



CITY OF RAPID CITY

RAPID CITY, SOUTH DAKOTA 57701-2724

GROWTH MANAGEMENT

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MEMORANDUM

TO: Legal and Finance

FROM: Barbara Garcia, Community Development Specialist

DATE: June 1, 2005

RE: Authorization for Mayor and Finance Officer to sign an Agreement for Independent Contractor Services between Western South Dakota Community Action Agency and the City of Rapid City

Staff seeks Council approval of the Agreement for Independent Contractor Services between Western South Dakota Community Action Agency and the City of Rapid City and authorization for the Mayor and Finance Officer to sign the agreement.

The City of Rapid City utilizes Community Development Block Grant funds to provide the Neighborhood Restoration Program, a home rehabilitation program, for eligible low income homeowners within the corporate limits of Rapid City. HUD guidelines, and our program policy and procedures, require that lead based paint inspections and testing be performed on homes built prior to 1978 where painted surfaces will be disturbed, to determine whether lead based paint is present. Western South Dakota Community Action Agency is a local non-profit agency with staff certified by the Environmental Protection Agency to complete lead hazard identification, risk assessments and clearances.

Their lead based paint inspections will include a standard inspection and evaluation of the property, a summary of the findings, and an itemized list of recommended actions and/or remediation. Their fee for the inspection will be \$250.00 plus \$15.00 per lead paint sample test. Lead sample tests must be performed on each surface which may be disturbed as part of the home rehabilitation. Fees are allocated and paid out of the Community Development administration budget and/or the Neighborhood Restoration Program's program delivery budget.

Staff recommendation: Approval of the Agreement for Independent Contractor Services between Western South Dakota Community Action Agency and the City of Rapid City and authorization for the Mayor and Finance Officer to sign the agreement.



EQUAL OPPORTUNITY EMPLOYER