



Aquatic Exercise Association

LF041404-14

AEA SALES OFFICE

86 Pembroke Drive, Kenilworth NJ 07033

Email: kmhuff@comcast.net

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AEA HOST CONFIRMATION

To: Duncan Olney

Facility Name: Rapid City Swim Center

Email/fax: Duncan.Olney@rcgov.org / 605-394-5226

Event Facility Address 125 Waterloo Street Rapid City, SD 57701

Facility Phone number 605-394-5223

This will confirm the AEA event scheduled for: June 26-27, 2004

Saturday 6/26	Instructor Certification	7:30am-6:00pm	Pool 1:00-3:15pm
Sunday 6/27	Deep Water Training	8:00am-11:00am	Pool 9:30am-11:00am
	Older Adults	12:00pm-4:00pm	Pool 2:30-4:00pm

As soon as your Training Specialist is confirmed, we will let you know.

I have read the enclosed information and understand the responsibilities and requirements for hosting this event. On behalf of the named facility, I am able to accommodate AEA with the requirements as indicated in pages one and two of the hosting agreement.

I understand that this is a closed event for Rapid City Recreation Department staff only and will not be advertised or opened up to any others. Staff members will need to show proof of employment (pay stub) in order to be registered.

I understand that the fee of \$1,800 will cover the Aquatic Fitness Instructor Certification and Continuing Education Workshops for up to 10 people. This fee includes materials (manual and study guidelines), and a one year AEA Pro Membership for all registrants. Additional registrants will be charged at a rate of \$120 per person. Registrations are not transferable and cannot be credited to another event. Certification materials are non-returnable. Membership fees are non-refundable. An AEA Home Prep Course for use by your staff is included with this package.

The deposit of \$900 will be paid by April 30th. The balance of \$900 will be paid by May 30th.

If the event is canceled due to poor attendance or any facility problem, the Host will be responsible for any and all expenses incurred by AEA and will be charged an additional cancellation fee of \$200. The Host will have the option to schedule the event at a later available date, however all direct expenses that cannot transfer must be paid to AEA.

CITY OF RAPID CITY

By: _____
Mayor

Date

ATTEST:

Finance Officer
(SEAL)

Approved by : _____
For AEA, Inc.

Date