 42736 | 44596 - 47568 |
| 161-180% | 13745 - 15462 | 18577 - 20898 | 23409 - 26334 | 28241 - 31770 | 33073 - 37206 | 37905 - 42642 | 42737 - 48078 | 47569 - 53514 |
| 181-200% | 15463 - 17180 | 20899 - 23220 | 26335 - 29260 | 31771 - 35300 | 37207 - 41340 | 42643 - 47380 | 48079 - 53420 | 53515 - 59460 |

| <u>PERCENT</u> | <u>INDIVIDUAL COST</u> | <u>FAMILY COST</u> | <u>GROUP COST</u> | <u>FAMILY SIZE</u> | |
|----------------|------------------------|--------------------|-------------------|--------------------|----------|
| 0-100% | \$20.00 | \$20.00 | \$10.00 | 1 | |
| 101-125% | \$28.00 | \$28.00 | \$14.00 | 2 | |
| 126-130% | \$36.00 | \$36.00 | \$18.00 | 3 | \$15,250 |
| 131-140% | \$44.00 | \$44.00 | \$22.00 | 4 | |
| 141-150% | \$52.00 | \$52.00 | \$26.00 | 5 | |
| 151-160% | \$60.00 | \$60.00 | \$30.00 | 6 | |
| 161-180% | \$68.00 | \$68.00 | \$34.00 | 7 | |
| 181-200% | \$76.00 | \$76.00 | \$38.00 | 8 | |

EXAMPLE: A family with 4 members and an income of \$23,300 would pay \$44.00 per individual or family session.
Group costs are assessed as being half the cost assessed for an individual or family session.

NOTE: Funding sources are available to pay the full cost of counseling services for victims of crime (example: child victims of physical or sexual abuse or victims of domestic violence) and the initial costs related to runaway services. Girls Incorporated members who do not qualify for special funding, receive counseling at no cost.

Individuals seeking alcohol and drug evaluations specifically and without intent to continue programming, will be assessed a standard fee of \$76.00 per evaluation. Should that individual then elect to continue any programming services, their fee will be based on the sliding fee scale.