

**REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN  
PROFESSIONAL SERVICES AGREEMENT  
OR AMENDMENT**

**Date: March 3, 2004**

**Project Name & Number:** Low Level Water Reservoir Interconnection, #W04-1374

**CIP  
#:50406**

**Project Description:** Agreement includes surveying and engineering services to design and prepare construction plans, specifications and contract documents for the construction of approximately 600 LF of 12 to 20 inch diameter water main between two Low Level Reservoirs (2 MGAL and 5 MGAL). Estimated Construction Cost, \$105,000.00.

**Consultant:** HKM Engineering

**Original Contract Amount:** \$9975.00

**Original Completion Date:** April 16, 2004

**Amendment Number:**

**Amendment Description:**

**Current Contract Amount:** \_\_\_\_\_

**Current Completion Date:** \_\_\_\_\_

**Change Requested:** \_\_\_\_\_

**New Contract Amount:** \_\_\_\_\_ \$0.00

**New Completion Date:** \_\_\_\_\_

**Funding Source This Request:**

Amount	Dept.	Line Item	Comments
\$9,975.00	933	4223	
\$9,975.00	<b>Total</b>		

**Agreement Review & Approvals**

\_\_\_\_\_  
Project Manager Date

\_\_\_\_\_  
Division Manager Date

\_\_\_\_\_  
Department Director Date

\_\_\_\_\_  
City Attorney Date

**ROUTING INSTRUCTIONS**

Route **two** originals of the **Agreement** for review and signatures.  
 Finance Office - Retain one original  
 Project Manager - Retain second original for delivery to Consultant  
 cc: Public Works  
 Engineering  
 Project Manager

**FINANCE OFFICE USE ONLY**

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

	Date	Initials	Approved	
Appropriation			Y	N
Cash Flow			Y	N