

ADVERTISING AUTHORITY

PW053105-09

This form must be completed and approved by the City Finance Office prior to presenting items to the Common Council and/or Committees of the Common Council. This covers all items, which require formal bids, currently anything over \$15,000 (except emergency and repair costs).

I. PROJECT ID NO.: _____

II. PROJECT NAME: _____

III. Project/Item(s) Description: Purchase for resale, approximately 60,000 (RALF) paper yard waste bags

IV. BID LETTING DATE: _____

V. (IF APPLICABLE) Grant No.: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

VI. ESTIMATED COST OF PROJECT/ITEM(S) \$25,000.00

VII. BASIS OF PAYMENT

	Assessed	Non-Assessed
	Single Payment <input checked="" type="checkbox"/>	Partial Payment <input type="checkbox"/>

VIII. DISBURSEMENT SCHEDULE

Date	Amount	Amount	Amount	Amount	Amount
<u>Oct 2005</u>	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
Total	\$	\$	\$	\$	\$

IX. APPROPRIATION DATA

Fund	<u>615</u>				
Department	<u>7102</u>				
Line Item	<u>4520</u>				

X. DEPARTMENT/DIVISION: Solid Waste OP

Project Manager: JEROME WRIGHT Date 5/23/2005

* [Signature] Date 5/23/2005

DEPARTMENT/DIVISION MANAGER Signature

[Signature] Date 5/23/05

PUBLIC WORKS DIRECTOR Signatures

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
	Date	Initial	Yes	No	
Appropriation Cash Flow	_____	_____	_____	_____	Investment Desk Public Works Engineering Project Manager
	_____	_____	_____	_____	