

# REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

Project Name & Number: Omaha Street Beautification and Historic Preservation Project

Project Description: Program, inventory, concept design and master plan of greenway enhancements between Omaha Street and Rapid Creek from Canal Street to East Blvd, including Founders Park, West Memorial Park, Memorial Park and Pressler Junction park Areas. Transportation Enhancement Grant Project #TE131

Consultant: Designworks, Inc.

Original Contract Amount: \$29,880.00 Original Completion Date: December 31, 2005

Amendment Number: \_\_\_\_\_

Amendment Description: \_\_\_\_\_

Current Contract Amount: \_\_\_\_\_ Current Completion Date: \_\_\_\_\_

Change Requested: \_\_\_\_\_

New Contract Amount: \_\_\_\_\_ New Completion Date: \_\_\_\_\_

**Funding Source This Request:**

Amount	Cost Center	Line Item	Comments
29,880.00	8917	4223	Omaha Projects
<b>\$29,880.00</b>	<b>Total</b>		

### Agreement Review & Approvals

Project Manager _____ Date _____	Division Manager _____ Date _____
Department Director _____ Date _____	City Attorney _____ Date _____

**ROUTING INSTRUCTIONS**

Route **two** originals of the Agreement for review and signatures.  
 Finance Office: Retain one original  
 Project Manager: Retain second original for delivery to Consultant  
 cc: Public Works  
 Engineering  
 Project Manager

**FINANCE OFFICE USE ONLY**

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

	Date	Initials	Approved	
Appropriation			Y	N
Cash Flow			Y	N