

ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the Common Council and/or Committees of the Common Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs).

- I. PROJECT ID NO.: _____
- II. PROJECT NAME: One (1) Self-propelled Turf Sweeper
- III. Project/Item(s) Description: Self-propelled Turf Sweeper with high lift dump capability for the Parks Division
- IV. BID LETTING DATE: ASAP
- V. (If applicable) Grant No.: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

VI. ESTIMATED COST OF PROJECT/ITEM(S) \$ 30,000⁰⁰

VII. BASIS OF PAYMENT	Assessed		Non-Assessed	
	Single Payment		Partial Payment	

VIII. DISBURSEMENT SCHEDULE

Date	Amount	Amount	Amount	Amount	Amount
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
Total	\$	\$	\$	\$	\$

IX. APPROPRIATION DATA

Fund 0208
 Department 0607
 Line Item 4360

X. DEPARTMENT/DIVISION:

Project Manager: Lon Van Dusen Date 1/13/04
Lon Van Dusen
 DEPARTMENT/DIVISION MANAGER Signature Date 1/13/04
Sherrone [Signature]
 PUBLIC WORKS DIRECTOR Signatures Date 1-19-04

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
	Date	Initial	Yes	No	
Appropriation	<u>1/21/2004</u>	<u>[Initials]</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Investment Desk
Cash Flow	---	---	<input type="checkbox"/>	<input type="checkbox"/>	Public Works
	---	---	<input type="checkbox"/>	<input type="checkbox"/>	Engineering
	---	---	<input type="checkbox"/>	<input type="checkbox"/>	Project Manager