

REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

PW 115004-12

Date: 11/09/04

Project Name & Number: Air Quality Testing
Job No. 1191.69

CIP #:

Project Description: Air Quality Testing-MRF & Co-Composting Facility

Consultant: RESPEC Consulting & Services

Original Contract Amount: \$7998.00

Original Contract Date: 5/3/04

Original Completion Date: 9/3/04

Amendment Number:

Amendment Description: Additional indoor air quality testing of MRF office area. This area originally not included in scope of work.

Current Contract Amount: \$7998.00

Current Completion Date: 11/3/04

Change Requested: 370.00

New Contract Amount: \$8368.00

New Completion Date: 11/3/04

Funding Source This Request:

Amount	Dept.	Line Item	Comments
\$370.00	7103	4223	Additional Indoor Air Quality Test/MRF
\$370.00	Total		

Agreement Review & Approvals

[Signature] _____ Date: 11/9/04
Project Manager

[Signature] _____ Date: _____
Department Director

[Signature] _____ Date: 11/9/04
Division Manager

_____ Date: _____
City Attorney

ROUTING INSTRUCTIONS

- Route two originals of the Agreement for review and signatures.
- Finance Office - Retain one original
- Project Manager - Retain second original for delivery to Consultant
- cc: Public Works
- Engineering
- Project Manager

FINANCE OFFICE USE ONLY

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

Date	Initials	Approved
Appropriation		Y N
Cash Flow		Y N



An Integrated Consulting and Services Company

PW113004-12

QUOTATION/CONTRACT FOR ENVIRONMENTAL SERVICES

3824 Jet Drive, P.O. Box 725
Rapid City, SD 57709-0725
Phone: 605.394.6400 Fax: 605.394.6456

4775 Indian School Road NE, Suite 300
Albuquerque, NM 87110-3927
Phone: 505.268.2551 Fax: 505.268.0040

1600 University Ave. West, Suite 311
St Paul, MN 55104-3825
Phone: 651.649.0400 Fax: 651.649.0600

1601 North Harrison Ave., Suite 2B
Pierre, SD 57501-2312
Phone: 605.224.0990 Fax: 605.224.2763

302 North Canal, Suite C, P.O. Box 2261
Carlsbad, NM 88221-2261
Phone: 505.885.1583 Fax: 505.885.9329

Proposal/Job No.		Prop. No. 996.1842.69	Job No. 1191.69
Client	City of Rapid City Solid Waste Division		Project Air Quality Testing
Contact	Jerry Wright		
Client Address	300 Sixth Street, Rapid City, SD 57701		
Telephone	605.355.3496	Client P.O.	
Fax	605.355.3092		
Type of Service	Industrial Hygiene		
Scope of Services	Provide Ambient and Personal Exposure Air Testing/Analysis		
PAYMENT TERMS	<input checked="" type="checkbox"/> Payment on delivery of report	FEES	<input type="checkbox"/> Lump Sum
	<input type="checkbox"/> Prepaid		<input checked="" type="checkbox"/> Time and Materials/Est. (Ongoing)
	<input type="checkbox"/> Invoice to Client/30 days net		<input type="checkbox"/> Unit Rates/Estimated
REMARKS		Work Force	Cost
	Base Bid for Air Testing After Addition of Biosolids (RSI/P 1842.69)	Rapid City Office Sioux Falls Office	\$7,998.00
Total Estimate:			\$ 7,998.00

THIS QUOTATION IS VALID FOR 30 DAYS FROM THE QUOTATION DATE BELOW AND IS SUBJECT TO THE ATTACHED GENERAL CONDITIONS. A FINANCE CHARGE WILL BE ADDED AT THE RATE OF 1.5% PER MONTH FOR BALANCES NOT PAID WITHIN 30 DAYS OF ISSUE. (THIS QUOTATION DOES NOT INCLUDE APPLICABLE STATE AND LOCAL TAXES.)

James L. Johnson
RESPEC Jim Johnson
Project Manager

Barbara Nielsen
RESPEC Barbara Nielsen
Authorized Signature

May 3, 2004
Start Date

September 3, 2004
Estimated Completion Date

February 27, 2004
Quotation Date

Tim Ott
Client's Authorized Signature 3

605.394.6400
Telephone

605.394.6456
FAX

3-15-04
Date Authorized by Client

James L. Johnson