

ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT ID NO.: _____
 II. PROJECT NAME: Northeast Area Sanitary Sewer Interceptor, Phase 1
 III. Project/Item(s) Description: Construction of approximately 1,500 ft of 30" concrete sanitary sewer west from Elk Vale north of I-90 through proposed Heartland Business Pk.
 IV. BID LETTING DATE: Sept 11, 2003
 V. (If applicable) Grant No.: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____
 VI. ESTIMATED COST OF PROJECT/ITEM(S) \$ 300,000

VII. BASIS OF PAYMENT Assessed Non-Assessed
 Single Payment Partial Payment

VIII. DISBURSEMENT SCHEDULE

Date	Amount	Amount	Amount	Amount	Amount
11/1/2003	\$100,000	\$	\$	\$	\$
12/1/2003	\$ 100000	\$	\$	\$	\$
1/1/2004	\$ 50000	\$	\$	\$	\$
2/1/2004	\$ 50000	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
Total	\$ 300,000	\$	\$	\$	\$

IX. APPROPRIATION DATA
 Fund 604
 Department 833
 Line Item 4380

X. DEPARTMENT/DIVISION:
 Project Manager: _____ Date _____
Randall Nelson Date 7-23-03
 DEPARTMENT/DIVISION MANAGER Signature
 _____ Date _____
 PUBLIC WORKS DIRECTOR Signature

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
Appropriation Cash Flow	Date	Initial	Yes	No	Investment Desk Public Works Engineering Project Manager