

RESOLUTION TO AMEND THE NON-UNION
PERSONNEL POLICY – APPENDIX G

WHEREAS, on occasion a non-union Department Director or Division Manager job classification may be vacated and the duties are essential for the continued operation for the City of Rapid City and need to be performed, and

WHEREAS, when such vacancies occur the Mayor may appoint an individual to perform the duties of the position in an “Acting” capacity until such time a replacement may be named and may begin performing the duties; and

WHEREAS, individuals named as “Acting” may perform the duties of their usual position for the City of Rapid City while performing the additional duties of the vacant position.

NOW THEREFORE BE IT RESOLVED, that the Mayor may set the salary for the individual performing the duties in the “Acting” capacity no greater than 90% of the former incumbent’s salary; and if the salary is greater than 90%, Council approval shall be obtained.

This ___ day of _____, 2004

MAYOR

ATTEST:

City Finance Officer

SEAL

12/02/04cnd