

**REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN  
PROFESSIONAL SERVICES AGREEMENT  
OR AMENDMENT**

Project Name & Number: W02-1156, Water Well No. 12

Project Description: Preliminary project study, preparation of project specifications, project bid review and  
on-site construction phase, with a tentative bid date of March 2002.

Consultant: Phil Nichols Associates

Original Contract Amount: \$21,420 Original Completion Date: \_\_\_\_\_

Amendment Number: \_\_\_\_\_

Amendment Description: \_\_\_\_\_

Current Contract Amount: \$21,420.00

Current Completion Date: \_\_\_\_\_

Change Requested: \_\_\_\_\_

New Contract Amount: \$21,420.00

New Completion Date: \_\_\_\_\_

Funding Source This Request:

Amount	Dept.	Line Item	Comments
\$21,420.00	933	4223	
\$21,420.00	Total		

**Agreement Review & Approvals**

Project Manager \_\_\_\_\_ Date \_\_\_\_\_  
Daniel L Bjerke PE/LS 11/8/01  
Department Director \_\_\_\_\_ Date \_\_\_\_\_

Division Manager \_\_\_\_\_ Date \_\_\_\_\_  
City Attorney \_\_\_\_\_ Date \_\_\_\_\_

**ROUTING INSTRUCTIONS**

Route **two** originals of the **Agreement** for review and signatures.  
Finance Office: Retain one original  
Project Manager: Retain second original for delivery to Consultant  
cc: Public Works  
Engineering  
Project Manager

**FINANCE OFFICE USE ONLY**

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

	Date	Initials	Approved	
Appropriation			Y	N
Cash Flow			Y	N