

# Historic Preservation Commission of Rapid City

300 sixth st. rapid city, s.d. 57701

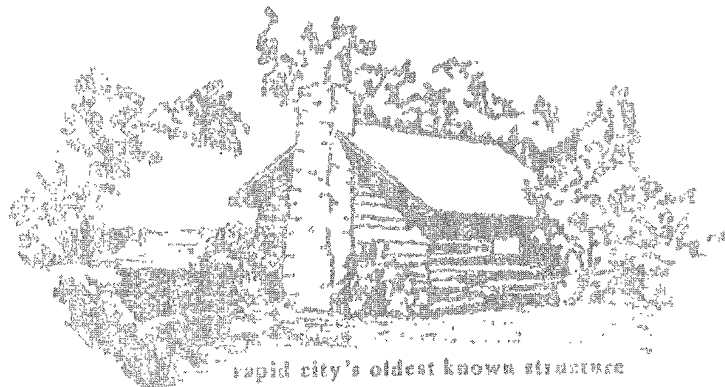
## MEMORANDUM

DATE:  
TO: Mayor and Rapid City Common Council  
FROM: Lee Vierling, Chairperson  
Rapid City Historic Preservation Commission  
RE: Year 2003-2004 CLG Grant Application

On behalf of the Rapid City Historic Preservation Commission, I am requesting your authorization to allow the Commission to submit our annual Certified Local Government (CLG) grant application to the State Office of History. The Commission this year is requesting a total of \$7,500 from the State to be used primarily for operating expenses, one National Register nomination, a public education workshop, and the continued development of our photo archive collection. Specific details are included in the attached application.

Representatives of the Historic Preservation Commission will be present at your Legal and Finance Committee meeting on March 12, 2003 to ask for your approval of this grant application and to respond to any questions you may have regarding this matter.

Thank you.



Year 2003-2004 CLG PRESERVATION  
PROJECT APPLICATION

Project Title: 2003-2004 City of Rapid City Historic Preservation Public Education Project

Location of Project Area: City of Rapid City, South Dakota

Applicant Name and Address:

Rapid City Historic Preservation Commission  
300 Sixth St.  
Rapid City, SD 57701

Telephone - (605)394-4120

Project Manager Name and Address:

Marcia Elkins, Planning Director  
Rapid City Planning Department  
300 Sixth Street  
Rapid City, SD 57701

Telephone - (605)394-4120

2003 Federal Amount Requested: Basic \$2,000, Supplemental \$5,500

Project Period: Beginning May 1, 2003; Ending June 30, 2004

Project Products:

- National Register Nomination
- Phase IV Archival collection of historic photographs of Rapid City
- Public Education Workshop

PROJECT SUMMARY:

Basic Allocation Funds: Supplies, Workshop/Educational Materials, Memberships, and Postage and Program Administration.

Supplemental Fund Project: National Register Nomination and Phase V Photo Archive Collection.

1A. The proposed project meets the requirements of Supplemental Funds usage in a number of ways. The National Register nomination of a property deemed eligible in a previous survey will promote understanding of the historical and cultural foundations of the community. The photographic archive project will allow the Commission to expand their existing library of historic photographs. Once, recorded digitally, cataloged and filed properly at City Hall, the library, and the state archives, these photographs will provide information to property owners, the general public and local commission members wishing to do historical research. The National Register nomination, the continued development of the photo archives collection and the public workshop will provide the Historic Preservation Commission with an important opportunity to heighten public awareness and interest concerning the community's historical resources and historic preservation in general.

1B. The principal products of the 2003-2004 CLG project will be: (1) Preparation of a National Register nomination; (2) Expansion of the photographic archive collection – both in digital and hard copy format; and, (3) Public Education Workshop.

The Historic Preservation Commission is requesting \$2,500 to prepare a National Register nomination. A 1995 survey, funded in part by CLG monies, identified several properties which are individually eligible for the National Register. The nomination of one of these properties will heighten community awareness of its historic resources and provide recognition and credibility to efforts of preserving these resources.

The Historic Preservation Commission is requesting \$3,000 of supplemental project funds as part of a continuing project that will copy historic photos to digital format and make them available to the local library, state archives and the City of Rapid City. CLG funds have been used the previous three years to begin this project. Many photographs important to local history and found in private and public collections have been archived thus far but many remain. The Commission believes it is important to reprint, house and make available for public use more of these important photographs before they are lost to neglect or deterioration.

Another important product of the 2003-2004 Public Education Project will be a public workshop. A total of \$500 of the CLG supplemental funding will be used towards this component of the project. The precise type of workshop has not yet been selected; however, it will likely be an information booth at the Black Hills Home Builder's show at the Rapid City Civic Center. The proposed theme of the workshop will be to further educate owners of historic properties and dispel some of the myths regarding the historic review process mandated under SDCL 1-19A-11.1. In concert with this effort, the Commission members will be working on their own to develop better communication with owners of historic properties and to provide valuable input to city officials and community leaders regarding historic preservation.

2. The public workshop and the National Register nomination project will help increase public awareness and recognition of historic preservation, and will ultimately help to save more of the community's important historical buildings. The acquisition of historically significant photographs will provide invaluable research materials to both the Commission and the community. This, in turn, will ultimately help preserve and protect buildings being threatened by development or neglect.

3. The products will be produced both through the hiring of a consultant and the direct efforts of the Historic Preservation Commission members. A consultant will be hired to prepare the National Register nomination of an individually eligible property. The eligible properties were previously identified in a 1995 historic survey. A consultant will be hired to reproduce and transfer the historic photographs to digital format under the guidance of the Commission and the SHPO. The Historic Preservation Commission (with the assistance of City Planning Department Staff) will prepare and conduct the workshop.

4. Users and those benefiting from the project will include the entire community, surrounding area, and numerous tourists that visit the region every summer. The owners of the individual property to be nominated will have access to financial incentives like tax credits or the tax moratorium program. On a long-term basis, benefit will be provided to the National Park Service, State Historic Preservation Office, the City of Rapid City, and state historians as the public education component of the project will lead to future property nominations.

5. The primary preservation need and the SHPO goals addressed by this project will be the nomination of a historically significant property, the education of the general public about historic preservation and the acquisition of historically significant research materials.

6. N/A

7. This is a National Register nomination of a commercial property. The application for one property will be prepared.

TENTATIVE SCHEDULE:

Start Date: May 1, 2003

End Date: June 30, 2004

National Register Nomination – Receive Quotes by May 15, 2003, Select Consultant by July 1, 2003, Project to be Completed by January 31, 2004

Photo Archive Collection – Phase IV: Receive Quotes by May 15, 2003, Select Consultant by July 1, 2003, Project to be Completed by November 1, 2003.

Public Education Workshop: Preliminary Plans complete by January 31, 2004 with Workshop to be held by March 30, 2004.

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COST ESTIMATES:

BASIC ALLOCATION BUDGET	Federal	Match	Total
Salaries/Benefits			\$2,000.00
Senior Planner		\$500.00	
Administrative Assistant		\$280.00	
HPC Members		\$670.00	
HPC Members as Professionals		\$550.00	
			\$2,000.00
Supplies	\$250.00		
Memberships	\$250.00		
Postage, Program Administration	\$1,000.00		
Workshop/Public Education	\$500.00		
TOTALS	\$2,000.00	\$2,000.00	\$4,000.00

MATCH:

Donor:	<u>City</u>	<u>HPC</u>
Source:	Operating Funds	Services
Kind:	**Cash	Volunteer
Amount:	\$780.00	\$1,220.00

SUPPLEMENTAL ALLOCATION BUDGET	Federal	Match	Total
Salaries/Benefits			\$5,500.00
Senior Planner		\$2,370.00	
Administrative Assistant		\$1,945.00	
HPC Members		\$1,185.00	
			\$5,500.00
Contractual			
National Register Nomination	\$2,500.00		
Photo Archive	\$3,000.00		
TOTALS	\$5,500.00	\$5,500.00	\$10,500.00

MATCH:

Donor:	City	HPC
Source:	Operating Funds	Services
Kind:	**Cash	Volunteer
Amount:	\$4,315.00	\$1,185.00

\*\* Note: This cash match is made up of City Staff time.

MEMBERSHIPS:

South Dakota Historical Society  
Historic South Dakota Foundation  
National Trust for Historic Preservation

HISTORIC PRESERVATION COMMISSION MEMBERSHIP LIST:

Duane Baumgartner, Public Arts  
Michael Bender, Landscape Architect  
Jim Jackson, Sign Contractor  
Norman Nelson, Printing  
Carol Reed-Brown, Banker/Marketing Director  
Fred Thurston, Architect  
Lee Vierling, Professor

I certify that the information contained in this application is true and correct to the best of my knowledge, and that I am the duly authorized representative of the applicant. I have read the Allocation Guide and I am familiar with all terms and conditions set forth therein. Attached are necessary resumes of project personnel and the completed copies of the Assurances and Debarment and Suspension Certification forms. (Note: Resumes on file with SHPO).

Dated: \_\_\_\_\_, 2003

\_\_\_\_\_  
Project Manager Signature

## PLANNING PRODUCT ATTACHMENT

- 1. Define the historic contents which this project will address.** In a 1995 survey, funded in part by CLG monies, several properties were identified as being worthy of National Register nomination. A total of 127 properties were surveyed, south of the Downtown Commercial Historic District and east of the West Boulevard Historic District. Some of the eligible properties include the Masonic Temple, Rapid City High School building, the First Church of Christ Scientist, and private homes. HPC members, together with a consultant, will identify a willing property owner and work together to prepare the nomination.
- 2. Define the geographical level at which the context will be developed.** The property to be nominated will be a Rapid City property.
- 3. Indicate which property types within the context will be addressed. Also indicate whether or not property types will be added redefined.** The property type will either be a commercial structure or a residential building. The property will be redefined.
- 4. Indicate what type of preservation activity this project will address relative to planning.** The property will address the identification, evaluation, documentation and registration of a previously identified National Register eligible structure.
- 5. Indicate the preservation strengths of the property type which will be addressed in this project.** The 1995 survey of 127 properties identified several properties which were contributing to one of the historic districts or which were individually eligible. The strength of the potential property to be nominated is that the property has already been surveyed, cataloged, and deemed eligible for the National Register
- 6. Indicate the preservation weaknesses of the property types which will be addressed in this project.** No preservation weaknesses can be identified at this time until the specific property is chosen.
- 7. Indicate how this project will address these preservation strengths and weakness so that the resources will be better managed for preservation purposes.** The nomination of a property to the National Register will provide protection for the historic integrity of the building and access to financial resources for the preservation of the property.

**U. S. Department of the Interior**

**Certification Regarding  
Debarment, Suspension, Ineligibility and  
Voluntary Exclusion**

**Lower Tier Covered Transactions**

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This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 43 CFR Part 12, Section 12.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988 Federal Register (pages 19160-19211). Copies of the regulations are included in the proposal package. For further assistance in obtaining a copy of the regulations, contact the U. S. Department of the Interior, Acquisition and Assistance Division, Office of Acquisition and Property Management, 18th and C Streets, N. W., Washington, D.C. 20240.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTION ON REVERSE)

(1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

(2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such as prospective participant shall attach an explanation to this proposal.

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Name and Title of Authorized Representative

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Signature

Date



### **Instruction for Certification**

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant unknowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transactions." without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transaction authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.