

**PRE - PURCHASE AUTHORITY**

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

- I. PROJECT ID NO.: SS98 - 806
- II. PROJECT NAME: Hawthorne Avenue Street and Utilities Reconstruction Project, Phase One - Grading, Surfacing, Curb & Gutter, Storm Sewer, Water Main, and Sanitary Sewer Main
- III. Project/Item(s) Description: Request authority to pre-purchase 600' of 8'x4' precast concrete box culvert, one 8'x4' box culvert end section, one 2' deep cut off wall, and one 9"x12" parapet under Pennington County Contract with South Dakota Concrete Products dated February 20, 2001
- IV. BID LETTING DATE: N/A for this item, Project Bid Opening is scheduled for May 31, 2001
- V. (If applicable) Grant No.: \_\_\_\_\_  
 Funding Source: \_\_\_\_\_  
 Estimated Completion Date: \_\_\_\_\_  
 Estimated Grant Receipt Date: \_\_\_\_\_

VI. ESTIMATED COST OF PRE - PURCHASE PROJECT/ITEM(S) 155,582.00

VII. BASIS OF PAYMENT Assessed  Non-Assessed   
 Single Payment  Partial Payment

VIII. DISBURSEMENT SCHEDULE

Date	Amount	Amount	Amount	Amount	Amount
	\$	\$	\$	\$	\$
May - 2001	\$ 25,000.00	\$	\$	\$	\$
June - 2001	\$ 40,000.00	\$	\$	\$	\$
July - 2001	\$ 45,000.00	\$	\$	\$	\$
August - 2001	\$ 45,582.00	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
<b>Total</b>	<b>\$ 155,582.00</b>	\$	\$	\$	\$

IX. APPROPRIATION DATA

Fund 505  
 Department 910  
 Line Item 4371 Drainage

X. DEPARTMENT/DIVISION:

Project Manager: \_\_\_\_\_ Date \_\_\_\_\_

DEPARTMENT/DIVISION MANAGER Signature \_\_\_\_\_ Date \_\_\_\_\_

PUBLIC WORKS DIRECTOR Signature \_\_\_\_\_ Date \_\_\_\_\_

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
	Date	Initial	Yes	No	
Appropriation Cash Flow					Investment Desk
					Public Works
					Engineering Project Manager