

CIP MEETING  
CSAC/Third Floor West Conference Room  
January 16, 2004

Growth Management Director Marcia Elkins called the meeting to order at 10:00 a.m. with the following members present: Ron Kroeger, Tom Murphy, Jeff Hoffman, Coleen Schmidt and Ted Vore.

Also present were City Attorney Jason Green, Engineering Division Manager Dan Coon, Project Manager Randy Nelson, Administrative Assistant Jeri Lynn and Mayor Jim Shaw.

Motion was made by Kroeger, seconded by Murphy and carried to **approve the minutes** of December 19, 2003.

The committee went over the Financial Reports through December 31, 2003; no changes were made.

The next item discussed was a request to use \$185,000 from the CIP Contingency Fund for the **Waterloo Street & Utility Reconstruction Project**. Engineering Division Manager Dan Coon explained that in order to support the new indoor pool being built in Roosevelt Park, the city needs to upgrade the water line to meet fire flow requirements. The project is multi-fold: 1) water line upgrade; 2) upgrade the sewer line under the street; and 3) repairs as needed to street, sidewalk and curb & gutter. Coon stated that this is a high priority project for the city in order to support the new facility. Coon requested that \$185,000 be allocated from the 2004 CIP Contingency Fund. This will allow staff to proceed with advertising for bids for this project. **Motion was made by Kroeger and seconded by Murphy to recommend that \$185,000 be allocated for the Waterloo Street & utility Reconstruction Project, funding to come from the 2004 CIP Contingency Line Item.** It was noted that the proper legal notice has been done and this item can be taken to the City Council for action on January 19<sup>th</sup>.

Mayor Shaw entered the meeting at this time.

Coon also submitted Proposed Changes to **Streets & Drainage Projects** that have occurred since July 18, 2003 when the Base Documents were established. The spreadsheet shows changes in project funding which could be the result of a project being rescheduled, costs revised, or projects added to the list. Some projects are rescheduled because the State has rescheduled their portion of the project which is generally a larger project. The Committee reviewed the spreadsheet. Vore noted that the West Chicago Reconstruction Project is scheduled for 2004. Staff is waiting on the land acquisition the costs listed on the spreadsheet do not include land purchase costs. Coon added that staff is working on additional changes, but they are not ready for approval at this time. **Motion was made by Kroeger, seconded by Vore and carried to recommend approval of the changes included on Revision #1 to the July 18, 2003 Base Document.**

The spreadsheet shows funding in the amount of \$900,832 remaining in 2003. **Motion was made by Kroeger, seconded by Hoffman and carried to approve the carry forward of this funding to 2004.**

Coon updated the Committee on several projects. No. 50253, Fifth Street Extension Drainage , was approved by the Council on May 19, 2003 in the amount of \$610,000.

The current estimate for the project is \$632,000. When solid numbers are available, staff will bring this information to the CIP Committee.

Regarding the **Minneluzahan Senior Center Parking Lot**, there is \$30,000 budgeted in 2003 from the Government Buildings Line Item. The project has been designed and will be bid in the spring. The current estimate is \$39,000. The parking lot will be redesigned and the entrance from New York Street will be removed. A new entrance will be made from the side street. This allows the large tree in front of the Center to remain and will help alleviate the alligating that has caused problems in the lot in the past. Motion was made by Kroeger, seconded by Murphy and carried to recommend that up to \$10,000 be allocated from the 2004 CIP Contingency Fund for the Minneluzahan Senior Center Parking Lot project; with the caveat that other funding sources be reviewed for possible funding.

The next item discussed by the Committee was the Parks & Recreation proposed funding reallocation to allow the 2003 Parks & Recreation Contingency Carry Over of \$2,650 to be utilized as match funding for the expansion of the **Jackson Park Disc Golf Course** to an eighteen (18)hole course. Motion was made by Hoffman, seconded by Murphy and carried to recommend approval of the reallocation.

Kroeger asked if anything was coming to CIP relative to the 5<sup>th</sup> Street Project. Elkins stated the discussion was whether or not we need to find an additional funding source for land acquisition of the Walgar property. Asst. Finance Officer Schmidt suggested borrowing from the SAB28 Fund with repayment to be made from the proceeds of surplus land sales. This would require City Council action, but not a recommendation from the CIP Committee.

Elkins noted that the next meeting will be held on Friday, February 20, 2004 at 10:00 A.M. in the Third Floor West Conference Room.

As there was no further business, the meeting adjourned at 10:35 A.M.