

REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

PW121201-07

Project Name & Number: Rapid City Fire Station #6

Project Description: Approx. 5000 sq ft fire station with 2000 sq ft unfinished basement located on Promise Drive just off South Highway 16

Consultant: Baffuto Architectura

Original Contract Amount: \$78,150.00 plus rmb/rsbls **Original Completion Date:** 1/1/2003

Amendment Number: _____

Amendment Description: _____

Current Contract Amount: _____ **Current Completion Date:** _____

Change Requested: _____

New Contract Amount: _____ **New Completion Date:** _____

Funding Source This Request:

Amount	Cost Center	Line Item	Comments
78150	910	4320	
Total			

Agreement Review & Approvals

Project Manager _____ Date _____	Division Manager _____ Date _____
Department Director _____ Date _____	City Attorney _____ Date _____

ROUTING INSTRUCTIONS

Route **two** originals of the **Agreement** for review and signatures.
 Finance Office: Retain one original
 Project Manager: Retain second original for delivery to Consultant
 cc: Public Works
 Engineering
 Project Manager

FINANCE OFFICE USE ONLY

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

	Date	Initials	Approved	
Appropriation			Y	N
Cash Flow			Y	N