

# REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

**Project Name & Number:** Bridge Repairs/ST03-1161

**Project Description:** Lead based paint removal/repaint of substructure of Chapel Lane and E. Main St. bridges and mill and PCC overlay of Sheridan Lake Rd. and E. Main St. bridges over Rapid Creek.

**Consultant:** TSP Three, Inc.

**Original Contract Amount:** \$18,292.50

**Original Completion Date:** 1/1/2003

**Amendment Number:** 1

**Amendment Description:** Provide construction inspection and administration services.

<b>Current Contract Amount:</b>	\$18,292.50	<b>Current Completion Date:</b>	January 1, 2003
<b>Change Requested:</b>	\$8,217.50	<b>New Completion Date:</b>	August 1, 2003
<b>New Contract Amount:</b>	\$26,510.00		

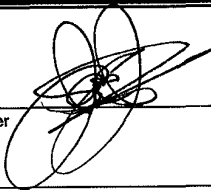
**Funding Source This Request:**

Dept.	Line Item	Comments
910	4223	Project Number ST03-1161/bridge repairs

**Total**

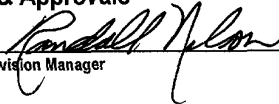
**Agreement Review & Approvals**

Joe Jagodzinski  
Project Manager



3/10/03  
Date

Division Manager



3-10-03  
Date

Department Director

Date

City Attorney

Date

**ROUTING INSTRUCTIONS**

Route two originals of the Agreement for review and signatures.  
 Finance Office - Retain one original  
 Project Manager - Retain second original for delivery to Consultant  
 cc: Public Works  
 Engineering  
 Project Manager

**FINANCE OFFICE USE ONLY**

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

Date	Initials	Approved
Appropriation	Y	N
Cash Flow	Y	N



To Solve. To Excel. Together.

600 Kansas City St  
Rapid City, SD  
57701-2712

phone (605) 343-6102  
fax (605) 343-7159

www.teamtsp.com

Architecture  
Engineering  
Construction

February 28, 2003

Joe Jagodzinski, P.E.  
City of Rapid City Engineering Division  
300 6<sup>th</sup> Street  
Rapid City, SD 57701

Re: Project# ST03-1161-2003 Rapid City Bridge Repair Project, Proposal for  
Construction Inspection Services  
TSP Project Number: 03030121

Dear Joe,

TSP would like to thank you for your consideration of our firm for the above referenced project. As we understand our scope of services, TSP personnel will attend the preconstruction meeting, perform inspections on a regular basis, have our design engineer perform periodic inspections, prepare daily reports, measure in-place quantities, and verify contractors pay estimates.

The enclosed manhour estimate indicates regular inspections 5 days per week, however there may be days during the construction when we will not need to perform inspections and there may be days when we are on site for more than 1.5 hours/day. The daily inspections indicated are an average estimate of the time we will spend on site.

We propose to bill on an hourly basis for labor and bill for expenses as incurred with a not to exceed amount of \$8,217.50. This amount will not be exceeded by TSP unless authorized by the City of Rapid City.

Again we would like to thank you for your consideration of our firm for this work. Please contact us if this proposal is acceptable or if you have any questions.

Sincerely,

TSP Inc

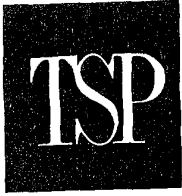
Don C. Wrede  
Project Manager

DCW/dcw  
Enc.

cc: Bob Morcom

Denver, CO  
Fort Collins, CO  
Marshalltown, IA  
Minneapolis, MN  
Rochester, MN  
Omaha, NE  
Rapid City, SD  
Sioux Falls, SD  
Sheridan, WY





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Sioux Falls, SD  
Sheridan, WY

DATE:2/28/03				
<b>RE:City of Rapid City 2003 Bridge Repair Project Inspection Services</b>				
<b>MANHOOR PROJECTIONS</b>				
PREPARED BY: TSP THREE, INC.				
TSP NO. #03p030121				
<b>TSP</b>				
	Eng 1	Eng 2	CADD	Clerical
DESCRIPTION	Bob Morcom	Don Wrede	Doug Schone	
<b>B. INSPECTION SERVICES</b>				
Preconstruction Meeting		2	2	
Project Weekly Meetings - 11 weeks x 1 day/week x 1.5 hrs/day		11	11	
Daily Inspections- 11 weeks x 5 days/week x 1.5 hrs/day		0	82.5	
Engineer 2 Inspections- 10 weeks x 2 days/week x 1 hrs/day		20	0	
Miscellaneous		2	4	
<b>Sub-Total hours</b>	0	35	99.5	0
<b>Sub-total</b>	0	35	99.5	0
	\$110.00	\$85.00	\$50.00	\$35.00
	\$0.00	\$2,975.00	\$4,975.00	\$0.00
<b>Total TSP labor cost</b>	<b>\$7,950.00</b>			
<b>Estimated Expenses</b>				
	Amount	Rate	Total	
Mileage	825	\$0.30	\$247.50	
Copies(ea)	200	\$0.10	\$20.00	
			\$267.50	
<b>Total Estimated Fees</b>	<b>\$8,217.50</b>			