

REQUEST AUTHORIZATION FOR MAYOR AND PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

No. PW070103-16

GN

Project Name & Number: Haines Avenue North (from Northridge Drive to Viking Drive) SSW02-1242

Project Description: Preliminary Engineering Phase (surveying) for water, sewer, and street reconstruction

Consultant: Kadrmass, Lee & Jackson, Inc.

Original Contract Amount: \$15,500.00

Original Completion Date: September 1, 2003

Amendment Number: 1

Amendment Description: Design for the utility modifications necessary as a result of the roadway reconstruction. It is necessary to relocate the sanitary sewer force main and adjust the locations of several sewer manholes and waterline valves & hydrants from Viking Drive to Northridge Drive in conjunction with the reconstruction of Haines Avenue. This includes preparation of bidding documents, plans, specifications, and shop drawing reviews for actual construction.

| | | | |
|---------------------------------|-------------|---------------------------------|-------------------|
| Current Contract Amount: | \$15,500.00 | Current Completion Date: | September 1, 2003 |
| Change Requested: | \$10,370.22 | New Completion Date: | No Change |
| New Contract Amount: | \$25,870.22 | | |

Funding Source This Request:

| Amount | Dept. | Line Item | Comments |
|-------------|--------------|-----------|----------------------------|
| \$8,814.69 | 833 | 4223 | 85% of total fee for sewer |
| \$1,555.53 | 933 | 4223 | 15% of total fee for water |
| | | | |
| \$10,370.22 | Total | | |

Agreement Review & Approvals

| | | | |
|---------------------------|------|------------------------|------|
| Project Manager _____ | Date | Division Manager _____ | Date |
| Department Director _____ | Date | City Attorney _____ | Date |

ROUTING INSTRUCTIONS

Route **two** originals of the **Agreement** for review and signatures.
 Finance Office - Retain one original
 Project Manager - Retain second original for delivery to Consultant
 cc: Public Works
 Engineering
 Project Manager

FINANCE OFFICE USE ONLY

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

| | Date | Initials | Approved | |
|---------------|------|----------|----------|---|
| Appropriation | | | Y | N |
| Cash Flow | | | Y | N |