



Rapid City Police Department

300 Kansas City Street
Rapid City, South Dakota 57701-2890
605-394-4131

An Internationally Accredited Law Enforcement Agency
Craig Tieszen, Chief of Police Jerry Munson, Mayor



July 13, 2001

LF080101-01

To: Mayor Munson and City Council Members

Re: Request Mayor and City Council to approve Pennington County Auditor's Office to administrate the funding for Rapid City's federal 2001 Juvenile Accountability Incentive Block Grant (JAIBG) Allocation (\$119,022).

From: Dr. Richard A. Talley, Chief of Staff

The Rapid City Police Department has received City Council's approval to apply for the JAIBG for two years and is now making the third year application for year 2001-02. The greatest portion of funds have been allocated to the Pennington County Sheriff's Department since they are primarily responsible for supporting the Juvenile Service Center and providing treatment to juveniles. The Pennington County Sheriff's Department is in most need of the funds for various reasons.

The City's JAIBG grant has been difficult to administer since it is a cumbersome reimbursements process when having to reimburse another government entity's program that comes under our City's approved grant. For example, when the County juvenile programs are funded by the City's JAIBG, the reimbursement process works with multiple steps:

1. The County first submits receipts to the City Finance for reimbursement.
2. Second, City Finance will then send the County receipts to the South Dakota's Department of Corrections (DOC) for processing.
3. The DOC processes and then sends a check for the reimbursements back to the City for the County, AND
4. The City, once they have processed the DOC reimbursement funds, then reimburses the County.
5. Please be aware, that the City's Finance staff has to take the time and effort to track, process and keep an active record of all these various transactions and reimbursements for both State and Federal auditing. And, Dr. Talley, as the overall City JAIBG Grant Administrator, has to coordinate spending allocations and deadlines with the County's Sheriff's Department and State's Attorney office.

What is being requested by the Police Department is to have the Mayor and City Council agree to allow the County to administrate the program funding reimbursements for the entire City portion of the 2001 JAIBG. In short, the City will pool their JAIBG funds with the County's JAIBG funds, which will therefore only require one grant-funding administrator. The DOC will allow such pooling of funds.

The Rapid City Police Department will still receive \$5,000 grant funds for entering serious juvenile fingerprints in our automated fingerprint indexing database. However, the City by consolidating their funds with the County will avoid all the hassle of serving as a go between for reimbursements for County juvenile programs. Approving the pooling of JAIBG funds will greatly simplify the grant work for everyone without any entity losing any funding.

In addition, it has been agreed by Sheriff Holloway that he will continue to fund two other County juvenile programs, under the auspices of the State's Attorney Office, that were approved for funding under the City's JAIBG funds:


Juvenile Diversion	\$41,223
Teen Court	\$32,458

Thank you for your consideration to this matter of concern.

Sincerely,



Richard A. Talley, Ph.D.
Chief of Staff

Cc: Chief Tieszen 

Federal Fiscal Year 2000
 Juvenile Accountability Incentive Block Grant Application
 South Dakota Department of Corrections
 Page 4

Program Non-participation

We, Rapid City (name of local entity) have been allocated a JAIBG award in the amount of \$5,000 or more but (\$119,022.) decline our award and decline to participate in the program due to the following reasons:

To unify the accounting system as funds are dedicated each year to County operations anyway.

Please check one:

- Therefore, such unit requests that its JAIBG allocation be retained by the State and expended for the benefit of other jurisdictions;
- Therefore, such unit requests that its JAIBG allocation be waived to (name of JAIBG eligible unit of local government) Pennington County to be expended on our behalf.

Authorized Official for the Unit of Government: (Chair of County Commissioners or City Mayor, as applicable)

Name: _____ Title: _____

Signature: _____ Date: _____

*****DO NOT WRITE BELOW*****

Date Application Received	Is the Entity updated on all Progress and Financial Reports?	Required JCEC Members?	Award & Special Conditions Returned and Signed?	Plan meets Purpose Areas as required?

REQUIRED CORRECTIONS	
COMMENTS	
CORRECTION VERIFICATION	

Application Approval

Signature	
Date	