

# ADVERTISING AUTHORITY

LF122804-11

This form must be completed and approved by the City Finance Office prior to presenting items to the Common Council and/or Committees of the Common Council. This covers all items, which require formal bids, currently anything over \$15,000 (except emergency and repair costs).

I. PROJECT ID NO.: \_\_\_\_\_

II. PROJECT NAME: One (1) High Capacity Mower

Project/Item(s) Description: One High Capacity Mower for Parks Department

IV. BID LETTING DATE: \_\_\_\_\_

V. (IF APPLICABLE) Grant No.: \_\_\_\_\_  
 Funding Source: \_\_\_\_\_  
 Estimated Completion Date: \_\_\_\_\_  
 Estimated Grant Receipt Date: \_\_\_\_\_

VI. ESTIMATED COST OF PROJECT/ITEM(S) \$ 56,000

VII. BASIS OF PAYMENT	Assessed		Non-Assessed	
	Single Payment		Partial Payment	

VIII. DISBURSEMENT SCHEDULE

Date	Amount	Amount	Amount	Amount	Amount
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
<b>Total</b>	\$	\$	\$	\$	\$

IX. APPROPRIATION DATA

Fund	0208				
Department	0607				
Line Item	4360				

X. DEPARTMENT/DIVISION: PARKS DIVISION

Project Manager: Lon Van Deusen Date 12/16/04

Lon Van Deusen Date 12/16/04

DEPARTMENT/DIVISION MANAGER Signature

J. W. Cole Date 12.16.04

PARKS AND RECREATION DIRECTOR Signatures

FINANCE OFFICE USE ONLY			Approved		Carbon Copy	
Appropriation Cash Flow	Date	Initial	Yes	No	Investment Desk Public Works Engineering Project Manager	