

**City of Rapid City
Community Development Block Grant (CDBG) Program
Application for Funding**

NOV 10 2003

Rapid City
Planning Department

A. General Information:

Agency Name: Lutheran Social Services of South Dakota
 Address: 1010 Soo San Drive, Rapid City, SD 57701
 Address of Project: 623 Quincy Street, Rapid City, SD 57701
(if different from above)
 Agency Director: Tom Walsh, Vice President Phone: 605-357-0102 (Sioux Falls)
 Board President: Eric Olson, Chairman
(attach list of board members)

B. Purpose of the organization: The mission statement of Lutheran Social Services of South Dakota is: "Inspired by God's love, we care for, support and strengthen individuals, families and communities. Through a wide variety of human service programs, LSS serves nearly 34,000 South Dakotans each year. Current programs in Rapid City include individual, marriage and family counseling, consumer credit counseling, and housing services.

C. History of the organization: Lutheran Social Services of South Dakota began in 1920 as the Lutheran Children's Home Finding Society. Until the 1950s, LSS primarily provided adoption services. Today, LSS operates human service programs in 23 South Dakota communities. Beginning January 1, 2004, LSS will take over the Casey Family Program and Stepping Stones in Rapid City.

D. Agency/Organization Goals: LSS has developed a strategic vision for the years 2002 through 2005. Please see the attached Strategic Vision document that details our goals for the coming years. Adding the Casey Program and Stepping Stones to our Rapid City area services fits well with our organizational vision, mission, and goals.

E. Program/Project Benefit:

1. Number of clients served during the last twelve (12) months: approximately 34,000 statewide
2. Number of clients served in Rapid City: approx. 3,500 Outside Rapid City: approx. 30,500
3. Maximum number of clients your agency can serve at any one point in time: approx. 35,000
4. Does the agency have income eligibility requirements which limit services or activities exclusively to low/moderate income persons: Yes: _____ No: X
5. Does your agency serve any of the following specific groups of clientele? *(if "no" go to #6)*

<u>X</u> Abused and/or neglected children	<u>X</u> Homeless persons
<u>X</u> Elderly persons	<u>X</u> Disabled persons
<u>X</u> Battered spouse	_____ Illiterate persons
6. Does your agency require information on the following? *(if "no" go to #7)*

_____ Family size and income
_____ Very low income (income below 30% of area median income)
_____ Low income (income between 31% - 50% of area median income)
_____ Above 80% of median income

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7. If the benefits or service that your agency provides is open to all persons in the area regardless of income, list the boundaries of the entire area served. This can be census tracts, block groups, street boundaries, or other officially recognized boundaries:

LSS serves people within the State of South Dakota.

8. If the project or activity for which CDBG funds are requested will create new or be used to improve permanent residential structures that will be occupied by low and moderate income households upon completion, please state how many will be:

Completed _____ New _____ Improved _____

Will the rental amounts remain affordable as per HUD guidelines? Yes: _____ No: _____

Will the program beneficiaries or participants be limited to low and moderate income households? Yes: _____ No: _____

- F. **Fee schedule for services, if applicable, please attach:** A copy of LSS's counseling fee schedule is attached. However, these fees do not apply to the Stepping Stones program for which we are requesting CDBG funds.

- G. **Purpose and description of program/project for which funds are requested:**

Stepping Stones serves homeless youth ages 16 to 21, providing housing, life skills training, and support services to help youth become self-sufficient. The program has served 432 young people since its founding. Until homeless youth gain independent living skills and gainful employment, they have little or no ability to pay for the services Stepping Stones provides.

- H. **Describe how funds will be used:**

Your grant will support the salary and fringe benefits of the full-time Life Skills Specialist. This staff member teaches community-based independent living classes for homeless youth. She also coordinates career exploration experiences, community mentors, and the GED Success Program. Any remaining grant funds will support the cost of supplies and materials for independent living classes.

- I. **Please state program/project start and completion dates:**

Stepping Stones is an ongoing program. LSS will take over Stepping Stones' operations beginning January 1, 2004. Our intention is to maintain the program at its current level if funding can be obtained.

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J. If funds requested are for building expansion, renovation or a new facility, please complete the following information:

Existing liabilities against the property: \$ _____
 Appraised value: \$ _____
 Property insurance agent: _____
 Amount of insurance coverage: \$ _____
 Project cost breakdown: _____
 _____ \$ _____
 _____ \$ _____
 _____ \$ _____
 Cost estimate prepared by: _____
 Architect (if applicable): _____

K. Funding sources for the program/project:

Community Development Block Grant funds requested: \$ 36,000
 Other funding sources:
Contracts with SD Depts. of Corrections & Social Services \$ 157,779
Casey Family Program (one-time grant) \$ 20,000
National Relief Charities challenge grant (one-time grant) \$ 25,000

L. Financial Information:

Please attach financial statement.

Thomas P. Walsh
 Signature of Agency Director

Eric Olson
 Signature of Board President

Date: 11-4-03

Date: 11-5-03

*Deadline for Applications:
 Friday, November 14, 2003 4:00 p.m.*

- Attachments: List of Board Members
 LSS Strategic Vision 2002-2005
 Counseling Fee Schedule
 Financial Statements: Stepping Stones program budget; FY 2003 LSS audited financial statements
 Articles of Incorporation and By-Laws