Rev 12/95; 10/98

No. PW012704-08

ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the Common Council and/or Committees of the Common Council. This covers all items which require formal bids, currently anything over $25,000 (except emergency and repair costs).

I. PROJECT ID NO.: _____

II. PROJECT NAME: One (1) 60" Mower

III. Project/Item(s) Description: 60" mower with grass collection system for The Parks Division

IV. BID LETTING DATE: ASAP

V. (If applicable) Grant No.: _____
Funding Source: _____
Estimated Completion Date: _____
Estimated Grant Receipt Date: _____

VI. ESTIMATED COST OF PROJECT/ITEM(S) $ 20 000 00

VII. BASIS OF PAYMENT

Assessed		Non-Assessed	
Single Payment		Partial Payment	

VIII. DISBURSEMENT SCHEDULE

Date	Amount	Amount	Amount	Amount	Amount
	$	$	$	$	$
	$	$	$	$	$
	$	$	$	$	$
	$	$	$	$	$
	$	$	$	$	$
	$	$	$	$	$
	$	$	$	$	$
	$	$	$	$	$
	$	$	$	$	$
Total	**$**	**$**	**$**	**$**	**$**

IX. APPROPRIATION DATA

Fund 0208

Department 0607

Line Item 4360

X. DEPARTMENT/DIVISION:

Project Manager: Lon Van Deusen Date 1/13/04

Lon Van Deusen

DEPARTMENT/DIVISION MANAGER Signature Date 1/13/04

Theodore Voss

PUBLIC WORKS DIRECTOR Signatures Date 1-19-04

FINANCE OFFICE USE ONLY	Date	Initial	Approved Yes	Approved No	Carbon Copy
Appropriation	1/21/2004	cr	✓		Investment Desk
Cash Flow					Public Works
					Engineering
					Project Manager

(PW2 - 110891)