



# CITY OF RAPID CITY

RAPID CITY, SOUTH DAKOTA 57701-2724

## PLANNING DEPARTMENT

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### MEMORANDUM

TO: Legal and Finance Committee

FROM: Teresa Whitney, Air Quality Specialist

DATE: July 10, 2001

RE: Revision to Rapid City Area Air Quality Board Bylaws

At the Rapid City Area Air Quality Board meeting on July 9, 2001, the Board unanimously approved the following revision to the Bylaws. The proposed revision will allow emergency meetings to be held on a more timely basis.

**Recommendation: Approval of the following revision to Article VIII Section 3 of the Air Quality Bylaws.**

#### Article VIII. Meetings

Section 3. Special meetings may be called by the Chairman. It shall be the duty of the Chairman to call a special meeting when requested to do so by a majority of members of the Board. All members of the Board shall be notified in writing not less than ~~five (5) days~~ **24 hours** in advance of such a special meeting.



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