

# REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

**Project Name & Number:** West Boulevard Street & Utilities Reconstruction Project ST03-1067

**Project Description:** Update and modify street and utility plans. Services include street and utility reconstruction from St James Street thru St Patrick Street on West Boulevard.

**Consultant:** TSP Three, Inc.

**Original Contract Amount:** \$17,593.00

**Original Completion Date:** April 2, 2003

**Amendment Number:**

**Amendment Description:**

**Current Contract Amount:** \$17,593.00

**Current Completion Date:** April 2, 2003

**Change Requested:**

**New Contract Amount:** \$17,593.00

**New Completion Date:** April 2, 2003

**Funding Source This Request:**

Amount	Dept.	Line Item	Comments
\$17,593.00	910	4223	Design plans update and revision
\$17,593.00	<b>Total</b>		

## Agreement Review & Approvals

Project Manager \_\_\_\_\_ Date \_\_\_\_\_

Division Manager \_\_\_\_\_ Date \_\_\_\_\_

Department Director \_\_\_\_\_ Date \_\_\_\_\_

City Attorney \_\_\_\_\_ Date \_\_\_\_\_

### ROUTING INSTRUCTIONS

Route **two** originals of the **Agreement** for review and signatures.  
 Finance Office - Retain one original  
 Project Manager - Retain second original for delivery to Consultant  
 cc: Public Works  
 Engineering  
 Project Manager

### FINANCE OFFICE USE ONLY

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

	Date	Initials	Approved	
Appropriation			Y	N
Cash Flow			Y	N