



CITY OF RAPID CITY

300 SIXTH STREET
RAPID CITY, SOUTH DAKOTA 57701

PARKS AND
RECREATION
DEPARTMENT

Parks and Recreation Memo

Date: Jan. 19, 2005

To: Legal and Finance Committee

Jerry W. Cole,
Director
(605) 394-5225

From: Jerry W. Cole, Director

Subject: Approve a travel request for Barbara Iwan to attend National Aquatic Conference the 1-7 March, 2005.

Jeri Lynn
Administrative
Assistant
(605) 394-5225

Lon VanDeusen,
Parks & Cemetery
Manager
(605) 394-5307

Doug Lowe,
Recreation Manager
(605-394-6161

James (JJ) Walraven
Golf Superintendent
(605) 394-4199

Duncan Olney
Aquatic Manager
(605) 394-5223

Purpose: Allowing Barbara to attend this conference will allow her to attend National Aquatic Management School (NAMS) and receive a national recognize certification. The following conference and trade show will allow her to build her knowledge base and network with others on issues that effect us here in Rapid City.

Benefits: NAMS provides a comprehensive course of study, focusing on current issues and future trends unique to the management of aquatic facilities and programs. The school is geared to supervisors, directors and managers who have primary or secondary responsibility in aquatics management. NAMS offers the aquatic professional a unique opportunity to interact with colleagues of similar backgrounds. National Aquatic Conference is three days of educational seminars that focus on four different tracks (Programming, Technical/Maintenance, Staff training/safety and Beach operation) Attendees are allowed to attend any of the above areas during the conference. This will allow Barbara to get the maximum information on topics that we face here in Rapid City in our aquatic centers.

Recommendation: Approve the travel request.

CITY OF RAPID CITY
TRAVEL REQUEST

Person requesting travel Barb Iwan Department Aquatics

I hereby request permission to travel for the following purpose: (Give specific nature of business and interest of the City to justify cost involved.)
To Attend National Aquatic Conference + Exposition

List all other City employees, if any, making the trip for the same purpose: None

Place of meeting or destination: Las Vegas, NV
Date of meeting 2-7, March 2005
Date trip to begin 1-March 05 Date trip will end _____
Method of transportation requested Air Fare

Estimated transportation cost	\$	<u>337</u>
Meals		<u>245</u>
Lodging <u>6</u> days		<u>650</u>
Other costs - description <u>Conf. fee + Course fee</u>		<u>650</u>
Total estimated cost of trip	\$	<u>1882</u>

Signed Barbara Iwan (person requesting travel) Date 1/20/05 [Signature] (Department Head) Date 1-19-05

When the cost of the trip will exceed \$500, per employee, this section must be signed.
In accordance with the provisions of Rapid City ordinances and travel regulations, consent is hereby given for travel as requested in the foregoing application. Maximum cost of trip authorized is \$ _____

Approved: _____ Date _____
Mayor

When the cost of the trip will exceed \$1,500, per employee, Council approval is required.
Approved by Common Council on _____ (Date)

White copy - Mayor Yellow copy - Finance Gold copy - Department copy

SCHEDULE AT-A-GLANCE

Wednesday, March 2

- 8:30 am – 9:00 am NAMS Welcome
- 8:30 am – 6:00 pm Aquatic Facility Operator Course
- 9:00 am – 6:00 pm NAMS Sessions

Thursday, March 3

- 8:00 am – 12:00 pm ICATRIC Exam for Aquatic Therapy Certification
- 8:30 am – 6:00 pm Aquatic Facility Operator Course
- 9:00 am – 6:00 pm NAMS Sessions
- 6:30 pm – 8:30 pm NAMS/AFO Reception

Friday, March 4

- 7:30 am – 12:00 pm Golf Tournament
- 8:00 am – 12:00 pm Aquatic Facility Tour
- 1:00 pm – 2:30 pm Opening Keynote Session and Award Ceremony
- 2:45 pm – 5:30 pm NAC Education Sessions
- 5:30 pm – 8:30 pm Exhibit Hall Grand Opening and Reception

Saturday, March 5

- 9:00 am – 1:15 pm NAC Education Sessions
- 1:15 pm – 2:15 pm Lunch with Exhibitors
- 1:15 pm – 6:15 pm Exhibit Hall Open
- 1:15 pm – 5:15 pm Silent Auction
- 4:45 pm – 6:15 pm President's Reception

Sunday, March 6

- 9:00 am – 10:30 am Pool Cool – Sun Safety Program in Aquatics
- 9:00 am – 3:45 pm NAC Education Sessions
- 4:00 pm – 5:30 pm Focus Group Meetings
- 6:00 pm – 8:30 pm NAC Conference Reception

Monday, March 7

- 8:00 am – 4:30 pm Better Beach and Waterfront Management Seminar
- 8:00 am – 4:30 pm What's New in Community Aquatics



OPENING KEYNOTE SESSION AND AWARD CEREMONY

Friday, March 4 – 1:00 pm – 2:30 pm

NAC EDUCATION PROGRAM

NATIONAL AQUATIC CONFERENCE SESSION SCHEDULE

FRIDAY, MARCH 4

1:00pm - 2:30pm	Keynote and Award Ceremony			
2:45pm - 4:00pm	101: Fabulous Flyers and Marketing Mishaps	■ 102: Lifeguard Bootcamp - The Few, The Proud, The Trained	■ 103: Teaching Laptops to Dive and Retrieve Pool Information	■ 104: Seven Simple Safety Tips for Beaches
4:15pm - 5:30pm	105: Aqua Challenge (Pool Session)	■ 106: Assessing and Accepting Risk, Your EAP	■ 107: Renovation, Design and New Trends	■ 108: No Train, No Gain!

SATURDAY, MARCH 5

9:00am - 10:15am	109: US Masters Swimming - An Adult Aquatic Fitness Program	■ 110: In-Services to Excite and Engage	■ 111: 5 Issues to Consider Before Adding a Water Attraction	■ 112: Are You Swimming in Dirty Water?
10:30am - 11:45am	113: Special Events for Staff	■ 114: 911 - Now What?	■ 115: Poolish Mythconceptions	■ 116: Beach Management 101
12:00pm - 1:15pm	117: Disability Awareness - Inclusion in the Aquatic Environment	■ 118: My Life as a Supervisor - Not So Great Expectations	■ 119: Pool Chemistry Basics - Green is Bad, Right?	■ 120: Rescue Water Craft - Don't Leave Your Beach Without It

SUNDAY, MARCH 6

9:00am - 10:15am	121: Marketing on a Shoestring Budget	■ 122: Dr. Tom's Ten Safety Tips	■ 123: ORP -What is it and how does it affect our Facilities?	
10:30am - 11:45am	124: Service Learning Partnerships	■ 125: Learning - One Generation to Another	■ 126: What's Your Sign	■ 133: It's All About Performance
1:00pm - 2:15pm	127: Kids Make Cents	■ 128: Out of Your Seat - Games to Train Your Staff	■ 129: Aquatic Strategies and Services	
2:30pm - 3:45pm	130: Underwater Hockey (Pool Session)	■ 131: The Secrets to Your Success as an Aquatic Professional	■ 132: ADA Rules and How They Pertain to You	

■ Programming/Special Events/Marketing
■ Technical/Maintenance/Operations/Design

■ Staff Training/Liability/Safety
■ Beach Operations/Management/Training

Schedule subject to change



EXHIBIT HALL HOURS

Friday, March 4, 5:30 pm - 8:30 pm

Saturday, March 5, 1:15 pm - 6:15 pm

SPECIAL EVENTS

NAMS/AFO EVENING EVENT

Thursday, March 3

6:30 pm – 8:30 pm

Spend some time relaxing with fellow conference attendees before heading out to the hustle and bustle of Vegas nightlife.

GOLF TOURNAMENT

Friday, March 4

7:30 am – 12:00 pm

Fee: \$85

Join other golf enthusiasts for a golf tournament at the Durango Hills Golf Course! Registration includes lunch, prizes, logo ball and golf shirt. The tournament will have a shotgun start with tee off at 7:50 am. You must be a registered attendee or an exhibitor to participate in the golf tournament. (Minimum 40).

AQUATIC FACILITY TOUR

Friday, March 4

8:00 am – 12:00 pm

See how they do things in Vegas. The tour will include:

- ▶ A behind the scene tour of the Cirque du Soleil's aquatic show "O"
- ▶ Mandalay Bay Beach
- ▶ Venetian Hotel canals
- ▶ Henderson Multi-Generation Complex

EXHIBIT HALL GRAND OPENING RECEPTION

Friday, March 4

5:30 pm – 8:30 pm

Enjoy free hors d'oeuvres while viewing the latest developments in aquatic products and services.

EXHIBITOR LUNCH

Saturday, March 5

1:15 pm – 2:15 pm

Enjoy a complimentary lunch while visiting with exhibitors. In addition to the many exhibitors, attendees can take part in the silent auction.

PRESIDENT'S RECEPTION

Saturday, March 5

4:45 pm – 6:00 pm

Join the Aquatic Branch President and the other members of the Aquatic Council for one last opportunity to meet with exhibitors.

FOCUS GROUPS AND REGIONAL MEETINGS

Sunday, March 6

4:00 pm – 5:30 pm

Join your colleagues for an opportunity to meet professionals in your region and discuss current industry issues.

NAC CONFERENCE RECEPTION

Sunday, March 6

6:00 pm – 8:30 pm

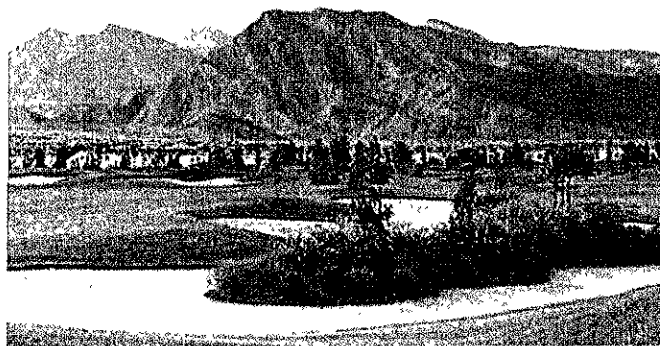
Celebrate with your colleagues as we wrap up an incredible conference!

KEYNOTE SESSION AND AWARD CEREMONY

Friday, March 4

1:00 pm – 2:30 pm

Join us in honoring the 2005 Excellence in Aquatic Award winners and meet Juliette Rizzo, Ms. Wheelchair America 2005. Listen as she shares her powerful personal message about triumph over adversity and the winning power of the human spirit.



Durango Hills Golf Course

REGISTRATION FORM

20th National Aquatic Conference & Exposition
March 2-7, 2005 • Las Vegas, Nevada



MEMBERSHIP:

NRPA MEMBERSHIP #

INDIVIDUAL

AGENCY

SECTION A

FIRST NAME:

M.I.:

LAST NAME:

CERTIFICATION:

TITLE:

COMPANY/AGENCY:

ADDRESS:

CITY/ST/ZIP:

DAYTIME PHONE:

FAX:

EMAIL ADDRESS:

IN CASE OF EMERGENCY CONTACT:

PHONE:

SECTION B - REGISTRATION FEES

See reverse for description of registration types.

Before February 9, 2005

After February 9, 2005

	Member		Nonmember		Member		Nonmember	
	Course	with NAC	Course	with NAC	Course	with NAC	Course	with NAC
NAC	<input type="radio"/> \$335	N/A	<input type="radio"/> \$405	N/A	<input type="radio"/> \$410	N/A	<input type="radio"/> \$480	N/A
NAMS (choose one)								
<input type="radio"/> I <input type="radio"/> II <input type="radio"/> III	<input type="radio"/> \$435	<input type="radio"/> \$650	<input type="radio"/> \$505	<input type="radio"/> \$720	<input type="radio"/> \$510	<input type="radio"/> \$725	<input type="radio"/> \$580	<input type="radio"/> \$795
AFO	<input type="radio"/> \$255	<input type="radio"/> \$480	<input type="radio"/> \$325	<input type="radio"/> \$550	<input type="radio"/> \$330	<input type="radio"/> \$555	<input type="radio"/> \$400	<input type="radio"/> \$625
Beaches	<input type="radio"/> \$200	<input type="radio"/> \$425	<input type="radio"/> \$270	<input type="radio"/> \$495	<input type="radio"/> \$275	<input type="radio"/> \$500	<input type="radio"/> \$345	<input type="radio"/> \$570
What's New	<input type="radio"/> \$200	<input type="radio"/> \$425	<input type="radio"/> \$270	<input type="radio"/> \$495	<input type="radio"/> \$275	<input type="radio"/> \$500	<input type="radio"/> \$345	<input type="radio"/> \$570

SECTION B TOTAL \$ _____

SECTION C - RECEPTIONS -- TICKETED EVENTS

The NAC Conference Reception is included in the NAC registration type only. The NAMS/AFO Reception is included in the NAMS and AFO registration types only. Please indicate below if you need additional tickets. The Exhibitor Lunch is included in all registration types. Please indicate below if you plan to attend.

NAC Conference Reception # _____ x \$50

NAMS/AFO Reception # _____ x \$50

Exhibitor Lunch Yes, I would like a ticket

Included in NAC registration only

Included in NAMS and AFO registration only

SECTION C TOTAL \$ _____

SECTION D - SPECIAL EVENTS

Aquatic Facilities Tour

_____ x \$40

Golf Tournament

\$85

Handicap/score _____

Shirt size _____

Club Rental Yes No

Please pair me with the following golfers:

1. _____ 2. _____ 3. _____

*NRPA will make every effort to accommodate your requests

SECTION D TOTAL \$ _____

SECTION E - PAYMENT INFORMATION

Payment information must be included to complete processing.

SECTION TOTALS \$ _____

CHECK # _____ (CHECKS MADE PAYABLE TO NRPA)

PURCHASE ORDER # _____

PLEASE BILL MY CREDIT CARD: VISA

MASTERCARD DISCOVER

AMERICAN EXPRESS

CARD No. _____

EXP DATE _____

CARD HOLDERS NAME _____

I authorize NRPA to charge the total payment fee indicated on this form to my credit card. If the registration fee is received by NRPA after February 9, 2005, I authorize NRPA to charge the higher fee.

SIGNATURE: _____

Refund Policy: Cancellations must be in writing. No telephone cancellations will be accepted. Written cancellations must be received by February 18, 2005. All cancellations are subject to a \$50 cancellation fee. No refunds will be issued on requests postmarked after February 18. Mail cancellations to NRPA 22377 Belmont Ridge Rd, Ashburn, VA 20148 or fax 703-858-0183.

FAX TO: 703-858-0183 or MAIL TO: NRPA, P.O. Box 7600, Merrifield, VA 22116-7600